

2020 House of Delegates

November 14, 2020
Airport Embassy Suites Hotel—2886 Airport Drive
Columbus, Ohio



OHFAMA Mission

The Ohio Foot and Ankle Medical Association will act as a single voice for podiatric physicians in Ohio to ensure the highest quality of medical and surgical foot and ankle care through advocacy, education and public awareness.

Ohio Foot and Ankle Medical Association

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OHIO
FOOT AND ANKLE
MEDICAL ASSOCIATION

2020 House of Delegates Index

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Memorandum

To: *Members of the 2020 OHFAMA House of Delegates*
From: *Dr. Richard Kunig, President*
Subject: *2020 House of Delegates Handbook*
Date: *November, 2020*

Welcome as a member of the 2020 House of Delegates. If this is your first House of Delegates meeting, we hope you enjoy the experience of seeing firsthand, your professional association at work for you! If you have questions, please feel free to ask me, any of the OHFAMA Officers, Trustees or staff for clarification or assistance.

OHFAMA belongs to the membership. The OHFAMA House of Delegates is the mechanism by which the members exercise their ownership of the Association in an annual meeting. This is done in two ways:

- 1. By the OHFAMA elections and you voting on who will represent you during the next year as an OHFAMA Officer or, in the case of APMA, Delegates that will represent you over the next three years.*
- 2. By your voting on the OHFAMA House of Delegates Business Items, Resolutions, OHFAMA Board Reports and Bylaw Proposals that are included in your House of Delegates Handbook. (Business items requiring voting are printed on colored paper in your Handbook.)*

I am looking forward to seeing you on November 5 and on November 14 for collegial exchange, fellowship and as stewards of OHFAMA's self-governing organizational processes.

All Delegates are asked to log in virtually on November 5, 2020 at 7:00 PM for the Reference Hearing. Corey Russell, DPM, will serve as the 2020 Reference Chair.

On Saturday November 14, 2020, the House of Delegates will begin promptly at 8:00 AM. If you are attending in person, please sit in your Academy section and if you are attending virtually please login prior to 8:00 AM.

We hope that you enjoy your participation in the 2020 OHFAMA House of Delegates.

2020 House of Delegates Roster of House Members

Executive Committee

o Richard Kunig, DPM	President
o Kelly Whaley, DPM	1st Vice President
o Sarah Abshier, DPM	2nd Vice President
o Thomas McCabe, DPM	Secretary/Treasurer
o Todd Loftus, DPM	Immediate Past President
o Michael Mathy, CAE	Executive Director (non-voting)

Trustees

o Adam Thomas, DPM	Central Academy
o Karl Fulkert, DPM	Central Academy
o Ramy Fahim, DPM	Eastern Academy
o Karen Kellogg, DPM	Mid-Eastern Academy
o Marc Greenberg, DPM	Midwestern Academy
o Martin Lesnak, DPM	North Central Academy
o Mark Gould, DPM	Northeastern Academy
o Michael Bodman, DPM	Northeastern Academy
o Corey Russell, DPM	Northwestern Academy
o Amy Masowick, DPM	Southern Academy
o Anastasia Samouilov, DPM	Young Physician
o Ann Profeta, MS	OPMSA

Reference Committee

- o Corey Russell, DPM—Chairman
- o Jennifer Trinidad, DPM—Central
- o James LaPolla, DPM—Eastern
- o Michael Boyer, DPM—Mideast
- o John Stevenson, DPM—Midwest
- o Chris Bohach, DPM—N Central
- o Joseph Favazzo, DPM—Neast
- o Annu Goel, DPM—Nwest
- o Matt Hamilton, DPM—Southern

APMA (non-voting)

- o Jim Christina, DPM
- o Seth Rubenstein, DPM

Central Academy

- o Jamie Ahluwalia, DPM
- o Alex Bischoff, DPM
- o Dominick Casciato DPM
- o Amar Chandra, DPM
- o Anthony Cozzolino, DPM
- o Tung Dao, DPM
- o Macaira Dymment, DPM
- o Brian Hough, DPM
- o David Kaplansky, DPM
- o Vince Mandas, DPM
- o Kevin Nguyen, DPM
- o Kartick Patel, DPM
- o Alan Block, DPM– Alt
- o Ryan Stone, DPM– Alt

Eastern Academy

- o Bradley Backoff, DPM
- o David Baer, DPM
- o Bruce Blank, DPM
- o Mitch Dalvin, DPM

Mid-Eastern Academy

- o Thomas Arnold, DPM
- o Katherine Facaros, DPM
- o Richard Hofacker, DPM
- o Renee Mackey, DPM
- o Yuna Minosky, DPM
- o Russ Sayner, DPM
- o Rodney Scott, DPM

Midwestern Academy

- o Gerald Perelman, DPM
- o John Stevenson, DPM
- o Erica Suprenant, DPM
- o _____
- o _____
- o _____
- o _____

North Central Academy

- o John Cann, DPM
- o David Hintz, DPM
- o Kevin McGarvey, DPM
- o Elaine Krosse, DPM

Northeastern Academy

- o Allan Boike, DPM
- o Colleen DeBarr, DPM
- o Ronald Freireich, DPM
- o Neal Marks, DPM
- o Lauren Schnack, DPM
- o Danielle Shaper, DPM
- o Stephen Smik, DPM
- o Deborah Thornton, DPM
- o Howard Waxman, DPM
- o Brian Weiss, DPM
- o Lawrence Chen, DPM– Alt
- o Larry Osher, DPM– Alt

Northwestern Academy

- o John Clarke, DPM
- o Nelson Hulbert, DPM
- o Bruce Saferin, DPM
- o Kathryn Schramm, DPM
- o Kristin Shaw, DPM
- o Pam Sheridan, DPM

Southern Academy

- o Brian Ash, DPM
- o Patricia Boehle, DPM
- o Nathaniel Gastaldo, DPM
- o Tatyana Hamilton, DPM
- o Kenneth Kysor, DPM
- o Rodney Roof, DPM
- o Dean Walters, DPM
- o Zach Washburn, DPM
- o Nicholas Woebkenberg, DPM



2020 HOUSE OF DELEGATES
Columbus Airport Embassy Suites Hotel
2886 Airport Drive, Columbus, Ohio, 43219

Order of Business
as of 11/06/2020

Thursday - November 5, 2020

7:00 PM **REFERENCE HEARING** **GoToWebinar**
Corey Russell, DPM, 2020 Reference Committee Chair
a. House Standing Rules of Order
(Additional resolutions may be submitted at the meeting.)
b. Meeting of the Reference Committee - Only if Emergency Resolutions are Remitted
(Academy Presidents, Reference Chair and Executive Director)

Friday - November 13, 2020

2:00 PM Budget and Finance Meeting **Bexley**
3:00 PM Board of Trustees Meeting **Bexley**
6:00 PM BOT Leadership Dinner (by invitation) **Flight Bistro**

Saturday, November 14, 2020

OHFAMA HOD Schedule

7:30 AM Registration **New Albany**
8:00 AM **OHFAMA House of Delegates** **New Albany**

- I. MEETING OPENING AND CALL TO ORDER
- Pledge of Allegiance
 - Invocation
 - Credentials Report
 - Adoption of House Order of Business
 - Adoption of House Standing Rules of Order
 - Adoption of Consent Agenda Items
 - Governance, Headquarters and Personnel
 - Greetings from the APMA—State of the State
 - Report of the Lobbyist
 - OPPAC Pledging
 - Official Greetings from OSMB
 - Official Greetings from KSUCPM
 - GXMO

OHFAMA President Rich Kunig, DPM
Rich Kunig, DPM
Karen Kellogg, DPM
Secretary/Treasurer Tom McCabe, DPM
President Rich Kunig, DPM
Reference Chair, Corey Russell, DPM
President Rich Kunig, DPM
APMA Executive Director James Christina, DPM
APMA President Seth Rubenstein, DPM
Dan Leite
OPPAC Chair Kelly Whaley, DPM
Bruce Saferin, DPM
Alan Boike, DPM, Dean
Lawrence Osher, DPM, Chair

OHFAMA HOUSE OF DELEGATES BUSINESS SESSION

- a. Report of the Executive Director
- b. Report of the President
- c. Report of the Finance & Budget Committee
 - Adoption of the Budget
- d. Report of the Reference Committee
 - Report A: Implementation of the 2019 House Resolutions
 - Report B: Budget Report
 - Report C: Membership Report
- e. New Business
 - Proposition A-20
 - Proposition B-20
 - Dues Fee Schedule

Michael Mathy, CAE

Rich Kunig, DPM

Tom McCabe, DPM, Chair

Corey Russell, DPM, Chair

II. SERVICE AWARD PRESENTATION

Rich Kunig, DPM

III. OHFAMA HOUSE OF DELEGATES NOMINATIONS AND ELECTION

- President
- 1st Vice President
- 2nd Vice President
- Secretary/Treasurer
- Two APMA Delegate Positions (3 year)
- One Alternate APMA Delegate Position

IV. INSTALLATION

V. REMARKS BY NEWLY INSTALLED OHFAMA PRESIDENT

VI. ANNOUNCEMENTS

- APMA PAC Pledging

VII. ADJOURNMENT

At the Conclusion of HOD:

1. 2021 OHFAMA Board of Trustees Luncheon Meeting

Room TBD

Consent Agenda

- Filing of Academy Reports
- Filing of Strategic Pillar Reports
- 2019 HOD Minutes

Room assignments are subject to change

**Thank you for participating in OHFAMA House of Delegates.
We hope that you find OHFAMA's HOD Informative and of Professional Interest.**



2020 HOUSE OF DELEGATES

Proposed Standing Rules

The governing body of the Ohio Foot and Ankle Medical Association shall be a House of Delegates. (Bylaws: Article VII, Section B-1). The Bylaws of the Association list the composition, duties, powers, and other pertinent information concerning the House of Delegates. (Section A-F inclusive). The following rules and regulations conform to the provisions of the Bylaws:

A. ASSEMBLY AND DECORUM

- 1. All in-person delegates shall be seated in the places provided for their delegation.**
- 2. Alternates participating in person shall be seated with the component society delegation only when sitting in for a Delegate.**
- 3. In advance of a meeting conducted in full or in part by electronic methods, all members of the deliberative body shall be informed of how and when to access the meeting virtually, including telephone dial-in numbers, passwords, access codes, and Internet links.**
- 4. Delegates who opt to participate remotely are expected to have the necessary equipment and/or computer software to be able to participate. If they do not have such equipment and software, they are expected to contact the assigned staff person in order that a suitable alternative method for participation can be arranged**
- 5. Deliberations of the House of Delegates shall be conducted in accordance with the rules contained in the current edition of**

Robert's Rules of Order – Newly Revised (Eleventh Edition),
when not in conflict with the Bylaws.

- 6. Proper decorum and parliamentary etiquette shall prevail at all times.**
- 7. The Sergeant of Arms along with the Protocol Officer shall be responsible for maintaining decorum. She or he shall call the attention of the Delegates and Alternates to the rules and regulations pertaining to the seating of Delegates and Alternates. She or he shall perform such other functions related to decorum and security as directed by the Presiding Officer.**
- 8. When roll call is ordered, the Secretary shall poll the Delegates without debate or discussion by the House of Delegates. Members who are participating virtually can confirm their presence by raising their hand or typing their name and the time they logged on in the chat window.**
- 9. No printed matter, such as pamphlets, charts, notes, etc., shall be distributed to the Delegates unless permission has been obtained from the executive director, who shall serve as protocol officer.**
- 10. Any member in good standing of this Association shall be admitted to the sessions of the House of Delegates and may obtain permission to address the House by requesting an accredited Delegate from his component society to obtain such permission from the House of Delegates. A similar request may also be made on behalf of a member, or other person, by the President of this Association.**

B. BUSINESS

- 1. Two-thirds (2/3) of the elected Delegates present and certified by the Secretary shall constitute a quorum.**

2. Any resolutions offered from the floor shall be plainly printed. Resolutions shall be submitted to the Executive Director who shall refer them to the proper committee. Any resolution to be considered by the House of Delegates must be offered by a credentialed Delegate.
3. Any amendment must be remitted in legible writing for the benefit of the secretary. The association will have the online amendment form available for all delegates who are participating in person and virtually.
4. A special order of business may be established by a majority vote of the Delegates present and voting.

C. Conflict of Interest

1. Members of the House of Delegates who have a material financial interest or material financial relationship that may be affected by a matter before the House of Delegates must disclose said interest(s) or relationship(s) before speaking on the floor of the House on the matter. Others who may address the House of Delegates also must disclose any financial interests that are in conflict with the matter under consideration by the house before speaking.

D. CREDENTIALS

1. Only members, who are properly accredited by the association's Secretary and verified by the Credentials Committee, may participate as Delegates or Alternates. Any contest with respect to credentials shall be resolved in accordance with Section C of the Bylaws.
2. The Credentials Committee shall report when directed by the Chair.

3. Alternate delegates do not vote unless they are replacing a delegate within their appointed delegation. This must be done through the Secretary immediately. An alternate will not be considered as replacing a delegate or be seated with their delegation without the proper form filed with the Secretary.

E. DISCUSSION AND DEBATE

1. A Delegate wishing to address the Chair will say "Dr. President, give his or her name, and the Academy he or she represents", and wait until recognized by the Presiding Officer, who shall repeat the name and the component society before the Delegate may proceed. This is necessary so the records of these proceedings may be kept accurate.
2. Attendees participating via the virtual meeting platform shall be provided full opportunity to be recognized to speak on any issue under deliberation.
3. It is out of order to rise or be standing for the purpose of obtaining the floor while another person has the floor except for the purpose of making one of the motions, or taking one of the parliamentary steps that can legitimately interrupt at such time.
4. Any Officer of the Association wishing to address the Chair shall rise, give his name and office, and wait until recognized by the Presiding Officer, who shall repeat the name and office before he may proceed. No Delegate may speak more than three (3) minutes at one time and may only speak twice on the same issue. The delegate should state whether he or she is a proponent or opponent (for or against) for the assembly's clarification. Debate may be limited by a 2/3 vote of the House.

F. ELECTION AND VOTING

- 1. Voting, except in an election for office or position, shall be by voice vote or via an electronic voting application. Any one member, or the Chair, may demand a recorded vote via the electronic voting application. A delegate, by proclaiming *"division"* before the chair declares the results of the vote, demands that an electronic vote be conducted.**
- 2. If an Alternate is voting, he or she shall announce his name and Academy, and the name of the Delegate for whom he is voting and remit the credential change immediately to the Secretary.**
- 3. Nominations from the floor for any office must be for that specific office.**
- 4. Nominating speeches shall be limited to three (3) minutes in length and one seconding speech of two (2) minutes in length. Nominations shall not be closed until there is no response from the inquiry by the Chair: "Are there any further nominations?"**
- 5. All contested elections shall be by ballot, and a majority of the votes cast shall be necessary for election. When there are more than three candidates running for the APMA Delegate position, you must vote for two or the vote will not be counted. Any member of the Association in good standing, not otherwise prevented from holding office, may be elected to any office.**



**OHFAMA
House of Delegates
Reports
A-C**

*OHFAMA Mission
Statement*

*The Ohio
Foot and Ankle
Medical
Association
will act as a
single voice
for
podiatric physicians
In Ohio
to ensure
the highest quality
of
medical and surgical
foot and ankle
care
through
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education and
public awareness*

1 **REPORT OF THE OHFAMA BOARD OF TRUSTEES**

2
3 REPORT A
4 HOD – Nov 2020

5
6 Subject: **Report on Implementation of Nov-2019 OHFAMA House Resolutions**

7
8 Presented by: Richard Kunig, DPM
9 OHFAMA President

10
11 Referred to: Corey Russell, DPM, Chair OHFAMA Reference Committee

12 -----
13 **Introduction**

14
15 **A critical dimension of the OHFAMA Policy process lies in the need for accountability**
16 **on those resolutions adopted or referred by the OHFAMA House of Delegates at the past**
17 **House of Delegates meeting. This report will review the actions of the November 2019**
18 **OHFAMA House of Delegates and identify the major actions taken by the OHFAMA to**
19 **implement each of the adopted resolutions.**

20
21 **OHFAMA Resolution 19-01** to create a proposal for an annual business meeting to replace
22 the House of Delegates.

23 **Action: A motion was made to adopt the resolution.**

24 *The motion was adopted.*

25 **Action: At the 2020 HOD Proposition A-20 will be presented for a bylaws change.**

26
27 **OHFAMA Resolution 19-02** to redefine the role of the OHFAMA Secretary/Treasurer.

28 **Action: A motion was made to adopt the resolution.**

29 *The motion was adopted.*

30 -----
31
32 **Legislative Activity – Health Care Legislation** (as of October 23, 2020):

33
34 HB 102 Chiropractic Services (Lipps, S.) Regarding Medicaid coverage of chiropractic services.

35
36 HB 11 Prenatal Care (Manning, G., Howse, S.) Regarding tobacco cessation and prenatal initiatives and to
37 make an appropriation.

38
39 HB 132 Immunizations (Manning, D.) Regarding notice of school child immunization requirements and
40 exemptions.

41
42 HB 144 Nurse overtime (Manning, D.) To prohibit a hospital from requiring a registered nurse or licensed
43 practical nurse to work overtime as a condition of continued employment.

44
45 HB 151 Chiropractic loans (Carfagna, R.) To create the Chiropractic Loan Repayment Program and to
46 revise certain laws administered by the State Chiropractic Board.

47
48 HB 177 Medical care (Brinkman, T.) Regarding standard care arrangements entered into by advanced
49 practice registered nurses and collaborating physicians or podiatrists; physician prescribing of schedule II
50 controlled substances from convenience care clinics; and clearances by licensed health professionals of
51 concussed student athletes.

52 HB 19 Feminine hygiene taxes (Antani, N., Kelly, B.) To exempt from the sales tax the sale of tampons
53 and other feminine hygiene products associated with menstruation.

54 HB 203 Dental facilities (Lipps, S.) To specify requirements for the operation of mobile dental facilities
55 and to authorize pharmacists to enter consult agreements with certain physician assistants and advanced
56 practice registered nurses.

57 HB 210 Health screening (Carruthers, S.) Regarding the screening of child care and preschool employees
58 for tuberculosis and the disclosure of information about public assistance recipients to public health
59 authorities.

60 HB 214 Prescription readers (Brown, R.) Regarding prescription drug readers for visually impaired
61 patients.

62 HB 224 Nurse anesthetists (Cross, J., Wilkin, S.) Regarding the practice of certified registered nurse
63 anesthetists.

64 HB 265 Dementia care (Arndt, S., Howse, S.) To create a dementia care certificate.

65 HB 287 Military waiver services (Russo, A., Perales, R.) Regarding Medicaid home and community-based
66 waiver services for relatives of active duty military.

67 HB 29 Dextromethorphan sales (Koehler, K.) To prohibit sales of dextromethorphan without a prescription
68 to persons under age 18.

69 HB 292 Health care (Skindell, M., Kent, B.) To establish and operate the Ohio Health Care Plan to provide
70 universal health care coverage to all Ohio residents.

71 HB 323 Psychologist prescriptions (Manning, D.) To authorize certain psychologists to prescribe drugs
72 and therapeutic devices as part of the practice of psychology.

73 HB 329 Sun lamp tanning (Hillyer, B., Lightbody, M.) To prohibit the provision of sun lamp tanning
74 services to individuals under age 18.

75 HB 385 Insulin cost report (Liston, B.) To require the Attorney General to investigate insulin pricing and
76 prepare and submit a report.

77 HB 387 Insulin cost-sharing (Liston, B., Boggs, K.) To cap cost-sharing for prescription insulin drugs.

78 HB 396 Pharmacy benefit managers (Galonski, T.) To impose requirements on pharmacy benefit
79 managers.

80 HB 40 Std testing (West, T., Galonski, T.) Regarding testing women for HIV, syphilis and gonorrhea.

81 HB 41 Organ donors (Hambley, S., Hicks-Hudson, P.) To prohibit insurers from discriminating against
82 living organ donors.

83 HB 435 Health care (Crawley, E.) To enact the "Save Our Mothers Act" for the purpose of establishing
84 continuing education requirements for birthing facility personnel and an initiative to improve birth equity,
85 reduce peripartum racial and ethnic disparities, and address implicit bias in the healthcare system.

86 HB 50 Charter hospitals (Greenspan, D.) To require that all rights to and interests in charter county
87 hospital employee discoveries, inventions or patents are the property of the charter county hospital.

88 HB 52 Veteran health care (Holmes, G., Perales, R.) To require certain entities to inform veterans about
89 health care benefits available to all veterans.

90 HB 554 Health care (Boggs, K., Manchester, S.) To authorize a pregnant minor to consent to receive
91 health care to maintain or improve her life or the life of the unborn child she is carrying.

92 HB 580 Telemedicine (Liston, B., Patton, T.) To require health plan issuers to cover telemedicine services
93 during a state of emergency, and to declare an emergency.

94 HB 63 Drug information (Lipps, S., West, T.) Regarding pharmacy benefit managers, pharmacists, and the
95 disclosure to patients of drug price information.

96 HB 727 CMH expansion (Clites, R., Fraizer, M.) To expand eligibility for the Program for Medically
97 Handicapped Children to individuals up to age 26.

98 HB 765 Nurse licensure (Perales, R.) To enter into the Nurse Licensure Compact.

99 HCR 18 Diabetes screening (Liston, B., Smith, K.) To urge support of the "Screen at 23" campaign
100 regarding the screening of Asian Americans for type 2 diabetes

101 SB 117 Sex assault victims (Maharath, T.) To require hospitals to provide specified services to victims of
102 sexual assault.

103 SB 14 Drug information (Maharath, T.) Regarding pharmacy benefit managers, pharmacists, and the
104 disclosure to patients of drug price information.

105 SB 178 Flu shots (Schuring, K.) Regarding the authority of podiatrists to administer influenza
106 vaccinations.

107 SB 231 Insulin cost report (Craig, H., Antonio, N.) To require the Attorney General to investigate insulin
108 pricing and prepare and submit a report.

109 SB 232 Insulin cost-sharing (Craig, H., Antonio, N.) To cap cost-sharing for prescription insulin drugs.

110 SB 250 Radiation equipment (Williams, S.) Regarding the authority of a physician to operate certain
111 radiation-generating equipment.

112 SB 252 Drug treatment (Hackett, B., Craig, H.) To prohibit "fail first" coverage of drugs used to treat stage
113 four advanced metastatic cancer.

114 SB 254 Mental health benefits (Gavarone, T., O'Brien, S.) Regarding mental health and substance use
115 disorder benefit parity.

116 SB 258 Psychology compact (Gavarone, T.) To enter into the Psychology Interjurisdictional Compact
117 (PSYPACT).

118 SB 303 Pharmacist agreements (Huffman, S., Manning, N.) Regarding pharmacist consult agreements.

- 119 SB 305 Telemedicine (Craig, H.) To require health plan issuers to cover telemedicine services during a
120 state of emergency and to declare an emergency.
- 121 SB 56 Long-term care (Maharath, T.) To create a long-term care inspection committee.
- 122 SB 61 Nurse anesthetists (Burke, D.) Regarding the authority of certified registered nurse anesthetists to
123 select, order, and administer certain drugs.
- 124 SB 88 Cultural competency (Maharath, T.) To require certain health care professionals to complete
125 instruction in cultural competency.
- 126 SCR 5 Healthcare parity (Schaffer, T.) To urge the Congress of the United States to enact the Mark Takai
127 Atomic Veterans Healthcare Parity Act.
- 128 SR 303 Health coverage (Yuko, K.) To reaffirm the Ohio Senate's support of the Patient Protection and
129 Affordable Care Act of 2010.
- 130
- 131 This concludes the OHFAMA Board Report A on adopted OHFAMA House Resolutions from the
132 November 2019 OHFAMA House of Delegates.
- 133
- 134 The OHFAMA Board of Trustees recommends filing OHFAMA Board Report A November 2020.

REPORT OF THE OHFAMA BOARD OF TRUSTEES

REPORT B

HOD-NOV 2020

Subject: **OHFAMA Budget Report**

Presented by: Richard Kunig, DPM
OHFAMA President

Referred to: Corey Russell, DPM - Chair of the OHFAMA Reference Committee

The OHFAMA recorded an increase in net assets for the fiscal year end April 30, 2020, of \$26,671. Net assets at the end of the 2019-2020 fiscal year stood at \$347,450.

The investment account showed a loss of \$3,820 for the fiscal year end April 30, 2020. This was on the heels of a large \$21,444 gain the prior year. The investment account is allocated as per the Finance and Budget Committee and the Board of Trustees: 57.93% in equities (stocks), 33.86% in fixed income investments (bonds, preferred stocks, etc), 5.27% in alternative investments and 2.94% in cash-based securities (money market funds). The market value of the account as of April 30, 2020, was \$351,579. The market value of the account as of October 26, 2020, was \$404,735.

Other significant account balances as of October 26, 2020, are listed below:

- Our primary checking account at First Merchants Bank has a balance of \$111,715.
- The Ohio Political Action Committee has a current balance of \$21,688.
- The Ohio Foot and Ankle Medical Foundation has a balance of \$55,559.

The 2019-20 financial statements have been prepared by our Certified Public Accountants, Oles and Associates and are included with this report. Academy donations from the 2019 HOD totaled \$14,500.

A copy of the proposed budget for the 2021-2022 fiscal year is included with this report. Delegates approve the proposed budget by accepting this report.

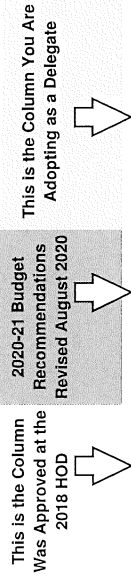
The Board of Trustees have presented a budget using realistic projections. The continued support of our Academies and the participation of all members association are critical to our overall success.

The Ohio Foot and Ankle Medical Foundation (OFAMF) was launched in May 2017 and all educational programing is now being managed through the Foundation. Included in the packet in the reference materials, is the approved OFAMF 2021-22 fiscal budget.

The Board of Trustees are confident that OHFAMA is effectively managing the financial resources to grow and expand the range of services and support we provide to our members.

Draft Budget for the Fiscal Year - May 1, 2021 to April 30, 2022

Updated September 24, 2020



INCOME:

Account Name	Acct. #	OHFAMA 2019-2020 Fiscal Year End Data	OHFAMA QuickBooks - Statement of Activity thru Sept 15, 2020	Approved Budget Targets for May 2020-April 2021	Updated Budget Targets for May 2020-April 2021	Recommended Budget Targets for May 2021-April 2022	Comments
OHFAMA Dues	3010-1	\$323,213.75	\$278,929.50	\$340,000.00	\$339,000.00	\$332,301.00	Assumes 609 Members
Local Academy Dues	3010-3	\$5,886.22	\$4,988.75	\$6,100.00	\$5,900.00	\$5,910.00	Assumes 609 Members
APMA Annual Dues (a pass-thru income item)	3010-2	\$323,322.33	\$211,655.75	\$342,000.00	\$261,000.00	\$331,266.00	Assumes 609 Members
Service Fee - Quarterly & Semi Annual Dues Paym	3010-4	\$1,515.00	\$1,395.00	\$1,650.00	\$1,650.00	\$1,600.00	7-year Average
OHFAMA House of Delegates	3120	\$3,000.00	\$0.00	\$2,000.00	\$3,000.00	\$2,000.00	APMA Dinner Sponsorship
Prescription Pad Production	3245	\$1,436.94	\$192.35	\$1,500.00	\$1,500.00	\$1,500.00	7-year Average
OHFAMA Journal Advertising	3430	\$1,978.00	\$340.00	\$2,500.00	\$2,500.00	\$2,300.00	7-year Average
Silver Gavel Club	3431	\$150.00	\$110.00	\$250.00	\$250.00	\$200.00	7-year Average
Website Advertising	3440	\$830.00	\$190.00	\$1,250.00	\$1,250.00	\$925.00	7-year Average
Dividend Income	3610	\$150.43	\$0.00	\$200.00	\$200.00	\$200.00	7-year Average
Academy Support	3615	(\$3,969.94)	\$0.00	\$6,000.00	\$6,000.00	\$4,600.00	50% of 7-year Average
Contributions from Associations or Grants	3730	\$14,500.00	\$52,057.46	\$12,000.00	\$4,000.00	\$12,000.00	\$3,000 less than 7-year Average
Contributions from Foundations	3731	\$2,000.00	\$11,281.00	\$750.00	\$4,000.00	\$2,000.00	7-year Average
CCI Group Workers Compensation Program	3732	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
PICA Affinity Program	3735	\$2,012.68	\$2,050.02	\$2,000.00	\$2,000.00	\$2,050.00	7-year Average
Member Benefit Program & Misc. Income	3765	\$30,000.00	\$0.00	\$30,000.00	\$30,000.00	\$30,000.00	7-year Average
Industry Affiliate Program	3770	\$1,090.33	\$71.68	\$2,500.00	\$2,500.00	\$1,500.00	7-year Average
Foundation Space and Equipment Fees	3780	\$0.00	\$0.00	\$6,000.00	\$6,000.00	\$6,000.00	
Foundation Professional Fees	3801	\$10,800.00	\$3,600.00	\$10,800.00	\$10,800.00	\$10,800.00	
Foundation Additional Fee Reimbursement	3802	\$69,756.19	\$22,498.81	\$76,000.00	\$73,975.00	\$75,000.00	
	3803	n/a	\$502.50	n/a	\$2,500.00	\$2,500.00	Expenses
TOTAL INCOME	3999	\$787,671.93	\$589,862.82	\$843,500.00	\$757,025.00	\$824,652.00	

MEMBERSHIP ADMINISTRATION EXPENSES

Account Name	Acct. #	OHFAMA 2019-2020 Fiscal Year End Data	OHFAMA QuickBooks - Statement of Activity thru Sept 15, 2020	Approved Budget Targets for May 2019- April 2020	Updated Budget Targets for May 2020- April 2021	Recommended Budget Targets for May 2021- April 2022	Comments
APMA Annual Dues	5010	\$320,594.25	\$73,715.12	\$342,000.00	\$261,000.00	\$331,266.00	
Academy Refunds	5020	\$903.00	\$0.00	\$2,000.00	\$5,800.00	\$2,000.00	
Academy Expense	5025	\$1,447.19	\$20.77	\$2,000.00	\$2,000.00	\$2,250.00	Whaley, Abshier, & Staff Travel
Legislative Consultant	5145	\$22,000.00	\$6,025.00	\$24,000.00	\$24,000.00	\$24,000.00	
KSUCPM Graduation Awards	5170	\$0.00	\$500.05	\$500.00	\$500.00	\$500.00	
KSUCPM Fundraising	5175	\$1,000.00	\$0.00	\$1,000.00	\$1,000.00	\$1,000.00	
KSUCPM - APMA Visitation Day	5176	\$58.72	\$0.00	\$250.00	\$250.00	\$300.00	
Public Relations	5180	\$1,600.00	\$3,853.00	\$3,000.00	\$13,000.00	\$13,000.00	\$8,100 for AAO Campaign
Member Promotions	5180-2	\$0.00	\$0.00			\$500.00	
APMA Student Recruitment	5180-3	\$500.00	\$0.00			\$500.00	
Board of Trustee Expenses	5320	\$5,449.89	\$774.65	\$7,000.00	\$6,500.00	\$6,750.00	
Other Committee Expenses	5340	\$5,528.67	\$1,237.54	\$6,750.00	\$6,750.00	\$7,000.00	
Executive Committee of the BOT Expenses	5350	\$668.46	\$0.00	\$250.00	\$250.00	\$350.00	
President Expenses	5420	\$2,350.48	\$0.00	\$2,250.00	\$2,250.00	\$2,500.00	Includes CEO Symposium
APMA Annual HOD Meeting	5440	\$1,947.14	\$0.00	\$22,500.00	\$21,000.00	\$22,000.00	
D & O Insurance	5505	\$3,040.00	\$0.00	\$2,200.00	\$1,520.00	\$3,100.00	New Contract as of 2019
OHFAMA Web Site	5600	\$7,129.94	\$3,410.44	\$7,700.00	\$7,200.00	\$7,250.00	
Contributions and Awards	5700	\$600.00	\$0.00	\$750.00	\$750.00	\$1,000.00	
TOTAL MEMBERSHIP EXPENSES	5899	\$374,817.74	\$89,536.57	\$424,150.00	\$353,770.00	\$425,266.00	
=====							
PROGRAM ADMINISTRATION EXPENSES							
Quarterly OHFAMA Journal Printing & Production	6080	\$6,807.27	\$2,638.37	\$9,250.00	\$9,000.00	\$9,000.00	
Silver Gavel Club Expenses	6131	\$125.00	\$0.00	\$125.00	\$125.00	\$125.00	
House of Delegates - OHFAMA Annual Meeting	6155	\$9,105.55	\$0.00	\$8,500.00	\$8,500.00	\$8,500.00	Assumes Current Format with Continue
Academy Officer Training Session	6282	\$0.00	\$0.00	\$100.00	\$100.00	\$100.00	
Prescription Pad Printing	6345	\$907.84	\$128.46	\$1,100.00	\$1,100.00	\$1,100.00	
PICA Contribution to OFAMF	6400	\$7,500.00	\$0.00		\$7,500.00	\$7,500.00	
TOTAL PROGRAM EXPENSES	6899	\$24,445.66	\$2,766.83	\$19,075.00	\$26,325.00	\$26,325.00	
=====							

OFFICE ADMINISTRATION EXPENSES

Account Name	Acct. #	OHFAMA 2019- 2020 Fiscal Year End Data	OHFAMA QuickBooks - Statement of Activity thru Sept 15, 2020	Approved Budget Targets for May 2019- April 2020	Updated Budget Targets for May 2020- April 2021	Recommended Budget Targets for May 2021- April 2022	Comments
Accounting Services	7010	\$3,250.00	\$0.00	\$3,600.00	\$3,250.00	\$3,500.00	
Email Talk List	7015	\$360.04	\$184.08	\$600.00	\$600.00	\$600.00	
Computer Consultant	7020	\$740.00	\$1,040.00	\$750.00	\$2,000.00	\$1,500.00	
Upgrades to Computers & Equipment	7025	\$978.22	\$300.99	\$1,000.00	\$2,500.00	\$3,500.00	
Communications and Internet	7031	\$5,469.46	\$2,015.19	\$5,500.00	\$6,000.00	\$6,000.00	Upgrade to Internet Speed
Bank Charges (Credit Card Fees less APMA Rebat	7040	\$7,499.73	\$6,196.04	\$8,000.00	\$8,000.00	\$9,000.00	
Printing - In Office	7070	\$309.37	\$73.86	\$1,000.00	\$1,000.00	\$1,200.00	
Legal Expenses	7110	\$3,429.75	\$18,070.00	\$1,250.00	\$19,500.00	\$5,000.00	
Office Supplies	7140	\$1,790.11	\$1,243.10	\$2,000.00	\$2,000.00	\$3,000.00	7-year Average
Computer Software Expenses	7145	\$3,579.42	\$3,131.38	\$3,000.00	\$4,500.00	\$4,500.00	Smartsheet, and Adobe
Postage/Shipping	7310	\$1,982.96	\$282.55	\$2,500.00	\$2,500.00	\$3,000.00	7-year Average
Misc. Expense	7510	\$425.54	\$113.20	\$500.00	\$500.00	\$750.00	7-year Average
TOTAL OFFICE EXPENSES	7899	\$29,814.60	\$32,650.39	\$29,700.00	\$52,350.00	\$41,550.00	

HUMAN RESOURCES EXPENSES

Account Name	Acct. #	OHFAMA 2019- 2020 Fiscal Year End Data	OHFAMA QuickBooks - Statement of Activity thru Sept 15, 2020	Approved Budget Targets for May 2019- April 2020	Updated Budget Targets for May 2020- April 2021	Recommended Budget Targets for May 2021- April 2022	Comments
Payroll Expenses	6560	\$257,596.79	\$84,618.01	\$260,000.00	\$226,000.00	\$226,350.00	LR 75% Reimbursed by OFAMIF
Annual Bonuses (Staff & Executive Director)	6561	\$5,025.00	\$0.00	\$6,500.00	\$7,500.00	\$7,500.00	LR 75% Reimbursed by OFAMIF
FICA/Social Security	8210	\$14,395.18	\$4,634.10	\$14,725.00	\$12,617.00	\$13,146.88	6.2% of Payroll Expenses
Medicare	8220	\$3,644.42	\$1,083.77	\$3,489.00	\$2,951.00	\$3,050.08	1.45% of Payroll Expenses
Workers Comp.	8240	(\$77.60)	\$308.32	\$450.00	\$450.00	\$700.00	
Unemployment Taxes	8270	\$946.05	\$521.12	\$500.00	\$500.00	\$750.00	
Group Insurance	8510	\$30,946.67	\$10,904.39	\$24,500.00	\$18,094.00	\$23,265.00	LR 75% Reimbursed by OFAMIF
Disability Insurance	8512	\$1,787.16	\$340.62	\$4,000.00	\$2,280.00	\$2,000.00	© = Contractual Agreement
Life Insurance	8511	\$476.00	\$0.00	\$500.00	\$500.00	\$280.00	© = Contractual Agreement
Pension (Employee Retirement Plan)	8540	\$12,775.66	\$100.00	\$10,000.00	\$15,000.00	\$14,724.50	LR 75% Reimbursed by OFAMIF
Building Maintenance (Cleaning, Upkeep)	8631	\$444.09	\$100.00	\$500.00	\$500.00	\$550.00	
Professional Development - Executive Director ©	8660	\$1,954.83	\$225.00	\$2,500.00	\$2,500.00	\$2,500.00	© = Contractual Agreement
Professional Development Expenses - Staff	8670	\$1,029.37	\$150.00	\$2,000.00	\$1,750.00	\$1,750.00	LR 75% Reimbursed by OFAMIF
Staff Travel - Mileage & Accommodations	8610	\$569.94	\$0.00	\$750.00	\$750.00	\$900.00	
Staff Travel - Airfare	8611	\$0.00	\$0.00	\$350.00	\$350.00	\$350.00	

[illegible]



INDEPENDENT ACCOUNTANTS' REVIEW REPORT

To Board of Trustees
Ohio Foot and Ankle Medical Association
Columbus, Ohio 43220-1815

We have reviewed the accompanying financial statements of Ohio Podiatric Medical Association, DBA, Ohio Foot and Ankle Medical Association (a nonprofit organization), which comprise the statements of financial position as of April 30, 2020 and 2019, and the related statements of activities, functional expenses, and cash flows for the years then ended, and the related notes to the financial statements. A review includes primarily applying analytical procedures to management's financial data and making inquiries of management. A review is substantially less in scope than an audit, the objective of which is the expression of an opinion regarding the financial statements as a whole. Accordingly, we do not express such an opinion.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement whether due to fraud or error.

Accountants' Responsibility

Our responsibility is to conduct the review engagement in accordance with Statements on Standards for Accounting and Review Services promulgated by the Accounting and Review Services Committee of the AICPA. Those standards require us to perform procedures to obtain limited assurance as a basis for reporting whether we are aware of any material modifications that should be made to the financial statements for them to be in accordance with the accounting principles generally accepted in the United States of America. We believe that the results of our procedures provide a reasonable basis for our conclusion.

Accountant's Conclusion

Based on our review, we are not aware of any material modifications that should be made to the accompanying financial statements in order for them to be in accordance with the accounting principles generally accepted in the United States of America.

THE OHIO FOOT AND ANKLE MEDICAL ASSOCIATION
STATEMENTS OF ACTIVITIES
FOR THE YEARS ENDED APRIL 30, 2020 AND 2019

	<u>2020</u>	<u>2019</u>
REVENUE		
Ohio dues	\$ 328,782	\$ 337,394
National dues	322,929	332,233
Seminars	3,000	4,000
Academy donations	14,500	15,000
Corporate sponsor program	-	6,000
PICA affinity program	30,000	30,000
Investment loss	(3,820)	21,444
Advertising income	2,808	2,023
Related party income	97,812	94,796
Contributions	2,000	32,331
Miscellaneous	6,202	6,220
TOTAL REVENUE	<u>804,213</u>	<u>881,441</u>
EXPENSES		
National dues	320,594	332,384
Wages	214,540	277,098
Meetings	16,570	36,408
Office	51,271	55,111
Legislative	22,000	22,050
Insurance	37,315	37,424
Professional fees	34,815	33,951
Pension	17,023	18,018
Payroll taxes	19,180	17,778
Depreciation	8,260	8,961
Travel	7,210	9,349
Telephone and utilities	7,081	7,888
Building expenses	15,007	16,251
Equipment expenses	3,790	4,765
Academy expenses	2,350	6,356
Miscellaneous	536	638
TOTAL EXPENSES	<u>777,542</u>	<u>884,430</u>
CHANGE IN NET ASSETS	26,671	(2,989)
NET ASSETS, BEGINNING OF YEAR	<u>320,779</u>	<u>323,768</u>
NET ASSETS, END OF YEAR	<u>\$ 347,450</u>	<u>\$ 320,779</u>

See Accompanying Notes And Independent Accountants' Review Report.

THE OHIO FOOT AND ANKLE MEDICAL ASSOCIATION
STATEMENTS OF FINANCIAL POSITION
APRIL 30, 2020 AND 2019

ASSETS

	<u>2020</u>	<u>2019</u>
CURRENT ASSETS		
Cash and cash equivalents	\$ 18,684	\$ 85,688
Investments	<u>351,579</u>	<u>341,549</u>
Total current assets	<u>370,263</u>	<u>427,237</u>
 PROPERTY AND EQUIPMENT		
Fixed assets	247,679	249,585
Less: Accumulated depreciation	<u>(214,405)</u>	<u>(208,053)</u>
Net property and equipment	<u>33,274</u>	<u>41,532</u>
 TOTAL ASSETS	 <u><u>\$ 403,537</u></u>	 <u><u>\$ 468,769</u></u>

LIABILITIES AND NET ASSETS

CURRENT LIABILITIES		
Accounts payable	\$ 30	\$ 27
Accrued expenses	-	37,698
Deferred revenue	54,815	110,067
Accrued payroll liabilities	<u>1,242</u>	<u>198</u>
Total current liabilities	56,087	147,990
 NET ASSETS		
Without donor restrictions	<u>347,450</u>	<u>320,779</u>
Total net assets	<u>347,450</u>	<u>320,779</u>
 TOTAL LIABILITIES AND NET ASSETS	 <u><u>\$ 403,537</u></u>	 <u><u>\$ 468,769</u></u>

See Accompanying Notes And Independent Accountants' Review Report.

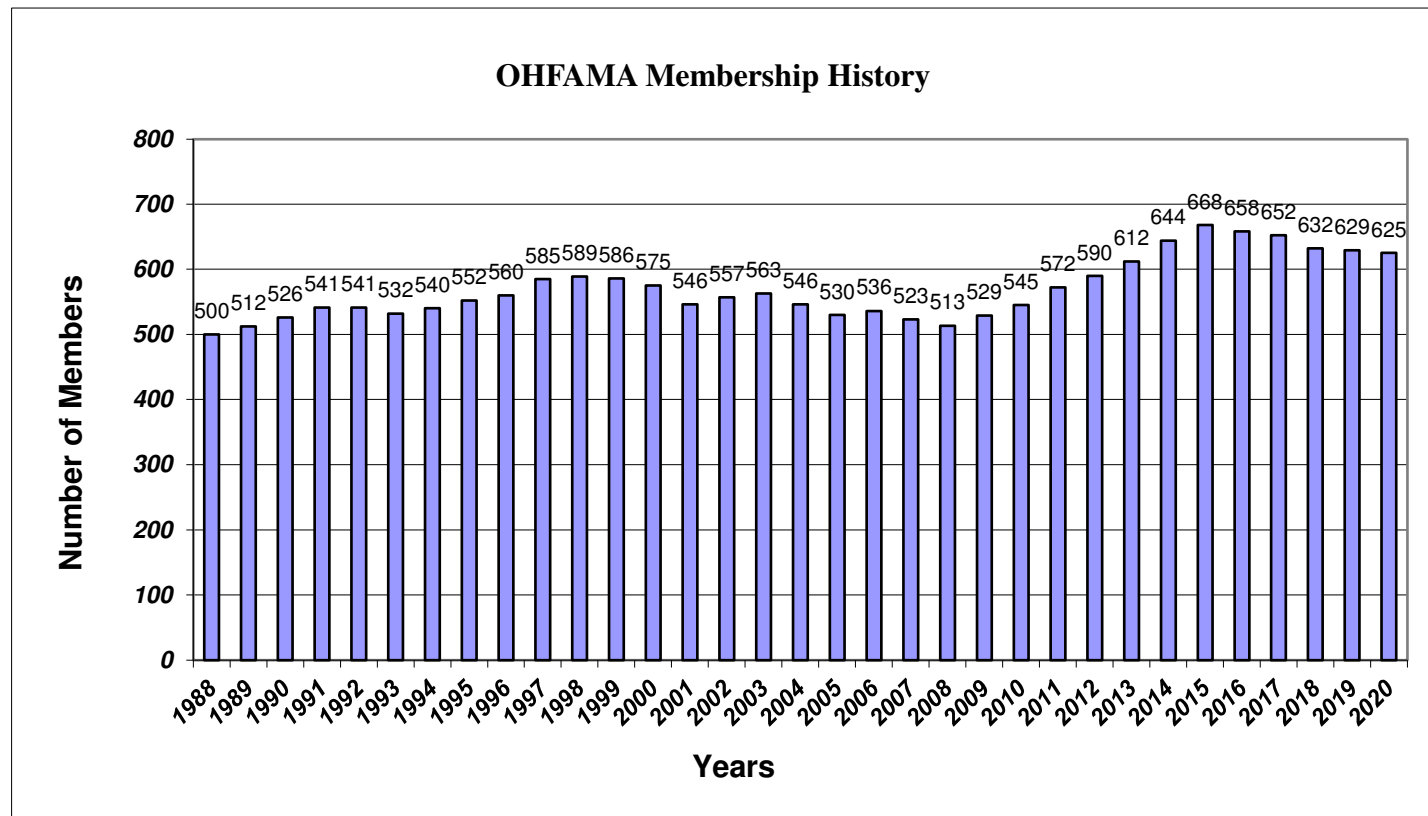
REPORT OF THE OHFAMA BOARD OF TRUSTEES

REPORT C
HOD-NOV 2020

Subject: **OHFAMA Membership**

Presented by: Richard Kunig, DPM
OHFAMA President

Referred to: Corey Russell, DPM, Chair OHFAMA Reference Committee



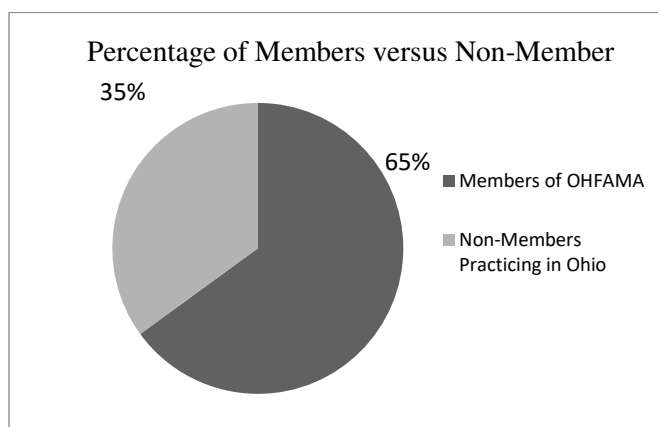
Year	1987	1988	1989	1990	1991	1992	1993	1994	1995	1996	1997	1998	1999	2000	2001	2002	2003
Members	497	500	512	526	541	541	532	540	552	560	585	589	586	575	546	557	563
Year	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020
Members	546	530	536	523	513	529	545	572	590	612	644	668	658	652	632	629	625

Member to Nonmember Ratio

* (does not include Resident Members)

Members of
OHFAMA 65%*
Non-Members 35%

885 Total in-state licensed Podiatrists in OH
(SMBO) October 28, 2020



	Oct 27, 2020	Oct 20, 2019	Oct 30, 2018	Oct 25, 2017	Oct 31, 2016	Oct 20, 2015	Oct 29, 2014	Oct 31, 2013	Nov 9, 2012	Nov 10, 2011	Nov 1, 2010
5.4	31	28	27	27	26	20	23	23	19	15	12
A1	4	10	10	13	9	7	15	15	14	18	8
A2	17	9	16	11	6	16	15	14	19	9	6
A3	12	14	10	12	16	15	13	16	9	8	13
A4	12	10	11	14	13	13	16	9	10	12	6
AC	303	309	322	327	331	339	328	337	341	338	332
FC	16	17	18	17	17	16	17	15	17	16	16
LM	122	120	113	108	101	92	86	78	75	76	79
NPM	3	4	3	3	3	4	6	4	2	2	4
PDM	1	1	2	2	3	3	4	4	5	5	6
SM	10	10	10	11	12	15	15	13	13	11	13
R13	22	39	33	42	43	48	33	33	27	26	21
R23	43	27	26	32	37	34	32	26	14	18	13
R33	27	27	29	30	34	35	34	25	25	18	16
Fellows	2	3	2	1	1	2	3				
NPR	0	1	0	2	6	9	4				
Total Members	625	629	632	652	658	668	644	612	590	572	545

2020 Membership Campaign

2020 Membership Campaign consisted of:

1. Member mailing on Member Services and information updates at OHFAMA- October
2. Personal letter to all new members by the Assistant Executive Director
3. Visiting KSUCPM for the APMA Visitation Day; Visited 4 OHFAMA Academies (due to the pandemic)
4. Continued PR radio campaign to market membership and recommending patient's see a OHFAMA member podiatric physician. As of August 2020, over 64,000 radio commercials aired across all 88 counties in Ohio. Ohio Radio News Network has 74 stations
5. The PR campaign was expanded in 2020 to include a new component for digital broadcasting called Over The Top (OTT). OTT is video content and programming that is transmitted over the internet, bypassing traditional cable or linear distribution on platforms such as Hulu, Prime Video, Hotstar and Sling TV. The OTT campaign made over 88,000 impressions with an almost 98% Video Completion Ratio. The Video was created and produced in September 2019 and included two patient profiles highlighting treatment for diabetes and a patient that had a total ankle replacement
6. Contacted the State Medical Board on all newly licensed podiatric physicians for follow-up with Membership applications
7. Follow-up with all graduating residents for OHFAMA membership
8. Will complete a non-member recruitment campaign in November

Necrology Report (as of October 29, 2020)

Harry Cupp, DPM	April 10, 2020	LM
George Costaras, DPM	January 13, 2020	LM
Ronald Kaplansky, DPM	January 8, 2020	LM
Robert Kubinski, DPM	April 12, 2020	LM
Irving Lewis, DPM	June 26, 2020	LM

1 **AMENDMENT TO OHFAMA BYLAWS**

2 **PROPOSITION A-20: MULTIPLE BYLAWS CHANGES INCLUDING CHANGE FROM HOD**
3 **TO ANNUAL BUSINESS MEETING**

4 **PURPOSE:** To update bylaws in compliance with recent APMA bylaws changes and to update bylaws
5 in multiple other areas including a change in the annual Association meeting format from the current
6 House of Delegates (HOD) model to an Annual Business Meeting.

7 **BACKGROUND:** Occasionally an update to association bylaws are necessary for a variety of reasons
8 which may include:

- 9 • Compliance with APMA bylaws changes.
10 • Compliance with local, state and federal statutes.
11 • Common sense updates and edits.
12 • Recommended changes by elected officials and general membership.

13 Additionally, sometimes there are drastic changes that may be considered if the long-standing tradition of
14 doing things is assessed and it is determined that there is a need or desire to make a big change.

15 Over the last three years, there has been significant changes in the structure of APMA governance and
16 bylaws that will require a parallel change to the OHFAMA bylaws. Membership category definition
17 changes and dues payment process changes have dictated changes in OHFAMA bylaws and are presented
18 in the attached bylaws.

19 The passage of Proposition A-19 at the 2019 OHFAMA HOD has led to the proposed changes on term
20 and election of the Young Member Trustee.

21 The passage of Resolution 19-01 at the 2019 OHFAMA HOD has led to the proposal of replacing the
22 Association's annual meeting from the current HOD to an Annual Business Meeting. The rationale for
23 this proposal is found within the text of Resolution 19-01. Research and data supporting the reasons and
24 purposes of the change is supported by the two independent surveys of OHFAMA members in 2019 and
25 the OHFAMA HOD Assessment Committee (OHAC) report which presented and published its findings
26 at the 2019 OHFAMA HOD.

27 The passage of Resolution 19-02 at the 2019 OHFAMA HOD has led to changing the Chair of the
28 Finance and Budget Committee from an appointed member of the committee to the elected Treasurer of
29 the OHFAMA.

30 Creation of an OHFAMA membership category called Federal Services Member. Currently, podiatrists
31 in Federal Services can elect to be members in the APMA Federal Services category or become an
32 OHFAMA Active member. APMA bylaws prohibit membership in both components. Those who choose
33 the APMA Federal Services membership have no benefits or association from OHFAMA if they practice
34 in Ohio. The addition of the OHFAMA Federal Services Member category will enable these members to
35 be included in some of the benefits and associations of OHFAMA membership instead of exclusion.
36 APMA Federal Services members who practice in Ohio are valued members of our profession in the state

and carry many of the same concerns, hardships, goals and aspirations as OHFAMA members and should not be a forgotten voice or partner in this profession.

Some proposed bylaws changes are minor edits, corrections of typos/errors and changes of personal preference. A minor edit example is the consolidation of privileges for OHFAMA Employee, Honorary, Life, Permanently Disabled, Federal Service and Student members. The most significant error correction is the movement of lines from the Active member privileges to the Postgraduate member privileges that were misplaced in a previously published version after the 2018 OHFAMA HOD. An example of a change of personal preference is the renaming of the Finance and Budget Committee to the Budget and Finance Committee.

It is proposed to remove any statement of Association dues and fees from the bylaws and move them to a new document proposed called the "OHFAMA Dues and Fees Schedule". The OHFAMA bylaws are a legal document and the intent is for structure and stability in its declarations. Dues and fees assessments are dependent on the financial status of the world and the budget of the Association, all of which can change annually. The Association would be better served to have a separate document of dues and fees that can be easier for members to access and understand, as it will be all in one place and consolidated, and it will be a document that can be amended by the Association without rewriting the bylaws.

It is proposed to limit the terms of the OHFAMA Secretary/Treasurer to five consecutive terms. All officers within the Executive Committee, with exception of the Secretary/Treasurer, follow a path from 2nd VP, 1st VP, President and Immediate Past President and therefore are term limited. They serve four years and have one vote each on committee issues. The Secretary/Treasurer has traditionally been held for more consecutive terms than the other officers. While the nature of the office of Secretary/Treasurer may benefit from the experience that comes with multiple terms, it is not enough to justify the seniority on voting matters to a point and some uniformity in consecutive terms should be instituted. Thus, it is proposed in the bylaws changes that the OHFAMA Secretary/Treasurer be limited to five consecutive terms.

The current OHFAMA bylaws lack a process to replace the Young Member Trustee or the APMA 2nd Alternate Delegate should either leave office for any reason prior to the completion of his/her term. This is now defined in the bylaws proposed.

It is proposed to allow the Board of Trustees (BOT) to vote on matters electronically. A formal policy is not currently in place and the recent difficulties in meeting personally due to COVID19 has made it evident that there may be times when it is the best option in order to govern the Association properly, efficiently and safely.

It is proposed to add an emergency bylaws amendment procedure. There is a written policy but not one clearly stated within OHFAMA bylaws for this. The policy presented in the bylaws changes mimics the one in the APMA bylaws.

REFERENCES:

- OHFAMA Bylaws
- OHFAMA HOD Assessment Committee (OHAC) report. OHFAMA HOD 2019.
- APMA Bylaws

76 **POLICY DOCUMENT:** OHFAMA Bylaws

77 **SUBMITTED BY:** OHFAMA Board of Trustees

78 **CO-SPONSORED BY:** Midwest Academy

79 **FINANCIAL IMPACT:** The cost of research and materials of these bylaws changes was less than \$50.
80 The future cost of implementation of these bylaws changes is projected to be a surplus of \$6,000 to
81 \$8,500 annually based on the savings of the budgeted expenses for the current annual HOD.

82 **INSTRUCTIONS:** Delete the stricken text and insert the underlined text.

83 **BYLAWS:** Document following pages.

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106 **BYLAWS OF THE**
107 **OHIO PODIATRIC MEDICAL ASSOCIATION DBA – OHIO FOOT AND ANKLE**
108 **MEDICAL ASSOCIATION**

109
110 **ARTICLE I - NAME**
111

112 The Association shall be known as the Ohio Podiatric Medical Association (Incorporated) which is doing
113 business as the Ohio Foot and Ankle Medical Association.

114
115 **ARTICLE II - PURPOSE**
116

117 The purpose of the Ohio Foot and Ankle Medical Association (OHFAMA) is to ensure the
118 highest quality of medical/surgical foot and ankle care to patients. OHFAMA shall represent Ohio's
119 podiatric physicians by advancing, protecting and promoting the profession of podiatric medicine and
120 surgery through education and advocacy in the legislative, legal and regulatory domains in Ohio and the
121 profession.

122 **ARTICLE III - MEMBERSHIP**

123 **Section A – Classification**
124

125 1. The members of this Association shall be classified as:

- 126 a. Active Member
- 127 b. Associate Member
- 128 c. Senior Member
- 129 d. Life Member
- 130 e. Faculty Member
- 131 f. ~~Resident or~~ Postgraduate Member
- 132 g. Non-Practicing Member
- 133 h. Permanently Disabled Member
- 134 i. ~~Industry~~ Affiliate Member
- 135 j. ~~Direct Member~~ OHFAMA Employee Member
- 136 k. Honorary Member
- 137 l. Student Member
- 138 m. 5.4 Status Member
- 139 n. Federal Services Member

140
141 **Section B – Qualification**
142

- 143 1. Active Member: A Doctor of Podiatric Medicine (DPM) licensed to practice in the state
144 of Ohio and successfully meets the requirements of Article IV.
- 145
- 146 2. Associate Member: Shall be limited to the corresponding year after entering the practice
147 of podiatry and may be conferred upon any person who has successfully fulfilled all

requirements of Article IV. Years of military service and years of membership as a resident or post-graduate member not to exceed 4 years shall not be counted in determining this period.

<i>Year of Associate Membership</i>	<i>Limited to in Years</i>
Fourth Year Associate	Four and one half years
Third Year Associate	Three and one half years
Second Year Associate	Two and one half years
First Year Associate	One and one half years

3. Senior Member: A member in good standing other than an Honorary of this Association may apply for classification as a Senior Member and said member shall be entitled to all the privileges of an active member if said member is:

- a. A member who has ~~reached retirement age as provided by the Social Security Administration, or has been forced into curtailment because of illness; attained the age of 65 years; and~~
- b. A member who is actively engaged in practice for no more than 20 hours per week; and
- c. A member who has been in good standing for ~~15~~ 20 consecutive years or for an aggregate 25 years.

PROVISIO: Any current member who has achieved Senior Member status on or before April 1, 2019 shall not be affected by this change.

4. Life Member: A member in good standing ~~other than an Honorary or International Member~~ of this Association may apply for classification as a Life Member if said member is:

- a. A member who has completely retired and remains retired from the practice of podiatric medicine, has attained the age of 65 years, and has been a member in good standing for ~~15~~ 20 consecutive years or for an aggregate of 30 years; or
- b. ~~A member who has completely retired and remains retired from the practice of podiatric medicine and has been a member in good standing for 25 consecutive years; or~~
- c. A member who has been in good standing for a minimum of 50 years.

PROVISO: Any current member who has achieved Life Member status on or before April 1, 2019 shall not be affected by this change.

- d. ~~In the case of reinstatement, the number of years required for Life Membership need not be consecutive, provided only one such reinstatement shall be permitted, and further such reinstatement shall not be available to anyone whose membership~~

190 was suspended or interrupted for unethical or illegal activity involving the practice
191 of podiatric medicine.
192

193 e. ~~The member will be confirmed by the Board of Trustees~~
194

- 195 5. Faculty Member: A licensed DPM employed in a full-time teaching, administrative, or
196 research position in the state of Ohio at a college of podiatric medicine, medical school,
197 or academic health science center. The determination of full-time status shall be in
198 accordance with the rules and regulations of the institution where such position is held.
199
- 200 6. ~~Resident or Postgraduate Member:~~ A DPM who is serving as a resident or fellow in a
201 program approved by the Joint Residency Review Committee or approved by the Council
202 on Podiatric Medical Education, hereinafter referred to as the "Council" or "CPME," or
203 who is a full-time postgraduate student, may be
204 classified as a Postgraduate Member, ~~provided said member is in good standing of a~~
205 ~~component society or association where available.~~ A DPM who has completed a
206 residency, fellowship or postgraduate program, and who has not entered practice, may,
207 ~~with the concurrence of the appropriate component society or association,~~ remain in such
208 membership status for a maximum period of one year or until said member enters
209 practice, whichever is earlier.
210
- 211 7. Permanently Disabled Member: A member in good standing who is permanently
212 disabled., ~~who is a member in good standing of a component society or association where~~
213 ~~available, and for whom the payment of dues may constitute a hardship, may be classified~~
214 ~~as a permanently disabled member.~~ "Permanently disabled" shall mean total disability
215 that continuously prevents the member from carrying out substantial and material
216 professional duties; such member ~~must be under the regular care of another physician and~~
217 may not derive any income or profit from any activity as a podiatrist. Although the DPM
218 is not required to maintain a license, to qualify for this category the DPM's license shall
219 not have been suspended or revoked.
220
- 221 8. ~~Industry-Affiliate Member:~~ May be available to ~~an~~ individuals who are not Doctors of
222 Podiatric Medicine, but who, in the judgment of the Board of Trustees, have a
223 professional ~~have a professional~~ interest in foot health or podiatric medicine.
224
- 225 9. ~~Direct OHFAMA Employee Member:~~ A DPM licensed to practice in a state, district,
226 territory, or dependency of the United States, who is a full-time employee of this
227 Association.
228
- 229 10. Honorary Member: An individual, who ~~may~~ does not hold the DPM degree,
230 recommended by the OHFAMA Board of Trustees (hereinafter referred to as "Board" or
231 "Board of Trustees"), who has made outstanding contributions to the advancement of the
232 art and science of podiatric medicine or who has performed a distinguished service to the
233 profession, and who has been elected by a two-thirds vote of the members present and
234 voting ~~at a meeting of the House of Delegates~~ an annual meeting of this Association.
235
- 236 11. Student Member: Students enrolled at the Kent State University College of Podiatric
237 Medicine who are members in good standing of the ~~Ohio~~ American Podiatric Medical

Students Association ~~shall automatically~~ may be members in good standing at the Ohio Foot and Ankle Medical Association.

12. ~~Non-Practicing Member: A DPM licensed to practice who has not been engaged in practice or in the dispensing of podiatric medical services for a minimum of one year. As a DPM's employment status can change relatively quickly, this category is not considered permanent. This category requires a DPM to apply for Non-Practicing status each year. A DPM who has not been engaged in practice or in the dispensing of podiatric medical services for a minimum of one year. Persons who are not directly engaged in the practice of podiatric medicine, but derive income due to their medical knowledge, education, or licensure and/or are gainfully employed in a field associated with the dispensing of podiatric medical services, may not be considered non-practicing for the purpose of this category. (This is not limited to, but includes practice consultant, practice management, product consultation or sales, medical or insurance review services, lecturing, or any employment which is determined as a result of podiatric medical education or licensure.)~~ Although the DPM is not required to maintain a license to qualify for this category, the DPM's license shall not have been suspended or revoked.
13. 5.4 Status Member: A member in good standing, for whom the payment of dues would constitute a hardship due to a temporary physical disability, illness, or other reasons. 5.4 Status cannot be backdated and can only apply to the current fiscal year. It is the determination of the Executive Committee of the Board of Trustees the policies and procedures that will be used to grant the initial and any subsequent renewals of 5.4 Status.
14. Federal Service Member: Any DPM licensed to practice in any state, district, territory or dependency of the United States whose principal (50 percent or greater) or sole employment in the field of podiatric medicine is in the Federal Services and who is a member in good standing of the Federal Services Podiatric Medical Association. A member who is employed in federal services who qualifies for membership in another OHFAMA category shall choose between either membership in the federal services component or OHFAMA, but cannot be a member in both categories.

Section C – In Good Standing

Any member of this Association whose state and national dues and special assessments for the current fiscal year are not past due shall be considered a member in good standing.

Section D – Nondiscrimination

No person otherwise qualified for any classification of membership in this Association shall be denied such membership for reasons of age, ~~sex~~ gender identification, color, race, creed, national origin, sexual orientation, political belief, or disability.

Section E – Privileges

- 286 1. Active, Associate, Senior, ~~Life~~, Faculty, ~~Non-Practicing~~, 5.4 Status and ~~Permanently~~
287 ~~Disabled~~ Members:
- 288
- 289 a. Shall receive all publications of the Association.
- 290 b. Shall be eligible for admission to any educational session and such other services as
291 are provided by the Association.
- 292 c. Shall be eligible for election or appointment to any committee, council, board or
293 similar position in the Association as provided in these Bylaws. ~~with the exceptions~~
294 ~~of the Academy offices of President, Treasurer, Trustee and Alternate Trustee, the~~
295 ~~OHFAMA Executive Committee offices and the APMA Delegate/Alternate Delegate~~
296 ~~positions.~~
- 297 d. Shall be eligible to vote at the Academy level and at the Annual Business Meeting of
298 the Association. ~~with the exceptions of officer elections, any part of or whole budget~~
299 ~~approvals and bylaws approvals or amendments.~~
- 300 e. ~~Shall be eligible to vote at the OHFAMA House of Delegates.~~
- 301
- 302 2. ~~Resident and~~ Postgraduate Members:
- 303
- 304 a. Shall receive all publications of the Association.
- 305 b. Shall be eligible for admission to any educational session and such other services as
306 are provided by the Association.
- 307 c. Shall be eligible for election or appointment to any committee, council, board, or
308 similar position in the Association as provided in these Bylaws with the exceptions
309 of the Academy offices of President, Treasurer, Trustee and Alternate Trustee, the
310 OHFAMA Executive Committee offices and the APMA Delegate and Alternate
311 Delegate positions.
- 312 d. Shall be eligible to vote at the Academy level except in officer elections and on any
313 part of or whole budget approvals and bylaws approvals or amendments.
- 314 e. Shall be eligible to vote at the Annual Business Meeting of the Association provided
315 they have been certified by their respective Academy to have attended greater than
316 fifty percent of their Academy meetings since the last Annual Business Meeting of
317 the Association.
- 318
- 319 3. ~~Industry~~-Affiliate Members:
- 320
- 321 a. Shall receive all publications of the Association.
- 322
- 323 4. OHFAMA Employee, Honorary, Life, Permanently Disabled, Federal Service, Non-
324 Practicing and Student Members:
- 325
- 326 a. ~~Shall~~ May receive all publications of the Association.
- 327 b. Shall be eligible for admission to any educational session and such other services as
328 are provided by the Association.
- 329
- 330 5. ~~Honorary~~ Members:
- 331
- 332 a. ~~May receive all publications of the Association upon request.~~

- b. ~~Shall be eligible for admission to any educational session and such other services as are provided by the Association.~~

6. ~~Student Members:~~

- a. ~~Shall be eligible for admission to any educational session and such other services as are provided by the Association.~~

Section F – Suspension or Expulsion from Membership

1. Any member who fails to submit dues and special purpose assessments in accordance with prescribed payment schedules shall may be subject to suspension from membership. Membership may continue, with additional dues and fees, until the individual fulfills all payment obligations.
2. Any member who is found to have violated the APMA or OHFAMA Bylaws, Code of Ethics, or Administrative Procedures shall be subject to expulsion (which may be permanent) from the membership of this Association. Review and determination of expulsion shall be considered by the OHFAMA Board of Trustees and will be subject to appeal to APMA and/or OHFAMA in accordance with the APMA Administrative Procedures and OHFAMA Bylaws.

ARTICLE IV - APPLICATION FOR MEMBERSHIP

Section A - Qualifications

1. Application for membership may be made, by any member of the podiatry profession or student in a recognized college of podiatric medicine, on an approved form provided by the Association, accompanied by the required application fee. Approval of the application shall be dependent upon the fulfillment of the following requirements excepting applications for student ~~and resident~~ membership ~~–(Article III, Sections H and J of these Bylaws).~~
2. Applicant must practice within the geographical limits of the state of Ohio.
3. Applicant must possess a valid Ohio State Medical license except in the case of Life Members and Permanently Disabled Members, ~~students and residents.~~ Postgraduate members must hold a valid training certificate from the State Medical Board of Ohio.
4. ~~Applicant must be of good moral and professional repute.~~

Section B - Submission

1. Applicant shall submit the completed application to the ~~OHFAMA~~ APMA which shall review it for completeness and forward it to ~~the Trustee of the Academy OHFAMA.~~ wherein the applicant has his/her primary office or primarily conducts his/her practice of podiatry.
2. The Executive Director shall submit the application and recommendation for approval by a simple majority of the Board of Trustees.

- 379 3. ~~Academies must meet at least 30 days before the House of Delegates.~~

380 **Section C - Appeal**

- 381
382 1. In the event the applicant is denied membership, the applicant will have 60 days to appeal the
383 decision for reconsideration.

384
385
386
387 **ARTICLE V - FEES AND DUES**

388 **Section A - Membership Dues**

- 389
390 1. Membership dues and fees are presented in the OHFAMA Dues and Fees Schedule, which may
391 be amended with a two-thirds vote of the members present at an Annual Business Meeting of the
392 Association.
393
394 2. ~~Honorary Members shall be exempt from all dues levied by the Ohio Foot and Ankle Medical~~
395 ~~Association.~~
396
397 3. ~~Life Members shall meet the per capita dues of the American Podiatric Medical Association and~~
398 ~~those granted Life Member status after January 1, 2012 shall have an annual \$25 OHFAMA Life~~
399 ~~Member dues.~~
400
401 4. ~~Dues for Active Members, Fourth Year Associate Members, Third Year Associate Members,~~
402 ~~Second Year Associate Members, First Year Associate Members, and Senior Members shall be~~
403 ~~as found in dues schedule in Appendix A (attached).~~
404
405 5. ~~Student Members dues shall be \$0.00 per annum.~~
406
407 6. ~~Membership fees and dues are due and payable on or before May 1st for the fiscal year that runs~~
408 ~~from May 1 to April 30. Members may choose to pay dues on a semi-annual basis. The~~
409 ~~Executive Director may establish short term payment plans with the approval of the Executive~~
410 ~~Committee.~~
411
412 7. ~~A monthly pro-ration of the dues structure shall be maintained by OHFAMA. New or reinstated~~
413 ~~members who join mid-year shall remit dues amounts based on that pro-ration and the date of~~
414 ~~their application.~~
415
416 8. ~~In addition, there shall be a fee of \$100.00 for persons applying for re-instatement to the~~
417 ~~Association. This fee is payable at the time of re-instatement. This fee may be waived by the~~
418 ~~Executive Director and/or the Executive Committee.~~
419
420 9. Dues shall be budgeted for and may be adjusted annually with board action and approved by the
421 membership at the Annual Business Meeting. Adjustments may include a temporary (one year)
422 or permanent dues structure change, by an amount not to exceed the current fee plus or minus the
423 Consumer Price Index (CPI) difference (rounded to two decimal places) for the previous calendar
424 year as published by the U.S. Department of Labor, Bureau of Labor Statistics at

~~ftp:ftp.bls.gov/pub/special.requests/epi/epiai.txt (or title of like import), rounded to the nearest \$5. The board may act before the May billing commences, i.e., at the winter BOT meeting to change or defer an annual adjustment as it deems necessary for the next calendar year. With the direction of the House of Delegates, the Board will assess and vote to use or not use the measure. From year to year, if an increase is approved, it does not build or accumulate and it is "not permanent". It goes back to the original dues amount for the next dues cycle.~~

Section B - Payment of Dues

~~Dues are required to be paid on an annual or semi-annual basis unless the member has requested and has received approval from the OHFAMA for a quarterly or monthly alternative payment schedule. If the member is approved for a monthly or quarterly payment schedule, a minimum of one quarter of annual dues must be paid by May 1, one half by August 1, three quarters by November 1 and fully paid by February 1.~~

- ~~1. The first half payment shall be due and payable in full prior to May 1.~~
- ~~2. The second half payment shall be due and payable by November 1.~~
- ~~3. Suspension should occur in accordance with the APMA Bylaws.~~
- ~~4. For dues billing purposes, Life Membership and Senior Membership shall become effective the month that the member's written application for this status is approved by the Executive Committee.~~
- ~~5. Any member, who fails to pay any assessment made by the Board of Trustees within the time set forth in the action authorizing such assessment, shall be suspended for nonpayment of dues.~~
- ~~6. Any member who fails to pay any registration fee, continuing education fee, seminar fee, or other fee owed to the Association, within 90 days of the date on which it became due shall be suspended for non-payment of dues.~~
- ~~7. The amount of \$15 per paid member due each Academy shall be remitted to each Academy. The total amount due will be given to a representative of the Academy at the Association's annual business meeting of the membership year just completed.~~

Section C - Assessments

- ~~1. In the event that circumstances arise under which the Trustees determine in the exercise of their fiduciary judgment that it is necessary and appropriate to assess the membership for a special and unforeseen purpose, the Board of Trustees may, with a ~~60~~ 90 day notification of the officers of each Academy of the OHFAMA and upon two-thirds of the members voting in a duly constituted membership referendum, or a two-thirds vote of the voting members present at the Association's Annual Business Meeting, assess the membership for a one year period.~~
- ~~2. Such assessment shall become due and payable at the time and in the manner stated in the action authorizing the assessment.~~

472 **Section D - Suspension for Non-Payment of Dues**

- 473
- 474 1. Any member whose membership has been suspended for non-payment of dues and/or
- 475 assessments shall cease to benefit from membership in the Ohio Foot and Ankle Medical
- 476 Association. He/she shall automatically be reinstated, without any voting or action by the Board
- 477 of Trustees, on payment of his/her dues, assessments and/or other fees provided such payment is
- 478 received within 90 days of said suspension. Any member who has been suspended for non-
- 479 payment of dues, assessments, and/or other fees and does not make payment within 90 days shall,
- 480 in addition, meet the other provisions of reinstatement of these Bylaws.
- 481
- 482 2. The reinstatement fee shall apply to reinstatement after the 90-day limit. Members may be
- 483 entitled to a waiver of the reinstatement fee by written application to ~~the State Office~~ OHFAMA.
- 484 This written request for a waiver of the reinstatement fee is subject to the approval of the
- 485 Executive Committee.
- 486

487 **ARTICLE VI - ACADEMIES**

488

489 **Section A** - The Ohio Foot and Ankle Medical Association shall be made up of various divisions,

490 designated as academies and known as Central, Eastern, Mideastern, Midwestern, North Central,

491 Northeastern, Northwestern, and Southern, which have been outlined geographically and are

492 composed of the counties listed herein.

493

494 **Central Academy** shall cover: Marion, Morrow, Knox, Union, Delaware, Licking Muskingum,

495 Madison, Franklin, Fairfield, Perry, Morgan, Fayette, Pickaway, Hocking, Athens, Ross, and

496 Vinton Counties.

497

498 **Eastern Academy** shall cover Trumbull, Mahoning, Carroll, Columbiana, Jefferson, Harrison,

499 Belmont, Noble, Monroe, Washington, and Guernsey Counties.

500

501 **Mideastern Academy** shall cover: Medina, Portage, Stark, Tuscarawas, Wayne, Summit,

502 Holmes, and Coshocton Counties.

503

504 **Midwestern Academy** shall cover: Allen, Auglaize, Champaign, Clark, Darke, Greene, Logan,

505 Mercer, Miami, Montgomery, Preble, Shelby, Van Wert, and Warren Counties.

506

507 **North Central Academy** shall cover: Ashland, Crawford, Erie, Huron, Lorain, and Richland

508 Counties.

509

510 **Northeastern Academy** shall cover: Ashtabula, Cuyahoga, Geauga, and Lake Counties.

511

512 **Northwestern Academy** shall cover: Defiance, Fulton, Hancock, Hardin, Henry, Lucas, Ottawa,

513 Paulding, Putnam, Sandusky, Seneca, Williams, Wood, and Wyandotte.

514

515 **Southern Academy** shall cover: Adams, Brown, Butler, Clinton, Pike, Clermont, Gallia,

516 Hamilton, Highland, Jackson, Lawrence, Meigs, and Scioto Counties.

517

518 By an amendment to these Bylaws as set forth in Article XVI hereof, an Academy may be divided

519 into two or more Academies, and Academies may be consolidated or merged by the Association on

the request of fifteen or more affected members who must present evidence that such changes would be advantageous to the members therein, and would contribute to the welfare of the Association.

Section B - ~~The academies~~ Each Academy shall meet at least 30 days before the House of Delegates prior to the annual business meeting of the Association.

Section C - Each Academy shall elect annually from its membership a President, Vice President, Secretary-Treasurer, or Secretary and Treasurer, ~~and Delegates to the House of Delegates of the Ohio Foot and Ankle Medical Association,~~ and shall triennially elect Trustees.

1. ~~Each Academy shall be entitled to one Delegate for each ten (10) members or fraction thereof in good standing (including Resident but Excluding Student Affiliate members). One or more Alternate Delegates may be elected at the option of the Academy. The members of the Ohio Podiatric Medical Students Association who attend the Kent State University College of Podiatric Medicine shall be entitled to one Delegate and one Alternate Delegate.~~
2. Each Academy shall be entitled to one (1) Trustee and one (1) Alternate Trustee for each (99) ninety-nine members or fraction thereof ~~in good standing (excluding Resident Affiliate, Honorary, Federal Service and Student members) and before being seated in the House,~~ shall present a certificate to the Secretary, signed by the academy president.
3. All elections shall be reported to the Secretary of the Association ~~not less than thirty (30) days before the date of the House of Delegates~~ Annual Business Meeting of the Association. The ~~Alternate Delegate or~~ Alternate Trustee shall represent the Academy in the absence of the ~~Delegate or~~ Trustee.
4. If any Academy drops below the number of members required for representation, the Trustee shall finish out the current year and be reinstated if the level then rises above the requirement during the current three year term.
5. ~~**Section D-**~~ All elections of Academy Officers and Trustees, ~~and Delegates~~ shall be held ~~not more than sixty (60) days prior to the House of Delegates of the OHFAMA Annual Business Meeting of the Association.~~ All duly elected Delegates shall assume their duties immediately; all Trustees and Officers shall assume office as of the close of the House of Delegates of the OHFAMA no sooner than the close of the Annual Business Meeting of the Association and no later than January 1 of the following year.
6. If any officer position is without a valid candidate on the ballot then the term of office of the incumbent officer shall continue until a successor is elected.

~~In the event that an Academy ceases to meet and elect its OHFAMA House of Delegates representatives, the OHFAMA Board of Trustees may offer direct elections to those members of OHFAMA not represented by their local Academy in the OHFAMA House of Delegates. Those local Academy Delegates at the OHFAMA House of Delegates meeting will be entitled to elect their OHFAMA Board of Trustees member to represent them for one year.~~

Section E - These Bylaws shall govern the business of the Academies and may be augmented by additional policies and procedures (not in conflict therewith) adopted by the Academies.

Section F - Any member who is practicing in the geographical area of one Academy may transfer to another by consent of the two Academies involved.

It shall be the duty of the member to notify his/her Academy in writing of his/her intention to transfer. The Secretary of the Academy will then advise the Academy to which the member is transferring and also advise the OHFAMA. The transfer shall be automatic ~~as long as~~ providing the member is in good standing.

ARTICLE VII – ~~HOUSE OF DELEGATES~~ ANNUAL BUSINESS MEETING

Section A – ~~At least 60 days in advance, the Board of Trustees or the President shall specify the date and the hour for the Annual Business Meeting of the membership. The date and hour shall be stated in the notice of the meeting. The purposes for which the Annual Business Meeting is to be held, in addition to those prescribed by law, by the Articles of Organization, or by these bylaws, may be specified by the President. The house of Delegates shall be composed of the Officers of the Association, who shall preside in order of their respective offices, the Immediate Past President, and the duly elected Delegates of the Academies and the members of the Board of Trustees. The election shall be reported to the Secretary of the Association not less than thirty (30) days before the date of the House of Delegates and the alternate delegate shall be credentialed and verified by the Secretary of the OHFAMA.~~

~~Academies shall be entitled to Delegates and Trustees as set forth in Article VI, section C hereof.~~

Section B – Authority

1. ~~The House of Delegates~~ Board of Trustees shall be the governing body of the Association directed in part by the policies determined by the voting members present at the Annual Business Meeting of the Association.
2. ~~The House of Delegates shall determine the policies of the Association.~~
3. ~~The House of Delegates through~~ At the Annual Business Meeting the newly elected President ~~its presiding officer shall~~ may appoint such ad hoc committees as ~~it~~ he/she deems necessary for the conduct of ~~its~~ the Association's business.
4. Electronic Meetings – Under no circumstances shall ~~meetings of the House of Delegates~~ the Annual Business Meeting be conducted solely by electronic methods. ~~The Annual Business Meeting~~ Meetings of the House of Delegates shall be conducted in-person in compliance with state laws governing corporations.

~~**Section C** – Each Delegate, before being seated in the House, shall present a certificate, signed by the President of the Academy, stating that he/she is a duly elected Delegate, and a member in good standing. Alternate Delegates shall present a like certificate and shall serve in the absence of the Delegate. Resident and Postgraduate Delegates must certify that they have attended more than 50% of their respective Academy meetings since the previous House of Delegates.~~

Section C – The Annual Business Meeting ~~House of Delegates~~ shall ~~meet~~ be held annually.

Section D - ~~Two thirds of the elected Delegates present and certified by the Secretary/Treasurer shall constitute a quorum.~~ A majority of the voting members registered at a duly called business meeting shall constitute a quorum.

Section E – All elections shall be by ballot only if there is opposition for any position. When there is only one candidate for office, the Secretary may, upon a motion from the assembly, cast the ballot of election ~~for the House~~ via the instruction by the President.

A majority of the votes cast shall be necessary for election. If no nominee receives a majority of the first ballot, the nominee receiving the lowest number shall be dropped and a new ballot taken. This procedure shall be repeated until one nominee receives a majority when he/she shall be declared elected.

Any member of the Association in good standing, not otherwise prevented from holding office, may be elected to any office.

Section F – All members in good standing shall be admitted to the sessions of the Annual Business Meeting of the House of Delegates but may only speak by permission of the President ~~or House, and shall have no vote.~~

ARTICLE VIII - OFFICERS

Section A - Officers

The officers of this association shall be a President, 1st Vice President, 2nd Vice President, Secretary/Treasurer, and Immediate Past President.

Section B – Election/Qualification

The offices of President, 1st Vice President, 2nd Vice President, and Secretary/Treasurer shall be filled by election at each ~~annual House of Delegates~~ Annual Business Meeting. The Immediate Past President shall serve by virtue of holding the office of President immediately preceding the election of a new President as set forth above.

Section C – Term of Office

Each officer shall assume office at the close of the ~~annual House of Delegates~~ Annual Business Meeting and shall hold office for one year, or until his/her successor is elected ~~or qualified.~~ The Secretary/Treasurer shall be limited to a consecutive term limit of five years.

Section D – Removal from Office

1. Any officer of the association may be removed for cause at any time upon recommendation of the Board of Inquiry and by the affirmative vote of three fourths (3/4) of the members of the Board of Trustees. If an officer so removed is also an elected trustee of the association, such removal shall constitute simultaneous removal from his or her position as trustee. If an officer so removed is also a delegate to the American Podiatric Medical Association (APMA) House of Delegates, such removal shall constitute simultaneous removal from his or her position as APMA Delegate.
2. Unexcused absence from two consecutive meetings of the Executive Committee and/or Board of Trustees shall constitute cause for removal.
3. The Executive Committee and/or Board of Trustees may conduct deliberative meetings by electronic methods including teleconference, audio-conference, and/or internet based communication/information transmittal systems with the exception of the Association's Annual Business Meeting. ~~The Board shall clearly define the rules for meetings held via electronic methods by policy.~~

ARTICLE IX - DUTIES OF OFFICERS

Section A - President

1. The President shall preside at all meetings of the ~~House of Delegates~~, Board of Trustees and Executive Committee including the Annual Business Meeting. He/she shall serve as Chairman of the Board of Trustees. He/she shall appoint all standing committees with the approval of the Board of Trustees and shall appoint all ad hoc committees of the Association, Board and Executive Committee, except where otherwise provided in these Bylaws.
2. He/she shall be a member ex-officio of all Committees. At the annual meeting, he/she shall submit a report of the general status of the organization and make any recommendations for improvement of the Association.
3. He/she shall perform such other duties as are assigned him/her by the Board of Trustees.

Section B – 1st Vice President

1. The 1st Vice President shall exercise all the powers and discharge the duties of the President in the President's absence or disability and perform such other duties as may be assigned to him/her by the Board of Trustees or the President.
2. He/she shall assist the President in the management of the Association and keep himself/herself informed on all the functions of the office and policies of the Association.
3. In the event of resignation, death or removal of the President, the 1st Vice President shall fill the unexpired term of the President.

4. He/she shall serve as the Chair of the OPPAC Board.

Section C – 2nd Vice President

1. The 2nd Vice President shall exercise all the powers and discharge all the duties of the President and/or the 1st Vice President, in the absence and/or disability of both the President and 1st Vice President and perform such other duties as may be assigned to him/her by the Board of Trustees or the President.
2. He/she shall assist the President in the management of the Association and keep himself/herself informed on all the functions of the office and policies of the association.
3. In the event of the resignation, death or removal of the 1st Vice President, the 2nd Vice President shall fill the unexpired term of the 1st Vice President. In the event of the resignation, death or removal of the President and 1st Vice President, the 2nd Vice President shall fill the unexpired term of the President.
4. The 2nd Vice President shall serve on the ~~Finance and Budget~~ Budget and Finance Committee.

Section D - Secretary/Treasurer

~~The Secretary/Treasurer shall:~~

1. He/she shall keep a correct record of all proceedings of the meetings of the ~~House of Delegates~~ Annual Business Meeting, the Executive Committee and the Board of Trustees.
2. He/she shall keep a list of members, their addresses, classification of membership, and a record of their status as to dues.
3. He/she shall keep on file all official papers of the Association, and correspondence received and sent out by his/her office until instructed by the ~~House of Delegates~~ Board of Trustees to destroy same or as listed in the Document Destruction Policy of OHFAMA.
4. He/she shall be the custodian of the Seal of the Association and affix same on order of the President, ~~House of Delegates~~, or the Board of Trustees.
5. He/she shall keep an accurate account of all funds of the Association including all receipts and disbursements. He/she shall submit the financial records of the Association to the annual meeting (when the annual meeting scheduling provides sufficient time to meet this requirement). He/she shall provide information requested by the ~~Finance and Budget~~ Budget and Finance Committee and shall make available for that Committee all records of the Association.
6. He/she shall countersign all checks that exceed \$3,000 issued by the Executive Director after first satisfying himself/herself as to the propriety of the payment.
7. He/she shall act as Chair of the Budget and Finance Committee.

~~In the event of the disability or demise of the Treasurer, the Chairman of the Budget Committee shall automatically serve as Acting Treasurer and assume all of the duties of the Treasurer. He/she shall serve in this capacity until the next House of Delegates.~~

In the event of death, resignation or removal of the Treasurer from office, the President will appoint an acting Chair from within the current Budget and Finance Committee who will then serve this capacity until the election of a new Treasurer.

ARTICLE X - BOARD OF TRUSTEES

Section A - The Board of Trustees shall be composed of the Officers (as defined in Article VIII of these bylaws) and member(s) or his/her/their alternate(s) who shall be known as Trustee(s) as provided in Article VI, Section C.2 of these Bylaws.

1. Each Trustee and Alternate Trustee elected shall serve for a term of three (3) years unless the election is for an unexpired term.
2. The Ohio Podiatric Young Physicians Section (Composed of OHFAMA Members who are less than 10 years since podiatry school graduation) shall select one member to serve as the ‘young physician’ trustee. ~~The choice shall be reported to the OHFAMA executive director not more than 90 days following the OHFAMA House of Delegates meeting.~~ The OHFAMA Young Physician Trustee shall be a voting member of the OHFAMA Board. The alternate young physician trustee is also provided by this Bylaw and shall fill the Young Physician Trustee seat in the absence of the trustee. Candidates shall be nominated by any member at the Annual Business Meeting of the Association without the requirement of the candidate being present. Elections will take place by any valid means (Article VII, Section F), including electronic ballot, within thirty (30) days of the Annual Business Meeting. The term of the Young Physician Trustee will begin upon certification of the election result by the Association Secretary. The Alternate Young Physician Trustee will be determined by the candidate in the election earning the second most votes on the final ballot. If there is a vacancy of the Young Physician Trustee position, the Alternate Young Physician Trustee would assume that role. If there is a vacancy of the Alternate Young Physician Trustee position, an election must take place within thirty (30) days, unless the next Annual Business Meeting is scheduled to take place within that period.
3. ~~In addition, the~~ The OPMSA KSUCPM student members shall elect one member to serve as a voting ex-officio member.

784 **Section B**

- 785
- 786 1. If any vacancy occurs on the Board of Trustees, excluding the Young Physician Trustee, the
- 787 unexpired term thus created shall be filled by election by the Academy at its next regularly
- 788 scheduled meeting.
- 789
- 790 2. The Academy shall have the power to terminate the term of office of its Trustees and /or
- 791 Alternate Trustees, by two-thirds vote of the Academy members present and voting after written
- 792 notice to its members thirty (30) days prior to said action or in accordance with their chapter
- 793 bylaws.
- 794

795 **Section C** - The Board of Trustees shall be empowered to employ legal counsel or other personnel,

796 excluding staff or any other person or company that would create a conflict of interest, or any

797 combination thereof necessary or desirable for the efficient operation of the Association.

798

799 **Section D** - The Board of Trustees shall be the ~~administrative and executive body~~ governing body of the

800 Association and shall have all powers and duties necessarily attendant hereto, including but not

801 limited to the following:

- 802
- 803 1. The Board of Trustees shall have the authority to adopt such measures not inconsistent with these
- 804 Bylaws, as it deems necessary or expedient to carry out the policies of the ~~House of Delegates~~
- 805 Association and correct or improve undesirable conditions in the Academies.
- 806
- 807 2. It shall be the duty of the Board of Trustees to superintend all activities of the Association, ~~and~~
- 808 ~~carry out the directives of the House of Delegates~~.
- 809
- 810 3. The Board of Trustees shall have final authority to discipline members of the Association for
- 811 violation(s) of these bylaws with expulsion, suspension for a stated time, suspension for a stated
- 812 or unstated time with conditions precedent to reinstatement, removal from office or other position
- 813 of trust within the association, or a reprimand.
- 814

815 **Section E** - A quorum of the Board of Trustees shall consist of a majority of the Trustees or their

816 Alternates including Officers.

817

818 **Section F** - Business of the Board may be conducted by mail or electronic ballots which shall be

819 submitted to the voting members of the Board in the form of a resolution accompanied by sufficient

820 information to demonstrate the need for such a ballot. The ballot and resolution shall be prepared by

821 the Executive Director on his/her initiative by the direction of the President, or by the request of five

822 (5) voting members of the Board. The Executive Director shall submit such additional information to

823 the members of the Board as shall be reasonably necessary to permit an intelligent and justifiable

824 vote. An affirmative vote of two-thirds of the voting members shall be necessary to carry a mail or

825 electronic ballot. All mail or electronic votes shall be recorded in the minutes of the next regular

826 session of the Board.

828 **Section G**

- 829 1. Any Trustee of the Association may be removed for cause at any time, upon recommendation of
830 ~~the a~~ Board of Inquiry and by the affirmative vote of three-fourths (3/4) of the members of the
831 Board of Trustees. If a trustee so removed is also an officer of the Association, such removal
832 shall constitute simultaneous removal from his or her position as an officer. If a trustee so
833 removed is also a delegate to the American Podiatric Medical Association (APMA) House of
834 Delegates, such removal shall constitute simultaneous removal from his or her position as APMA
835 delegate.
836
- 837 2. Absence from more than 50 percent of the OHFAMA Board of Trustees meetings shall constitute
838 cause for removal. Absences shall be considered excused if approved by the President.
839

840
841 **ARTICLE XI - MEETINGS**
842

843 **Section A - Regular meetings**
844

- 845 1. ~~House of Delegates~~ Annual Business Meeting. Shall be held in the State of Ohio at a time and
846 place selected by the Board of Trustees. This shall be the annual business meeting of the
847 OHFAMA.
848
- 849 2. Board of Trustees. The Board and Trustees shall meet at regular intervals at times and places
850 determined in advance by the Board of Trustees.
851

852 **Section B - Special Meetings**
853

- 854 1. ~~House of Delegates~~ Business Meeting. Special meeting ~~of the House of Delegates of the~~
855 Association may be called by the President or by order of the Board of Trustees.
856
- 857 2. Board of Trustees. Special meetings of the Board of Trustees may be called by the President, the
858 Executive Committee, on the request of five (5) or more members of the Board of Trustees as
859 often as is deemed necessary or expedient for the welfare of the Association. Trustees shall be
860 notified by mail or electronic means.
861
- 862 3. Notices. Notice of any special meeting ~~of the House of Delegates of the Association~~ shall
863 contain the object for which it is called, and ~~shall be mailed~~ members shall be notified by mail or
864 electronic means at least fourteen (14) days before the date of the called meetings. ~~Notice of any~~
865 ~~special meeting of the Board of Trustees shall be given each Trustee as provided in Article X,~~
866 ~~Section H of the Bylaws.~~
867

868 **Section C - Registration**
869

- 870 1. All members and guests in attendance at a meeting of any Academy or of this Association shall be
871 recorded.
872
873

ARTICLE XII - COMMITTEES AND DUTIES

Section A - There shall be the following standing committees which shall be appointed by the President from among the membership of the organization with the approval of the Board of Trustees except as otherwise provided herein. Committees shall select a chairman from their own membership unless otherwise provided in these Bylaws.

1. ~~Finance and Budget~~ Budget and Finance Committee.

- a. This Committee shall be composed of the Secretary/Treasurer, the 1st Vice President, the 2nd Vice President, the President (nonvoting – ex-officio), the Executive Director (non-voting – ex-officio), and two other Board members to be elected by the Board of Trustees. A member shall be elected to a three-year term to replace the retiring member of the Committee. ~~This Committee shall annually elect a Chairman from the Committee Membership.~~
- b. Secretary/Treasurer shall Chair the Budget and Finance committee.
- c. It shall be the duty of the Budget and Finance Committee to secure the services of a public accountant to prepare and audit, compilation, or review of the financial records of the Association. The audit, compilation, or review shall be conducted before the opening of the Annual Business Meeting ~~House of Delegates~~. Prior to each Annual Business Meeting ~~meeting of the House of Delegates~~ the ~~Finance and Budget~~ Budget and Finance Committee shall inventory the assets of the Association.
- d. It shall superintend and determine the investment of all funds of the Association. It shall prepare and submit a budget for the next fiscal year at each Annual Business Meeting ~~annual session of the House of Delegates~~.
- e. The Finance and Budget Committee may conduct deliberative meetings by electronic methods including teleconference, audio-conference, and/or internet based communication/information transmittal systems. The rules for meetings held via electronic methods shall conform to the policy established by the Executive Committee and Board of Trustees.

2. Executive Committee

- a. The Executive Committee shall consist of the Officers (as defined in Article VIII of these Bylaws) and Executive Director (ex-officio, without vote) of the Ohio Foot and Ankle Medical Association.
- b. The President of the Association shall serve as Chairman of this Committee.
- c. This Committee shall meet between regularly scheduled meetings of the Board.
- d. The purpose of this Committee shall be to conduct the business of the Association between regularly scheduled meetings of the Board.

- 921 e. This Committee may submit resolutions advocating changes in the Articles of
922 Incorporation and/or Bylaws.
923
- 924 f. This Committee shall also serve as a personnel committee with respect to review of the
925 performance of the Executive Director.
926
- 927 3. Boards of Inquiry
928
- 929 a. Boards of Inquiry may be authorized and appointed in the manner hereinafter
930 provided for the following purposes:
931
- 932 i. To inquire into and report on any questions arising under the Bylaws, Code
933 of Ethics, or APMA Policies and Administrative Procedures, and disciplinary
934 actions related thereto.
935
- 936 ii. To inquire into and report on any controversies involving an Academy or an
937 individual, and to consider any allegations brought against them.
938
- 939 iii. To inquire into and report on the recall of any person holding office subject
940 to election ~~by the House of Delegates~~ at the Annual Business Meeting.
941
- 942 iv. To inquire into and report on any other matters which may be referred to it.
943
- 944 b. Boards of Inquiry may be authorized after a Board of Inquiry application is received
945 by the House of Delegates at the Annual Business Meeting, or by the Board of
946 Trustees, or they may be authorized by the President with the approval of four other
947 members of the Board. The authorization for a Board of Inquiry shall be as specific
948 as possible in stating the particular purpose for which the Board of Inquiry is to be
949 appointed.
950
- 951 c. Boards of Inquiry shall consist of no fewer than three and no more than seven
952 members who are appointed by the President with the approval of the Board of
953 Trustees, except in the event that the Board of Trustees (either individually or
954 collectively) is a party to a dispute that has been referred to a Board of Inquiry,
955 then it shall be appointed by the Executive Director. Boards of Inquiry may
956 consist of members of the Board of Trustees and other members in good standing
957 of the Association who are not party to the matter under consideration by the
958 Board of Inquiry. The majority of a Board of Inquiry shall consist of individuals
959 who are not members of the Board of Trustees.
- 960
- 961 d. The Chair of a Board of Inquiry shall be appointed by the President, with the
962 approval of the Board of Trustees, at the time the entire Board of Inquiry is
963 appointed. In the event that the Board of Trustees (either individually or
964 collectively) is a party to a dispute that has been referred to a Board of Inquiry,
965 then the Chair shall be appointed by the Speaker at the Annual Business Meeting
966 ~~of the House of Delegates~~.

- e. The procedures for the conduct of a Board of Inquiry shall be stated in the APMA Policies and Administrative Procedures as well as the OHFAMA Board of Inquiry Policy.

Section B - The President shall appoint such ad hoc committees as he/she deems necessary for the conduct of the business of the association and shall appoint the chairman thereof. The ad hoc committee may conduct deliberative meetings by electronic methods including teleconference, audio-conference, and/or internet-based communication/information transmittal systems. The rules for meetings held via electronic methods shall conform to the policy established by the Executive Committee and Board of Trustees.

Section C - Any Committee member of the Ohio Foot and Ankle Medical Association who is absent from ~~three (3)~~ two (2) consecutive meetings of any committee, without just cause, shall automatically cease to be a member of said Committee. His/her replacement shall be made by the President in his/her sole discretion.

ARTICLE XIII - APMA DELEGATES

Section A – Delegates/Alternate Delegate - American Podiatric Medical Association

1. At the Annual ~~House of Delegates~~ Business Meeting, the ~~House~~ registered OHFAMA members in attendance shall elect, from among the members in good standing of this association, Delegates to a three (3) year term to represent the Ohio Foot and Ankle Medical Association at any regular or special meeting of the House of Delegates of the American Podiatric Medical Association. All expired terms of APMA Delegates as well as open unexpired term will be elected at this time. Until the OHFAMA membership reaches 601, the President shall automatically, provided he is not an elected delegate, serve as the First Alternate Delegate. When the OHFAMA membership reaches 601, the President shall automatically serve a one-year term as the seventh Delegate provided he or she is not an elected delegate, in which case the First Vice President will serve as the 7th Delegate. When the President assumes the seventh delegate position, the First Vice President will serve as the First Paid Alternate Delegate. If the First Vice President is currently an elected delegate, the Second Vice President will then serve as the paid First Alternate Delegate. If the Second Vice President is already serving as an elected delegate then the First Paid Alternate position will be elected by the House voting members present at the Annual Business Meeting. At each Annual Business Meeting, this Association shall elect a second Alternate Delegate for a one (1) year term. In the case of the death, removal or resignation of Delegates such that the second Alternate Delegate position becomes vacant, the President may appoint a second Alternate with approval by simple majority vote of the Board of Trustees.

- 1009 2. Each Delegate/ Alternate delegate ~~shall be provided with proper credentials on a form~~
1010 ~~furnished to the State Secretary and properly signed by the President and the~~
1011 ~~Secretary/Treasurer, and carrying the seal of the Association, which each Delegate and~~
1012 ~~Alternate will be required to file with the Credentials Committee of the American Podiatric~~
1013 ~~Medical Association when registering at the convention. Shall have proper credentials filed~~
1014 ~~by the OHFAMA executive Director as directed annually by the APMA for each Delegate~~
1015 ~~and Alternate Delegate. Said credentials shall be filed accordingly with the APMA~~
1016 ~~Credentials Committee via the APMA's staff and serves as the registration for the APMA~~
1017 ~~House of Delegates.~~

1018
1019 **Section B - Delegation Procedures**

- 1020
1021 1. The Delegates/Alternates Delegate shall conduct sufficient caucuses before and during the
1022 APMA House of Delegates to make informed decisions on behalf of the membership. At
1023 least one of these caucuses prior to the APMA House of Delegates shall be conducted to
1024 include the participation of elected Delegates and Alternates, the Executive Committee and
1025 Executive Director. ~~This joint caucus shall be scheduled near or during the time of the~~
1026 ~~Association's winter Board of Trustees meeting as appropriate.~~
1027
1028 2. The delegation shall make its operational procedures known to the OHFAMA Board of
1029 Trustees not later than its Winter meeting each year.
1030
1031 3. The Executive Director is considered a non-voting ex-officio member of the Ohio delegation
1032 to the APMA House of Delegates.
1033

1034 **Section C – Removal of Delegate/Alternate Delegate**

- 1035
1036 1. Any Delegate/Alternate delegate to the House of Delegates of the American Podiatric
1037 Medical Association (APMA) may be removed, for cause, at any time, upon recommendation
1038 of the Board of Trustees by the affirmative vote of three-fourths (3/4) of the members of the
1039 Board of Trustees.
1040
1041 2. APMA Delegates/Alternate Delegates shall attend Board of Trustees meetings of the Ohio
1042 Foot and Ankle Medical Association. Unexcused absence from more than ~~50 percent~~ two (2)
1043 of the OHFAMA Board of Trustees meetings shall constitute cause for removal. Absences
1044 shall be considered excused if approved by the President.
1045
1046 3. The APMA Delegation may conduct deliberative meetings by electronic methods including
1047 teleconference, audio-conference, and/or internet-based communication/information
1048 transmittal systems. The rules for meetings held via electronic methods shall conform to the
1049 policy established by the Executive Committee and Board of Trustees.
1050
1051

1052 **ARTICLE XIV - PENALTIES**
1053

Section A- Any member of the Association who shall neglect or refuse to obey the order of the presiding officer at any regular or special meeting may, at the discretion of the presiding officer, be excluded from the meeting.

Section B- ~~A Life Member who is found to be practicing podiatry in any capacity for which he receives remuneration~~ Any member who has found to be noncompliant with the rules of his/her registered membership category shall be removed from this his/her category of membership and be placed in the category for which he/she is qualified. The member shall pay the dues of this category retroactive to the beginning of the fiscal year.

ARTICLE XV - RESIGNATIONS

A Member may resign from the Association at any time by sending notice of the resignation to the Executive Director or the Secretary/Treasurer.

Membership ~~for~~ classification as Postgraduate members who are resident members physicians in training automatically terminates expires at the end of ~~the fiscal year~~ residency training and expiration of the residency training certificate from the State Medical Board of Ohio and no resignation is required. Such a member may then continue his/her membership under a new classification of membership defined in ARTICLE III.

ARTICLE XVI - AMENDING THE BYLAWS

Section A – Vote. The Articles of Incorporation and/or Bylaws of the Association cannot be amended except by two-thirds (2/3) of the members of the ~~House of Delegates~~ Annual Business Meeting who are registered as present at the meeting and who vote on the proposal.

Section B – Origination. All proposed amendments must originate in or be submitted through the Board of Trustees or by an Academy.

Section C - Procedure

1. ~~Copies of the~~ Any proposed amendment shall be submitted to the Secretary of the Association no later than 60 days prior to the annual meeting of the Association.
2. ~~Copies~~ The final form of the proposed amendments shall be submitted by the Secretary to each Academy ~~60~~ no later than 14 days prior to the annual meeting of the Association.
3. An emergency amendment may be submitted after the deadline if it meets the following criteria:

- 1093 a The policy proposition addresses an issue whose urgency has come to light after the
1094 submission deadline has passed.
1095 b Clear evidence exists to support argument that the urgency and information pertaining to
1096 the matter came to light after the deadline.
1097 c Demonstrate that the Association and/or profession may experience irreparable harm if
1098 the matter is not considered at the Association's annual meeting of the same calendar
1099 year.
1100 d Complete supporting documentation is provided by the sponsor.
1101 e Sufficient information is available and time provided for the Association to assist in the
1102 development of the proposition, for the Board of Trustees to review the final form of the
1103 proposition and the Budget and Finance Committee to review the proposition if it
1104 necessitates the expenditure of funds.
1105 f The Board of Trustees has determined the proposition has met the criteria of an
1106 emergency amendment of the bylaws.
1107
1108

1109 **ARTICLE XVII - INDEMNIFICATION**

1110

1111 Each Delegate, Officer, Trustee, agent, employee or volunteer of the Association and Delegate,
1112 Officer, Trustee, agent, employee or volunteer of any corporation serving as such at the request of the
1113 Association, shall be indemnified by the Association under the standards set by and to the fullest
1114 possible extent allowable under Section 1702, 12 (E), Ohio Revised Code, as the same shall be
1115 amended from time to time.

1116
1117 The forgoing right of indemnification shall be in addition to any other rights to which any person
1118 seeking indemnification may be or become entitled by law, vote of Members or vote of disinterested
1119 Trustees of the Association. The Association shall be empowered to purchase insurance for the
1120 purposes set forth herein.

1121 **ARTICLE XVIII – PARLIAMENTARY AUTHORITY**

1122

1123
1124 The rules contained in the current edition of *Robert's Rules of Order Newly Revised* shall govern
1125 the Association in all cases to which they are applicable and in which they are not inconsistent with
1126 these Bylaws and any special rules of order the Association may adopt.

1127 **CODE OF ETHICS**

1128

1129
1130 Members of the Ohio Foot and Ankle Medical Association, recognizing the need for established
1131 guidelines for professional conduct and realizing that these guidelines are both explicit and implicit,
1132 declare that they will conduct themselves in a professional, ethical, responsible, and dignified manner
1133 at all times; that their conduct should never bring discredit upon themselves or impugn the integrity of
1134 their profession. Podiatrists shall fully comply with all state and federal laws and regulations
1135 pertaining to either the medical or commercial aspects of the practice of podiatry and the protection of
1136 the public health. Toward this end we attach the following:

1137	
1138	A. Revised Code of Ohio
1139	B. American Podiatric Medical Association Code of Ethics (adopted April, 2005)
1140	
1141	Document revisions/amendments
1142	11/04/2006
1143	12/01/2007
1144	10/01/2009
1145	12/04/2010
1146	12/03/2011
1147	12/01/2012
1148	11/20/2014
1149	11/19/2015
1150	11/30/2017
1151	11/05/2019

AMENDMENT TO OHFAMA BYLAWS

PROPOSITION B-20: MULTIPLE BYLAWS CHANGES

PURPOSE: To update bylaws in compliance with recent APMA bylaws changes and to update bylaws in multiple other areas.

BACKGROUND: Occasionally an update to association bylaws are necessary for a variety of reasons which may include:

- Compliance with APMA bylaws changes.
- Compliance with local, state and federal statutes.
- Common sense updates and edits.
- Recommended changes by elected officials and general membership.

Although the research presented by the OHFAMA House of Delegates Assessment Committee combined with two independent membership surveys has indicated that a change from our House of Delegates (HOD) annual meeting format to an Annual Business Meeting format makes sense and Resolution 19-01 from the 2019 OHFAMA HOD passed, indicating the Association's desire to pursue a change in annual meeting format, it is not a guarantee that this policy will pass the 2020 OHFAMA HOD. It is still vital to the Association that other policies proposed still be considered for changes to OHFAMA bylaws. Therefore, these other changes are presented here for consideration if the Proposition that includes the Annual Business Meeting change fails to pass.

Over the last three years, there has been significant changes in the structure of APMA governance and bylaws that will require a parallel change to the OHFAMA bylaws. Membership category definition changes and dues payment process changes have dictated changes in OHFAMA bylaws and are presented in the attached bylaws.

The passage of Proposition A-19 at the 2019 OHFAMA HOD has led to the proposed changes on term and election of the Young Member Trustee.

The passage of Resolution 19-02 at the 2019 OHFAMA HOD has led to changing the Chair of the Finance and Budget Committee from an appointed member of the committee to the elected Treasurer of the OHFAMA.

Creation of an OHFAMA membership category called Federal Services Member. Currently, podiatrists in Federal Services can elect to be members in the APMA Federal Services category or become an OHFAMA Active member. APMA bylaws prohibit membership in both components. Those who choose the APMA Federal Services membership have no benefits or association from OHFAMA if they practice in Ohio. The addition of the OHFAMA Federal Services Member category will enable these members to be included in some of the benefits and associations of OHFAMA membership instead of exclusion. APMA Federal Services members who practice in Ohio are valued members of our profession in the state and carry many of the same concerns, hardships, goals and aspirations as OHFAMA members and should not be a forgotten voice or partner in this profession.

Some proposed bylaws changes are minor edits, corrections of typos/errors and changes of personal preference. A minor edit example is the consolidation of privileges for OHFAMA Employee, Honorary, Life, Permanently Disabled, Federal Service and Student members. The most significant error correction is the movement of lines from the Active member privileges to the Postgraduate member privileges that were misplaced in a previously published version after the 2018 OHFAMA HOD. An example of a change of personal preference is the renaming of the Finance and Budget Committee to the Budget and Finance Committee.

It is proposed to remove any statement of Association dues and fees from the bylaws and move them to a new document proposed called the “OHFAMA Dues and Fees Schedule”. The OHFAMA bylaws are a legal document and the intent is for structure and stability in its declarations. Dues and fees assessments are dependent on the financial status of the world and the budget of the Association, all of which can change annually. The Association would be better served to have a separate document of dues and fees that can be easier for members to access and understand, as it will be all in one place and consolidated, and it will be a document that can be amended by the Association without rewriting the bylaws.

It is proposed to limit the terms of the OHFAMA Secretary/Treasurer to five consecutive terms. All officers within the Executive Committee, with exception of the Secretary/Treasurer, follow a path from 2nd VP, 1st VP, President and Immediate Past President and therefore are term limited. They serve four years and have one vote each on committee issues. The Secretary/Treasurer has traditionally been held for more consecutive terms than the other officers. While the nature of the office of Secretary/Treasurer may benefit from the experience that comes with multiple terms, it is not enough to justify the seniority on voting matters to a point and some uniformity in consecutive terms should be instituted. Thus, it is proposed in the bylaws changes that the OHFAMA Secretary/Treasurer be limited to five consecutive terms.

The current OHFAMA bylaws lack a process to replace the Young Member Trustee or the APMA 2nd Alternate Delegate should either leave office for any reason prior to the completion of his/her term. This is now defined in the bylaws proposed.

It is proposed to allow the Board of Trustees (BOT) to vote on matters electronically. A formal policy is not currently in place and the recent difficulties in meeting personally due to COVID19 has made it evident that there may be times when it is the best option in order to govern the Association properly, efficiently and safely.

It is proposed to add an emergency bylaws amendment procedure. There is a written policy but not one clearly stated within OHFAMA bylaws for this. The policy presented in the bylaws changes mimics the one in the APMA bylaws.

REFERENCES:

- OHFAMA bylaws
- APMA bylaws

75 **POLICY DOCUMENT:** OHFAMA Bylaws

76 **SUBMITTED BY:** OHFAMA Board of Trustees

77 **CO-SPONSORED BY:**

78 **FINANCIAL IMPACT:** The cost of research and materials of these bylaws changes was less than \$50.
79 The future cost of implementation of these bylaws changes is projected to be \$0.

80 **INSTRUCTIONS:** Delete the stricken text and insert the underlined text.

81 **BYLAWS:** Document following pages.

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BYLAWS OF THE
OHIO PODIATRIC MEDICAL ASSOCIATION DBA – OHIO FOOT AND ANKLE
MEDICAL ASSOCIATION

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ARTICLE I - NAME

The Association shall be known as the Ohio Podiatric Medical Association (Incorporated) which is doing business as the Ohio Foot and Ankle Medical Association.

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ARTICLE II - PURPOSE

The purpose of the Ohio Foot and Ankle Medical Association (OHFAMA) is to ensure the highest quality of medical/surgical foot and ankle care to patients. OHFAMA shall represent Ohio's podiatric physicians by advancing, protecting and promoting the profession of podiatric medicine and surgery through education and advocacy in the legislative, legal and regulatory domains in Ohio and the profession.

ARTICLE III - MEMBERSHIP

Section A – Classification

1. The members of this Association shall be classified as:

- a. Active Member
- b. Associate Member
- c. Senior Member
- d. Life Member
- e. Faculty Member
- f. ~~Resident or~~ Postgraduate Member
- g. Non-Practicing Member
- h. Permanently Disabled Member
- i. ~~Industry~~ Affiliate Member
- j. ~~Direct Member~~ OHFAMA Employee Member
- k. Honorary Member
- l. Student Member
- m. 5.4 Status Member
- n. Federal Services Member

Section B – Qualification

1. Active Member: A Doctor of Podiatric Medicine (DPM) licensed to practice in the state of Ohio and successfully meets the requirements of Article IV.

2. Associate Member: Shall be limited to the corresponding year after entering the practice of podiatry and may be conferred upon any person who has successfully fulfilled all requirements of Article IV. Years of military service and years of membership as a resident or post-graduate member not to exceed 4 years shall not be counted in determining this period.

<i>Year of Associate Membership</i>	<i>Limited to in Years</i>
Fourth Year Associate	Four and one half years
Third Year Associate	Three and one half years
Second Year Associate	Two and one half years
First Year Associate	One and one half years

3. Senior Member: A member in good standing other than an Honorary of this Association may apply for classification as a Senior Member and said member shall be entitled to all the privileges of an active member if said member is:

- a. A member who has ~~reached retirement age as provided by the Social Security Administration, or has been forced into curtailment because of illness;~~ attained the age of 65 years; and
- b. A member who is actively engaged in practice for no more than 20 hours per week; and
- c. A member who has been in good standing for ~~15~~ 20 consecutive years or for an aggregate 25 years.

PROVISIO: Any current member who has achieved Senior Member status on or before April 1, 2019 shall not be affected by this change.

4. Life Member: A member in good standing ~~other than an Honorary or International Member~~ of this Association may apply for classification as a Life Member if said member is:

- a. A member who has completely retired and remains retired from the practice of podiatric medicine, has attained the age of 65 years, and has been a member in good standing for ~~15~~ 20 consecutive years or for an aggregate of 30 years; or
- b. ~~A member who has completely retired and remains retired from the practice of podiatric medicine and has been a member in good standing for 25 consecutive years; or~~
- c. A member who has been in good standing for a minimum of 50 years.

PROVISO: Any current member who has achieved Life Member status on or before April 1, 2019 shall not be affected by this change.

- d. ~~In the case of reinstatement, the number of years required for Life Membership need not be consecutive, provided only one such reinstatement shall be permitted, and further such reinstatement shall not be available to anyone whose membership was suspended or interrupted for unethical or illegal activity involving the practice of podiatric medicine.~~
- e. ~~The member will be confirmed by the Board of Trustees~~
5. Faculty Member: A licensed DPM employed in a full-time teaching, administrative, or research position in the state of Ohio at a college of podiatric medicine, medical school, or academic health science center. The determination of full-time status shall be in accordance with the rules and regulations of the institution where such position is held.
6. ~~Resident or Postgraduate Member:~~ A DPM who is serving as a resident or fellow in a program approved by the Joint Residency Review Committee or approved by the Council on Podiatric Medical Education, hereinafter referred to as the “Council” or “CPME,” or who is a full-time postgraduate student, may be classified as a Postgraduate Member, ~~provided said member is in good standing of a component society or association where available.~~ A DPM who has completed a residency, fellowship or postgraduate program, and who has not entered practice, may, ~~with the concurrence of the appropriate component society or association,~~ remain in such membership status for a maximum period of one year or until said member enters practice, whichever is earlier.
7. Permanently Disabled Member: A member in good standing who is permanently disabled, ~~who is a member in good standing of a component society or association where available, and for whom the payment of dues may constitute a hardship, may be classified as a permanently disabled member.~~ “Permanently disabled” shall mean total disability that continuously prevents the member from carrying out substantial and material professional duties; such member ~~must be under the regular care of another physician and~~ may not derive any income or profit from any activity as a podiatrist. Although the DPM is not required to maintain a license, to qualify for this category the DPM’s license shall not have been suspended or revoked.
8. ~~Industry-Affiliate Member:~~ May be available to ~~an~~ individuals who are not Doctors of Podiatric Medicine, but who, in the judgment of the Board of Trustees, have a professional ~~have a professional~~ interest in foot health or podiatric medicine.
9. ~~Direct OHFAMA Employee~~ Member: A DPM licensed to practice in a state, district, territory, or dependency of the United States, who is a full-time employee of this Association.
10. Honorary Member: An individual, who ~~may~~ does not hold the DPM degree, recommended by the OHFAMA Board of Trustees (hereinafter referred to as “Board” or “Board of Trustees”), who has made outstanding contributions to the advancement of the

art and science of podiatric medicine or who has performed a distinguished service to the profession, and who has been elected by a two-thirds vote of the members present and voting at a meeting of the House of Delegates.

11. Student Member: Students enrolled at the Kent State University College of Podiatric Medicine who are members in good standing of the ~~Ohio~~ American Podiatric Medical Students Association ~~shall automatically~~ may be members ~~in good standing~~ at the Ohio Foot and Ankle Medical Association.
12. Non-Practicing Member: ~~A DPM licensed to practice who has not been engaged in practice or in the dispensing of podiatric medical services for a minimum of one year. As a DPM's employment status can change relatively quickly, this category is not considered permanent. This category requires a DPM to apply for Non-Practicing status each year. A DPM who has not been engaged in practice or in the dispensing of podiatric medical services for a minimum of one year. Persons who are not directly engaged in the practice of podiatric medicine, but derive income due to their medical knowledge, education, or licensure and/or are gainfully employed in a field associated with the dispensing of podiatric medical services, may not be considered non-practicing for the purpose of this category. (This is not limited to, but includes practice consultant, practice management, product consultation or sales, medical or insurance review services, lecturing, or any employment which is determined as a result of podiatric medical education or licensure.)—Although the DPM is not required to maintain a license to qualify for this category, the DPM's license shall not have been suspended or revoked.~~
13. 5.4 Status Member: A member in good standing, for whom the payment of dues would constitute a hardship due to a temporary physical disability, illness, or other reasons. 5.4 Status cannot be backdated and can only apply to the current fiscal year. It is the determination of the Executive Committee of the Board of Trustees the policies and procedures that will be used to grant the initial and any subsequent renewals of 5.4 Status.
14. Federal Service Member: Any DPM licensed to practice in any state, district, territory or dependency of the United States whose principal (50 percent or greater) or sole employment in the field of podiatric medicine is in the Federal Services and who is a member in good standing of the Federal Services Podiatric Medical Association. A member who is employed in federal services who qualifies for membership in another OHFAMA category shall choose between either membership in the federal services component or OHFAMA, but cannot be a member in both categories.

Section C – In Good Standing

Any member of this Association whose state and national dues and special assessments for the current fiscal year are not past due shall be considered a member in good standing.

Section D – Nondiscrimination

No person otherwise qualified for any classification of membership in this Association shall be denied such membership for reasons of age, ~~sex~~ gender identification, color, race, creed, national origin, sexual orientation, political belief, or disability.

Section E – Privileges

1. Active, Associate, Senior, ~~Life~~, Faculty, ~~Non-Practicing~~, 5.4 Status ~~and Permanently Disabled~~ Members:
 - a. Shall receive all publications of the Association.
 - b. Shall be eligible for admission to any educational session and such other services as are provided by the Association.
 - c. Shall be eligible for election or appointment to any committee, council, board or similar position in the Association as provided in these Bylaws. ~~with the exceptions of the Academy offices of President, Treasurer, Trustee and Alternate Trustee, the OHFAMA Executive Committee offices and the APMA Delegate/Alternate Delegate positions.~~
 - d. Shall be eligible to vote at the Academy level. ~~with the exceptions of officer elections, any part of or whole budget approvals and bylaws approvals or amendments.~~
 - e. Shall be eligible to vote at the OHFAMA House of Delegates.
2. ~~Resident and~~ Postgraduate Members:
 - a. Shall receive all publications of the Association.
 - b. Shall be eligible for admission to any educational session and such other services as are provided by the Association.
 - c. Shall be eligible for election or appointment to any committee, council, board, or similar position in the Association as provided in these Bylaws with the exceptions of the Academy offices of President, Treasurer, Trustee and Alternate Trustee, the OHFAMA Executive Committee offices and the APMA Delegate and Alternate Delegate positions.
 - d. Shall be eligible to vote at the Academy level except in officer elections and on any part of or whole budget approvals and bylaws approvals or amendments.
 - e. Shall be eligible to vote at the Association's House of Delegates provided they have been certified by their respective Academy to have attended greater than fifty percent of their Academy meetings since the last House of Delegates.
3. ~~Industry~~ Affiliate Members:
 - a. Shall receive all publications of the Association.
4. OHFAMA Employee, Honorary, Life, Permanently Disabled, Federal Service, Non-Practicing and Student Members:
 - a. ~~Shall~~ May receive all publications of the Association.
 - b. Shall be eligible for admission to any educational session and such other services as are provided by the Association.

326
327 5. **Honorary Members:**
328

- 329 a. ~~May receive all publications of the Association upon request.~~
330 b. ~~Shall be eligible for admission to any educational session and such other services as~~
331 ~~are provided by the Association.~~
332

333 6. **Student Members:**
334

- 335 a. ~~Shall be eligible for admission to any educational session and such other services as~~
336 ~~are provided by the Association.~~
337

338 **Section F – Suspension or Expulsion from Membership**
339

- 340 1. Any member who fails to submit dues and special purpose assessments in accordance with
341 prescribed payment schedules shall may be subject to suspension from membership. Membership
342 may continue, with additional dues and fees, until the individual fulfills all payment obligations.
343
344 2. Any member who is found to have violated the APMA or OHFAMA Bylaws, Code of Ethics, or
345 Administrative Procedures shall be subject to expulsion (which may be permanent) from the
346 membership of this Association. Review and determination of expulsion shall be considered by
347 the OHFAMA Board of Trustees and will be subject to appeal to APMA and/or OHFAMA in
348 accordance with the APMA Administrative Procedures and OHFAMA Bylaws.
349
350
351

352 **ARTICLE IV - APPLICATION FOR MEMBERSHIP**

353 **Section A - Qualifications**
354

- 355 1. Application for membership may be made, by any member of the podiatry profession or student
356 in a recognized college of podiatric medicine, on an approved form provided by the Association,
357 accompanied by the required application fee. Approval of the application shall be dependent
358 upon the fulfillment of the following requirements excepting applications for student ~~and resident~~
359 ~~membership – (Article III, Sections H and J of these Bylaws).~~
360
361 2. Applicant must practice within the geographical limits of the state of Ohio.
362
363 3. Applicant must possess a valid Ohio State Medical license except in the case of Life Members
364 and Permanently Disabled Members, ~~students and residents.~~ Postgraduate members must hold a
365 valid training certificate from the State Medical Board of Ohio.
366
367 4. ~~Applicant must be of good moral and professional repute.~~

368 **Section B - Submission**
369

- 370 1. Applicant shall submit the completed application to the ~~OHFAMA~~ APMA which shall review it
371 for completeness and forward it to ~~the Trustee of the Academy~~ OHFAMA. ~~wherein the applicant~~
~~has his/her primary office or primarily conducts his/her practice of podiatry.~~

- 372
- 373 2. The Executive Director shall submit the application and recommendation for approval by a
- 374 simple majority of the Board of Trustees.
- 375
- 376 3. ~~Academies must meet at least 30 days before the House of Delegates.~~

377 **Section C - Appeal**

378

- 379 1. In the event the applicant is denied membership, the applicant will have 60 days to appeal the
- 380 decision for reconsideration.

381

382

383

384 **ARTICLE V - FEES AND DUES**

385 **Section A - Membership Dues**

386

- 387 1. Membership dues and fees are presented in the OHFAMA Dues and Fees Schedule, which may
- 388 be amended with a two-thirds vote of the Delegates present at the annual House of Delegates
- 389 meeting.
- 390
- 391 2. ~~Honorary Members shall be exempt from all dues levied by the Ohio Foot and Ankle Medical~~
- 392 ~~Association.~~
- 393
- 394 3. ~~Life Members shall meet the per capita dues of the American Podiatric Medical Association and~~
- 395 ~~those granted Life Member status after January 1, 2012 shall have an annual \$25 OHFAMA Life~~
- 396 ~~Member dues.~~
- 397
- 398 4. ~~Dues for Active Members, Fourth Year Associate Members, Third Year Associate Members,~~
- 399 ~~Second Year Associate Members, First Year Associate Members, and Senior Members shall be~~
- 400 ~~as found in dues schedule in Appendix A (attached).~~
- 401
- 402 5. ~~Student Members dues shall be \$0.00 per annum.~~
- 403
- 404 6. ~~Membership fees and dues are due and payable on or before May 1st for the fiscal year that runs~~
- 405 ~~from May 1 to April 30. Members may choose to pay dues on a semi-annual basis. The~~
- 406 ~~Executive Director may establish short-term payment plans with the approval of the Executive~~
- 407 ~~Committee.~~
- 408
- 409 7. ~~A monthly pro-ration of the dues structure shall be maintained by OHFAMA. New or reinstated~~
- 410 ~~members who join mid-year shall remit dues amounts based on that pro-ration and the date of~~
- 411 ~~their application.~~
- 412
- 413 8. ~~In addition, there shall be a fee of \$100.00 for persons applying for re-instatement to the~~
- 414 ~~Association. This fee is payable at the time of re-instatement. This fee may be waived by the~~
- 415 ~~Executive Director and/or the Executive Committee.~~
- 416

9. Dues shall be budgeted for and may be adjusted annually with board action and approved by the Delegates at the House of Delegates. Adjustments may include a temporary (one year) or permanent dues structure change, ~~by an amount not to exceed the current fee plus or minus the Consumer Price Index (CPI) difference (rounded to two decimal places) for the previous calendar year as published by the U.S. Department of Labor, Bureau of Labor Statistics at <ftp://ftp.bls.gov/pub/special.requests/cpi/cpiiai.txt> (or title of like import), rounded to the nearest \$5.~~ The board may act before the May billing commences, i.e., at the winter BOT meeting to change or defer an annual adjustment as it deems necessary for the next calendar year. With the direction of the House of Delegates, the Board will assess and vote to use or not use the measure. From year to year, if an increase is approved, it does not build or accumulate and it is “not permanent”. It goes back to the original dues amount for the next dues cycle.

Section B - Payment of Dues

Dues are required to be paid on an annual ~~or semi-annual~~ basis unless the member has requested and has received approval from the OHFAMA for a ~~quarterly or monthly~~ alternative payment schedule. ~~If the member is approved for a monthly or quarterly payment schedule, a minimum of one quarter of annual dues must be paid by May 1, one half by August 1, three quarters by November 1 and fully paid by February 1.~~

1. ~~The first half payment shall be due and payable in full prior to May 1.~~
2. ~~The second half payment shall be due and payable by November 1.~~
3. Suspension should occur in accordance with the APMA Bylaws.
4. For dues billing purposes, Life Membership and Senior Membership shall become effective the month that the member’s written application for this status is approved by the Executive Committee.
5. Any member, who fails to pay any assessment made by the Board of Trustees within the time set forth in the action authorizing such assessment, shall be suspended for nonpayment of dues.
6. Any member who fails to pay any registration fee, continuing education fee, seminar fee, or other fee owed to the Association, within 90 days of the date on which it became due shall be suspended for non-payment of dues.
7. The amount ~~of \$15~~ per paid member due each Academy shall be remitted to each Academy. The total amount due will be given to a representative of the Academy at the House of Delegates meeting of the membership year just completed.

Section C - Assessments

1. In the event that circumstances arise under which the Trustees determine in the exercise of their fiduciary judgment that it is necessary and appropriate to assess the membership for a special and unforeseen purpose, the Board of Trustees may, with a ~~60~~ 90 day notification of the officers of each Academy of the OHFAMA and upon two-thirds of the members voting in a duly constituted membership referendum, or a two-thirds vote of the voting members present at the Association’s Annual Business Meeting, assess the membership for a one year period.

- 465
466 2. Such assessment shall become due and payable at the time and in the manner stated in the action
467 authorizing the assessment.
468

469 **Section D - Suspension for Non-Payment of Dues**
470

- 471 1. Any member whose membership has been suspended for non-payment of dues and/or
472 assessments shall cease to benefit from membership in the Ohio Foot and Ankle Medical
473 Association. He/she shall automatically be reinstated, without any voting or action by the Board
474 of Trustees, on payment of his/her dues, assessments and/or other fees provided such payment is
475 received within 90 days of said suspension. Any member who has been suspended for non-
476 payment of dues, assessments, and/or other fees and does not make payment within 90 days shall,
477 in addition, meet the other provisions of reinstatement of these Bylaws.
478
479 2. The reinstatement fee shall apply to reinstatement after the 90-day limit. Members may be
480 entitled to a waiver of the reinstatement fee by written application to ~~the State Office~~ OHFAMA.
481 This written request for a waiver of the reinstatement fee is subject to the approval of the
482 Executive Committee.
483

484 **ARTICLE VI - ACADEMIES**
485

486 **Section A** - The Ohio Foot and Ankle Medical Association shall be made up of various divisions,
487 designated as academies and known as Central, Eastern, Mideastern, Midwestern, North Central,
488 Northeastern, Northwestern, and Southern, which have been outlined geographically and are
489 composed of the counties listed herein.
490

491 **Central Academy** shall cover: Marion, Morrow, Knox, Union, Delaware, Licking Muskingum,
492 Madison, Franklin, Fairfield, Perry, Morgan, Fayette, Pickaway, Hocking, Athens, Ross, and
493 Vinton Counties.
494

495 **Eastern Academy** shall cover Trumbull, Mahoning, Carroll, Columbiana, Jefferson, Harrison,
496 Belmont, Noble, Monroe, Washington, and Guernsey Counties.
497

498 **Mideastern Academy** shall cover: Medina, Portage, Stark, Tuscarawas, Wayne, Summit,
499 Holmes, and Coshocton Counties.
500

501 **Midwestern Academy** shall cover: Allen, Auglaize, Champaign, Clark, Darke, Greene, Logan,
502 Mercer, Miami, Montgomery, Preble, Shelby, Van Wert, and Warren Counties.
503

504 **North Central Academy** shall cover: Ashland, Crawford, Erie, Huron, Lorain, and Richland
505 Counties.
506

507 **Northeastern Academy** shall cover: Ashtabula, Cuyahoga, Geauga, and Lake Counties.
508

509 **Northwestern Academy** shall cover: Defiance, Fulton, Hancock, Hardin, Henry, Lucas, Ottawa,
510 Paulding, Putnam, Sandusky, Seneca, Williams, Wood, and Wyandotte.
511

Southern Academy shall cover: Adams, Brown, Butler, Clinton, Pike, Clermont, Gallia, Hamilton, Highland, Jackson, Lawrence, Meigs, and Scioto Counties.

By an amendment to these Bylaws as set forth in Article XVI hereof, an Academy may be divided into two or more Academies, and Academies may be consolidated or merged by the Association on the request of fifteen or more affected members who must present evidence that such changes would be advantageous to the members therein, and would contribute to the welfare of the Association.

Section B - ~~The academies~~ Each Academy shall meet ~~at least 30 days before~~ prior to the House of Delegates.

Section C - Each Academy shall elect annually from its membership a President, Vice President, Secretary-Treasurer, or Secretary and Treasurer, and Delegates to the House of Delegates of the Ohio Foot and Ankle Medical Association, and shall triennially elect Trustees.

1. Each Academy shall be entitled to one Delegate for each ten (10) members or fraction thereof in good standing (including Resident but Excluding Student Affiliate members). One or more Alternate Delegates may be elected at the option of the Academy. The members of the Ohio Podiatric Medical Students Association who attend the Kent State University College of Podiatric Medicine shall be entitled to one Delegate and one Alternate Delegate.
2. Each Academy shall be entitled to one (1) Trustee and one (1) Alternate Trustee for each (99) ninety-nine members or fraction thereof ~~in good standing~~ (excluding ~~Resident~~ Affiliate, Honorary, Federal Service and Student members) and before being seated in the House, shall present a certificate to the Secretary, signed by the academy president.
3. All elections shall be reported to the Secretary of the Association ~~not less than thirty (30) days~~ before the date of the House of Delegates. The Alternate Delegate or Alternate Trustee shall represent the Academy in the absence of the Delegate or Trustee.
4. If any Academy drops below the number of members required for representation, the Trustee shall finish out the current year and be reinstated if the level then rises above the requirement during the current three year term.
5. ~~Section D-~~ All elections of Academy Officers, Trustees and Delegates shall be held ~~not more than sixty (60) days~~ prior to the House of Delegates of the OHFAMA. All duly elected Delegates shall assume their duties immediately; ~~all~~ Trustees and Officers shall assume office ~~as of the close of the House of Delegates of the OHFAMA~~ no sooner than the close of the House of Delegates and no later than January 1 of the following year.
6. If any officer position is without a valid candidate on the ballot then the term of office of the incumbent officer shall continue until a successor is elected.

In the event that an Academy ceases to meet and elect its OHFAMA House of Delegates representatives, the OHFAMA Board of Trustees may offer direct elections to those members of OHFAMA not

represented by their local Academy in the OHFAMA House of Delegates. Those local Academy Delegates at the OHFAMA House of Delegates meeting will be entitled to elect their OHFAMA Board of Trustees member to represent them for one year.

Section E - These Bylaws shall govern the business of the Academies and may be augmented by additional policies and procedures (not in conflict therewith) adopted by the Academies.

Section F - Any member who is practicing in the geographical area of one Academy may transfer to another by consent of the two Academies involved.

It shall be the duty of the member to notify his/her Academy in writing of his/her intention to transfer. The Secretary of the Academy will then advise the Academy to which the member is transferring and also advise the OHFAMA. The transfer shall be automatic ~~as long as~~ providing the member is in good standing.

ARTICLE VII – HOUSE OF DELEGATES

Section A – At least 60 days in advance, the Board of Trustees or the President shall specify the date and the hour for the Association’s annual House of Delegates. The date and hour shall be stated in the notice of the meeting. The purposes for which the House of Delegates is to be held, in addition to those prescribed by law, by the Articles of Organization, or by these bylaws, may be specified by the President. The house of Delegates shall be composed of the Officers of the Association, who shall preside in order of their respective offices, the Immediate Past President, and the duly elected Delegates of the Academies and the members of the Board of Trustees. ~~The election shall be reported to the Secretary of the Association not less than thirty (30) days before the date of the House of Delegates and the alternate delegate shall be credentialed and verified by the Secretary of the OHFAMA.~~

~~Academies shall be entitled to Delegates and Trustees as set forth in Article VI, section C hereof.~~

Section B – Authority

1. The House of Delegates shall be the governing body of the Association.
2. The House of Delegates shall determine the policies of the Association.
3. ~~The House of Delegates through~~ At the House of Delegates the newly elected President its presiding officer shall may appoint such ad hoc committees as ~~it~~ he/she deems necessary for the conduct of ~~its~~ the Association’s business.
4. Electronic Meetings – Under no circumstances shall meetings of the House of Delegates be conducted solely by electronic methods. Meetings of the House of Delegates shall be conducted in-person in compliance with state laws governing corporations.

Section C – Each Delegate, before being seated in the House, shall present a certificate, signed by the President of the Academy, stating that he/she is a duly elected Delegate, and a member in good standing. Alternate Delegates shall present a like certificate and shall serve in the absence of the Delegate. Resident and Postgraduate Delegates must certify that they have attended more than 50% of their respective Academy meetings since the previous House of Delegates.

Section D – The House of Delegates shall ~~meet~~ be held annually.

Section E - Two thirds of the elected Delegates present and certified by the Secretary/Treasurer shall constitute a quorum.

Section F – All elections shall be by ballot only if there is opposition for any position. When there is only one candidate for office, the Secretary may, upon a motion from the assembly, cast the ballot of election for the House via the instruction by the President.

A majority of the votes cast shall be necessary for election. If no nominee receives a majority of the first ballot, the nominee receiving the lowest number shall be dropped and a new ballot taken. This procedure shall be repeated until one nominee receives a majority when he/she shall be declared elected.

Any member of the Association in good standing, not otherwise prevented from holding office, may be elected to any office.

Section G – All members in good standing shall be admitted to the sessions of the House of Delegates but may only speak by permission of the President or House, and shall have no vote-

ARTICLE VIII - OFFICERS

Section A - Officers

The officers of this association shall be a President, 1st Vice President, 2nd Vice President, Secretary/Treasurer, and Immediate Past President.

Section B – Election/Qualification

The offices of President, 1st Vice President, 2nd Vice President, and Secretary/Treasurer shall be filled by election at each annual House of Delegates meeting. The Immediate Past President shall serve by virtue of holding the office of President immediately preceding the election of a new President as set forth above.

Section C – Term of Office

Each officer shall assume office at the close of the annual House of Delegates and shall hold office for one year, or until his/her successor is elected ~~or qualified~~. The Secretary/Treasurer shall be limited to a consecutive term limit of five years.

Section D – Removal from Office

1. Any officer of the association may be removed for cause at any time upon recommendation of the Board of Inquiry and by the affirmative vote of three fourths (3/4) of the members of the Board of Trustees. If an officer so removed is also an elected trustee of the association, such removal shall constitute simultaneous removal from his or her position as trustee. If an officer so removed is also a delegate to the American Podiatric Medical Association (APMA) House of Delegates, such removal shall constitute simultaneous removal from his or her position as APMA Delegate.
2. Unexcused absence from two consecutive meetings of the Executive Committee and/or Board of Trustees shall constitute cause for removal.
3. The Executive Committee and/or Board of Trustees may conduct deliberative meetings by electronic methods including teleconference, audio-conference, and/or internet based communication/information transmittal systems with the exception of the Association's House of Delegates. The Board shall clearly define the rules for meetings held via electronic methods by policy.

ARTICLE IX - DUTIES OF OFFICERS

Section A - President

1. The President shall preside at all meetings of the House of Delegates, Board of Trustees and Executive Committee. He/she shall serve as Chairman of the Board of Trustees. He/she shall appoint all standing committees with the approval of the Board of Trustees and shall appoint all ad hoc committees of the Association, Board and Executive Committee, except where otherwise provided in these Bylaws.
2. He/she shall be a member ex-officio of all Committees. At the annual meeting, he/she shall submit a report of the general status of the organization and make any recommendations for improvement of the Association.
3. He/she shall perform such other duties as are assigned him/her by the Board of Trustees.

Section B – 1st Vice President

1. The 1st Vice President shall exercise all the powers and discharge the duties of the President in the President's absence or disability and perform such other duties as may be assigned to him/her by the Board of Trustees or the President.
2. He/she shall assist the President in the management of the Association and keep himself/herself informed on all the functions of the office and policies of the Association.
3. In the event of resignation, death or removal of the President, the 1st Vice President shall fill the unexpired term of the President.
4. He/she shall serve as the Chair of the OPPAC Board.

688
689 **Section C – 2nd Vice President**
690

- 691 1. The 2nd Vice President shall exercise all the powers and discharge all the duties of the President
692 and/or the 1st Vice President, in the absence and/or disability of both the President and 1st Vice
693 President and perform such other duties as may be assigned to him/her by the Board of Trustees
694 or the President.
695
- 696 2. He/she shall assist the President in the management of the Association and keep himself/herself
697 informed on all the functions of the office and policies of the association.
698
- 699 3. In the event of the resignation, death or removal of the 1st Vice President, the 2nd Vice President
700 shall fill the unexpired term of the 1st Vice President. In the event of the resignation, death or
701 removal of the President and 1st Vice President, the 2nd Vice President shall fill the unexpired
702 term of the President.
703
- 704 4. The 2nd Vice President shall serve on the ~~Finance and Budget~~ Budget and Finance Committee.
705

706 **Section D - Secretary/Treasurer**
707

708 ~~The Secretary/Treasurer shall:~~

- 709
- 710 1. He/she shall keep a correct record of all proceedings of the meetings of the House of Delegates,
711 the Executive Committee and the Board of Trustees.
712
- 713 2. He/she shall keep a list of members, their addresses, classification of membership, and a record
714 of their status as to dues.
715
- 716 3. He/she shall keep on file all official papers of the Association, and correspondence received and
717 sent out by his/her office until instructed by the House of Delegates or Board of Trustees to
718 destroy same or as listed in the Document Destruction Policy of OHFAMA.
719
- 720 4. He/she shall be the custodian of the Seal of the Association and affix same on order of the
721 President, House of Delegates, or the Board of Trustees.
722
- 723 5. He/she shall keep an accurate account of all funds of the Association including all receipts and
724 disbursements. He/she shall submit the financial records of the Association to the annual
725 meeting (when the annual meeting scheduling provides sufficient time to meet this
726 requirement). He/she shall provide information requested by the ~~Finance and Budget~~ Budget
727 and Finance Committee and shall make available for that Committee all records of the
728 Association.
729
- 730 6. He/she shall countersign all checks that exceed \$3,000 issued by the Executive Director after
731 first satisfying himself/herself as to the propriety of the payment.
732
- 733 7. He/she shall act as Chair of the Budget and Finance Committee.
734

~~In the event of the disability or demise of the Treasurer, the Chairman of the Budget Committee shall automatically serve as Acting Treasurer and assume all of the duties of the Treasurer. He/she shall serve in this capacity until the next House of Delegates.~~

In the event of death, resignation or removal of the Treasurer from office, the President will appoint an acting Chair from within the current Budget and Finance Committee who will then serve this capacity until the election of a new Treasurer.

ARTICLE X - BOARD OF TRUSTEES

Section A - The Board of Trustees shall be composed of the Officers (as defined in Article VIII of these bylaws) and member(s) or his/her/their alternate(s) who shall be known as Trustee(s) as provided in Article VI, Section C.2 of these Bylaws.

1. Each Trustee and Alternate Trustee elected shall serve for a term of three (3) years unless the election is for an unexpired term.
2. The Ohio Podiatric Young Physicians Section (Composed of OHFAMA Members who are ~~in~~ less than 10 years since podiatry school graduation) shall select one member to serve as the ‘young physician’ trustee. ~~The choice shall be reported to the OHFAMA executive director not more than 90 days following the OHFAMA House of Delegates meeting.~~ The OHFAMA Young Physician Trustee shall be a voting member of the OHFAMA Board. The alternate young physician trustee is also provided by this Bylaw and shall fill the Young Physician Trustee seat in the absence of the trustee. Candidates shall be nominated by any member at the House of Delegates meeting of the Association without the requirement of the candidate being present. Elections will take place by any valid means (Article VII, Section F), including electronic ballot, within thirty (30) days of the House of Delegates. The term of the Young Physician Trustee will begin upon certification of the election result by the Association Secretary. The Alternate Young Physician Trustee will be determined by the candidate in the election earning the second most votes on the final ballot. If there is a vacancy of the Young Physician Trustee position, the Alternate Young Physician Trustee would assume that role. If there is a vacancy of the Alternate Young Physician Trustee position, an election must take place within thirty (30) days, unless the next Annual Business Meeting is scheduled to take place within that period.
3. ~~In addition, the~~ The OPMSA KSUCPM student members shall elect one member to serve as a voting ex-officio member.

Section B

1. If any vacancy occurs on the Board of Trustees, excluding the Young Physician Trustee, the unexpired term thus created shall be filled by election by the Academy at its next regularly scheduled meeting.

- 776
- 777 2. The Academy shall have the power to terminate the term of office of its Trustees and /or
- 778 Alternate Trustees, by two-thirds vote of the Academy members present and voting after written
- 779 notice to its members thirty (30) days prior to said action or in accordance with their chapter
- 780 bylaws.
- 781

782 **Section C** - The Board of Trustees shall be empowered to employ legal counsel or other personnel,

783 excluding staff or any other person or company that would create a conflict of interest, or any

784 combination thereof necessary or desirable for the efficient operation of the Association.

785

786 **Section D** - The Board of Trustees shall be the administrative and executive body of the Association and

787 shall have all powers and duties necessarily attendant hereto, including but not limited to the

788 following:

- 789
- 790 1. The Board of Trustees shall have the authority to adopt such measures not inconsistent with these
- 791 Bylaws, as it deems necessary or expedient to carry out the policies of the House of Delegates
- 792 and correct or improve undesirable conditions in the Academies.
- 793
- 794 2. It shall be the duty of the Board of Trustees to superintend all activities of the Association and
- 795 carry out the directives of the House of Delegates.
- 796
- 797 3. The Board of Trustees shall have final authority to discipline members of the Association for
- 798 violation(s) of these bylaws with expulsion, suspension for a stated time, suspension for a stated
- 799 or unstated time with conditions precedent to reinstatement, removal from office or other position
- 800 of trust within the association, or a reprimand.
- 801

802 **Section E** - A quorum of the Board of Trustees shall consist of a majority of the Trustees or their

803 Alternates including Officers.

804

805 **Section F** - Business of the Board may be conducted by mail or electronic ballots which shall be

806 submitted to the voting members of the Board in the form of a resolution accompanied by sufficient

807 information to demonstrate the need for such a ballot. The ballot and resolution shall be prepared by

808 the Executive Director on his/her initiative by the direction of the President, or by the request of five

809 (5) voting members of the Board. The Executive Director shall submit such additional information to

810 the members of the Board as shall be reasonably necessary to permit an intelligent and justifiable

811 vote. An affirmative vote of two-thirds of the voting members shall be necessary to carry a mail or

812 electronic ballot. All mail or electronic votes shall be recorded in the minutes of the next regular

813 session of the Board.

814

815 **Section G**

- 816 1. Any Trustee of the Association may be removed for cause at any time, upon recommendation of
- 817 ~~the~~ a Board of Inquiry and by the affirmative vote of three-fourths (3/4) of the members of the
- 818 Board of Trustees. If a trustee so removed is also an officer of the Association, such removal

shall constitute simultaneous removal from his or her position as an officer. If a trustee so removed is also a delegate to the American Podiatric Medical Association (APMA) House of Delegates, such removal shall constitute simultaneous removal from his or her position as APMA delegate.

2. Absence from more than 50 percent of the OHFAMA Board of Trustees meetings shall constitute cause for removal. Absences shall be considered excused if approved by the President.

ARTICLE XI - MEETINGS

Section A - Regular meetings

1. House of Delegates. Shall be held in the State of Ohio at a time and place selected by the Board of Trustees. This shall be the annual business meeting of the OHFAMA.
2. Board of Trustees. The Board and Trustees shall meet at regular intervals at times and places determined in advance by the Board of Trustees.

Section B - Special Meetings

1. House of Delegates. Special meeting of the House of Delegates may be called by the President or by order of the Board of Trustees.
2. Board of Trustees. Special meetings of the Board of Trustees may be called by the President, the Executive Committee, on the request of five (5) or more members of the Board of Trustees as often as is deemed necessary or expedient for the welfare of the Association. Trustees shall be notified by mail or electronic means.
3. Notices. Notice of any special meeting of the House of Delegates shall contain the object for which it is called, and shall be mailed. Members shall be notified by mail or electronic means at least fourteen (14) days before the date of the called meetings. ~~Notice of any special meeting of the Board of Trustees shall be given each Trustee as provided in Article X, Section H of the Bylaws.~~

Section C - Registration

1. All members and guests in attendance at a meeting of any Academy or of this Association shall be recorded.

ARTICLE XII - COMMITTEES AND DUTIES

Section A - There shall be the following standing committees which shall be appointed by the President from among the membership of the organization with the approval of the Board of Trustees except as otherwise provided herein. Committees shall select a chairman from their own membership unless otherwise provided in these Bylaws.

865
866 1. ~~Finance and Budget~~ Budget and Finance Committee.
867

- 868 a. This Committee shall be composed of the Secretary/Treasurer, the 1st Vice
869 President, the 2nd Vice President, the President (nonvoting – ex-officio), the
870 Executive Director (non-voting – ex-officio), and two other Board members to
871 be elected by the Board of Trustees. A member shall be elected to a three-year
872 term to replace the retiring member of the Committee. ~~This Committee shall~~
873 ~~annually elect a Chairman from the Committee Membership.~~
874
875 b. The Secretary/Treasurer shall Chair the Budget and Finance Committee.
876
877 c. It shall be the duty of the Budget and Finance Committee to secure the services
878 of a public accountant to prepare and audit, compilation, or review of the
879 financial records of the Association. The audit, compilation, or review shall be
880 conducted before the opening of the House of Delegates. Prior to each meeting
881 of the House of Delegates, the ~~Finance and Budget~~ Budget and Finance
882 Committee shall inventory the assets of the Association.
883
884 d. It shall superintend and determine the investment of all funds of the Association.
885 It shall prepare and submit a budget for the next fiscal year at each annual
886 session of the House of Delegates.
887
888 e. The Finance and Budget Committee may conduct deliberative meetings by
889 electronic methods including teleconference, audio-conference, and/or internet
890 based communication/information transmittal systems. The rules for meetings
891 held via electronic methods shall conform to the policy established by the
892 Executive Committee and Board of Trustees.
893

894 2. Executive Committee
895

- 896 a. The Executive Committee shall consist of the Officers (as defined in Article VIII
897 of these Bylaws) and Executive Director (ex-officio, without vote) of the Ohio
898 Foot and Ankle Medical Association.
899
900 b. The President of the Association shall serve as Chairman of this Committee.
901
902 c. This Committee shall meet between regularly scheduled meetings of the Board.
903
904 d. The purpose of this Committee shall be to conduct the business of the
905 Association between regularly scheduled meetings of the Board.
906
907 e. This Committee may submit resolutions advocating changes in the Articles of
908 Incorporation and/or Bylaws.
909
910 f. This Committee shall also serve as a personnel committee with respect to review
911 of the performance of the Executive Director.
912

913 3. Boards of Inquiry
914

915 a. Boards of Inquiry may be authorized and appointed in the manner hereinafter
916 provided for the following purposes:

917
918 i. To inquire into and report on any questions arising under the Bylaws,
919 Code of Ethics, or APMA Policies and Administrative Procedures, and
920 disciplinary actions related thereto.

921
922 ii. To inquire into and report on any controversies involving an Academy or
923 an individual, and to consider any allegations brought against them.

924
925 iii. To inquire into and report on the recall of any person holding office
926 subject to election by the House of Delegates.

927
928 iv. To inquire into and report on any other matters which may be referred to
929 it.

930
931 b. Boards of Inquiry may be authorized after a Board of Inquiry application is
932 received by the House of Delegates or by the Board of Trustees, or they may be
933 authorized by the President with the approval of four other members of the
934 Board. The authorization for a Board of Inquiry shall be as specific as possible
935 in stating the particular purpose for which the Board of Inquiry is to be
936 appointed.

937
938 c. Boards of Inquiry shall consist of no fewer than three and no more than seven
939 members who are appointed by the President with the approval of the Board of Trustees,
940 except in the event that the Board of Trustees (either individually or collectively) is a
941 party to a dispute that has been referred to a Board of Inquiry, then it shall be appointed
942 by the Executive Director. Boards of Inquiry may consist of members of the Board of
943 Trustees and other members in good standing of the Association who are not party to the
944 matter under consideration by the Board of Inquiry. The majority of a Board of Inquiry
945 shall consist of individuals who are not members of the Board of Trustees.

946
947 d. The Chair of a Board of Inquiry shall be appointed by the President, with the
948 approval of the Board of Trustees, at the time the entire Board of Inquiry is appointed. In
949 the event that the Board of Trustees (either individually or collectively) is a party to a
950 dispute that has been referred to a Board of Inquiry, then the Chair shall be appointed by
951 the Speaker at the House of Delegates.

952
953 e. The procedures for the conduct of a Board of Inquiry shall be stated in the
954 APMA Policies and Administrative Procedures as well as the OHFAMA Board
955 of Inquiry Policy.
956
957

Section B - The President shall appoint such ad hoc committees as he/she deems necessary for the conduct of the business of the association and shall appoint the chairman thereof. The ad hoc committee may conduct deliberative meetings by electronic methods including teleconference, audio-conference, and/or internet-based communication/information transmittal systems. The rules for meetings held via electronic methods shall conform to the policy established by the Executive Committee and Board of Trustees.

Section C - Any Committee member of the Ohio Foot and Ankle Medical Association who is absent from ~~three (3)~~ two (2) consecutive meetings of any committee, without just cause, shall automatically cease to be a member of said Committee. His/her replacement shall be made by the President in his/her sole discretion.

ARTICLE XIII - APMA DELEGATES

Section A – Delegates/Alternate Delegate - American Podiatric Medical Association

1. At the Annual House of Delegates meeting, the House shall elect, from among the members in good standing of this association, Delegates to a three (3) year term to represent the Ohio Foot and Ankle Medical Association at any regular or special meeting of the House of Delegates of the American Podiatric Medical Association. All expired terms of APMA Delegates as well as open unexpired term will be elected at this time. Until the OHFAMA membership reaches 601, the President shall automatically, provided he is not an elected delegate, serve as the First Alternate Delegate. When the OHFAMA membership reaches 601, the President shall automatically serve a one-year term as the seventh Delegate provided he or she is not an elected delegate, in which case the First Vice President will serve as the 7th Delegate. When the President assumes the seventh delegate position, the First Vice President will serve as the First Paid Alternate Delegate. If the First Vice President is currently an elected delegate, the Second Vice President will then serve as the paid First Alternate Delegate. If the Second Vice President is already serving as an elected delegate then the First Paid Alternate position will be elected by the House voting members present at the Annual Business Meeting. At each Annual Business Meeting, this Association shall elect a second Alternate Delegate for a one (1) year term. In the case of the death, removal or resignation of Delegates such that the second Alternate Delegate position becomes vacant, the President may appoint a second Alternate with approval by simple majority vote of the Board of Trustees.

2. Each Delegate/ Alternate delegate ~~shall be provided with proper credentials on a form furnished to the State Secretary and properly signed by the President and the Secretary/Treasurer, and carrying the seal of the Association, which each Delegate and Alternate will be required to file with the Credentials Committee of the American Podiatric Medical Association when registering at the convention. Shall have proper credentials filed by the OHFAMA executive Director as directed annually by the APMA for each Delegate~~

and Alternate Delegate. Said credentials shall be filed accordingly with the APMA Credentials Committee via the APMA's staff and serves as the registration for the APMA House of Delegates.

Section B - Delegation Procedures

1. The Delegates/Alternates Delegate shall conduct sufficient caucuses before and during the APMA House of Delegates to make informed decisions on behalf of the membership. At least one of these caucuses prior to the APMA House of Delegates shall be conducted to include the participation of elected Delegates and Alternates, the Executive Committee and Executive Director. ~~This joint caucus shall be scheduled near or during the time of the Association's winter Board of Trustees meeting as appropriate.~~
2. The delegation shall make its operational procedures known to the OHFAMA Board of Trustees not later than its Winter meeting each year.
3. The Executive Director is considered a non-voting ex-officio member of the Ohio delegation to the APMA House of Delegates.

Section C – Removal of Delegate/Alternate Delegate

1. Any Delegate/Alternate delegate to the House of Delegates of the American Podiatric Medical Association (APMA) may be removed, for cause, at any time, upon recommendation of the Board of Trustees by the affirmative vote of three-fourths (3/4) of the members of the Board of Trustees.
2. APMA Delegates/Alternate Delegates shall attend Board of Trustees meetings of the Ohio Foot and Ankle Medical Association. Unexcused absence from more than ~~50 percent~~ two (2) of the OHFAMA Board of Trustees meetings shall constitute cause for removal. Absences shall be considered excused if approved by the President.
3. The APMA Delegation may conduct deliberative meetings by electronic methods including teleconference, audio-conference, and/or internet-based communication/information transmittal systems. The rules for meetings held via electronic methods shall conform to the policy established by the Executive Committee and Board of Trustees.

ARTICLE XIV - PENALTIES

Section A- Any member of the Association who shall neglect or refuse to obey the order of the presiding officer at any regular or special meeting may, at the discretion of the presiding officer, be excluded from the meeting.

Section B- ~~A Life Member who is found to be practicing podiatry in any capacity for which he receives remuneration~~ Any member who has found to be noncompliant with the rules of his/her registered membership category shall be removed from ~~this~~ his/her category of membership and be placed in the category for which he/she is qualified. The member shall pay the dues of this category retroactive to the beginning of the fiscal year.

ARTICLE XV - RESIGNATIONS

A Member may resign from the Association at any time by sending notice of the resignation to the Executive Director or the Secretary/Treasurer.

Membership ~~for~~ classification as Postgraduate members who are resident members physicians in training automatically terminates expires at the end of ~~the fiscal year~~ residency training and expiration of the residency training certificate from the State Medical Board of Ohio and no resignation is required. Such a member may then continue his/her membership under a new classification of membership defined in ARTICLE III.

ARTICLE XVI - AMENDING THE BYLAWS

Section A – Vote. The Articles of Incorporation and/or Bylaws of the Association cannot be amended except by two-thirds (2/3) of the members of the House of Delegates who are registered as present at the meeting and who vote on the proposal.

Section B – Origination. All proposed amendments must originate in or be submitted through the Board of Trustees or by an Academy.

Section C - Procedure

1. ~~Copies of the~~ Any proposed amendment shall be submitted to the Secretary of the Association no later than 60 days prior to the annual meeting of the Association.
2. ~~Copies~~ The final form of the proposed amendments shall be submitted by the Secretary to each Academy ~~60~~ no later than 14 days prior to the annual meeting of the Association.
3. An emergency amendment may be submitted after the deadline if it meets the following criteria:
 - a. The policy proposition addresses an issue whose urgency has come to light after the submission deadline has passed.
 - b. Clear evidence exists to support argument that the urgency and information pertaining to the matter came to light after the deadline.

- 1082 c Demonstrate that the Association and/or profession may experience irreparable harm
1083 if the matter is not considered at the Association's annual meeting of the same
1084 calendar year.
1085 d Complete supporting documentation is provided by the sponsor.
1086 e Sufficient information is available and time provided for the Association to assist in
1087 the development of the proposition, for the Board of Trustees to review the final form
1088 of the proposition and the Budget and Finance Committee to review the proposition if
1089 it necessitates the expenditure of funds.
1090 f The Board of Trustees has determined the proposition has met the criteria of an
1091 emergency amendment of the bylaws.
1092
1093

1094 **ARTICLE XVII - INDEMNIFICATION**

1095

1096 Each Delegate, Officer, Trustee, agent, employee or volunteer of the Association and Delegate,
1097 Officer, Trustee, agent, employee or volunteer of any corporation serving as such at the request of the
1098 Association, shall be indemnified by the Association under the standards set by and to the fullest
1099 possible extent allowable under Section 1702, 12 (E), Ohio Revised Code, as the same shall be
1100 amended from time to time.

1101
1102 The forgoing right of indemnification shall be in addition to any other rights to which any person
1103 seeking indemnification may be or become entitled by law, vote of Members or vote of disinterested
1104 Trustees of the Association. The Association shall be empowered to purchase insurance for the
1105 purposes set forth herein.

1106 **ARTICLE XVIII – PARLIAMENTARY AUTHORITY**

1107

1108
1109 The rules contained in the current edition of *Robert's Rules of Order Newly Revised* shall govern
1110 the Association in all cases to which they are applicable and in which they are not inconsistent with
1111 these Bylaws and any special rules of order the Association may adopt.

1112 **CODE OF ETHICS**

1113

1114
1115 Members of the Ohio Foot and Ankle Medical Association, recognizing the need for established
1116 guidelines for professional conduct and realizing that these guidelines are both explicit and implicit,
1117 declare that they will conduct themselves in a professional, ethical, responsible, and dignified manner
1118 at all times; that their conduct should never bring discredit upon themselves or impugn the integrity of
1119 their profession. Podiatrists shall fully comply with all state and federal laws and regulations
1120 pertaining to either the medical or commercial aspects of the practice of podiatry and the protection of
1121 the public health. Toward this end we attach the following:

- 1122
1123 A. Revised Code of Ohio
1124 B. American Podiatric Medical Association Code of Ethics (adopted April, 2005)

1125	
1126	Document revisions/amendments
1127	11/04/2006
1128	12/01/2007
1129	10/01/2009
1130	12/04/2010
1131	12/03/2011
1132	12/01/2012
1133	11/20/2014
1134	11/19/2015
1135	11/30/2017
1136	11/05/2019



OHFAMA Dues Schedule

As of (date): October 1, 2020

Dues Collection and Disbursement

- The Ohio Foot and Ankle Medical Association collects each category of membership dues and disperses the funds appropriately.
- Academy dues are dispersed prior to the fiscal year end that the dues are received.

Dues Schedule

	OHFAMA	Academy Dues	APMA	Total Dues
Full Active	\$855.00	\$15.00	\$925.00	\$1,795.00
1st Year Associate	\$635.00	\$15.00	\$325.00	\$975.00
2nd Year Associate	\$675.00	\$15.00	\$325.00	\$1,015.00
3rd Year Associate	\$745.00	\$15.00	\$695.00	\$1,455.00
4th Year Associate	\$785.00	\$15.00	\$695.00	\$1,495.00
Senior Member	\$740.00	\$15.00	\$463.00	\$1,218.00
Post-Graduate	\$40.00	\$0.00	\$0.00	\$40.00
Faculty	\$855.00	\$15.00	\$463.00	\$1,333.00
Non-Practicing	\$214.00	\$15.00	\$232.00	\$461.00
Perm. Disabled	\$120.00	\$15.00	\$139.00	\$274.00
Life Member*	\$25.00	\$0.00	\$0.00	\$0.00
Affiliate Member	\$0.00	\$0.00	\$0.00	\$0.00
OHFAMA Employee Member	\$0.00	\$0.00	\$0.00	\$0.00
Honorary Member	\$0.00	\$0.00	\$0.00	\$0.00
Student Member	\$0.00	\$0.00	\$0.00	\$0.00
5.4 Status**	Per Application	Per Application	Per Application	Per Application
Federal Service Member***	\$150	\$0.00	Per APMA	\$150 for Ohio
*Life Members entering that Member Category as of the 2015-16 Membership year				
**5.4 Applications are considered and approved by the Executive Committee in the spring prior to the start of each membership year.				
***New Member Category if Proposition A-20 or Proposition B-20 passes the 2020 OHFAMA HOD				

Reinstatement Fee

Any member whose membership has been suspended for non-payment of dues shall cease to benefit from membership in the Ohio Foot and Ankle Medical Association. He/she shall automatically be reinstated, without any voting or action by the Board of Trustees, on payment of their dues provided such payment is received within 90 days of said suspension. Any member who has been suspended for non-payment of dues will be subject to a reinstatement fee of \$100. The reinstatement fee shall apply to reinstatement after the 90-day limit. Members may be entitled to a waiver of the reinstatement fee by written request to the OHFAMA Executive Office. This written request for a waiver of the reinstatement fee is subject to the approval of the Executive Committee.

Terms of Elected Office
APMA Delegates, OHFAMA Trustees, APMA CAC, PIAC State Advocacy

OHFAMA Trustees														
<i>Last Updated 10/29/2020</i>														
Academy	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022
Central					Schilling (1)	Abshier(2)	Abshier(3)	Abshier(2)	Abshier(2)	Abshier(3)	Abshier(1)	Fulkert(2)	Fulkert(3)	
Central	J. Buchan (3)	J. Buchan(1)	Bhatia (2)	Bhatia (3)	Bhatia (1)	Kaplansky (2)	Kaplansky (3)	Thomas (1)	Thomas (2)	Thomas (1)	Thomas (2)	Thomas (3)		
Eastern	Blank (3)	Blank (*)	Jackson(1)	Jackson(2)	Jackson (3)	Jackson (1)	Petrolla(2)	Petrolla(3)	Petrolla(1)	Petrolla(2)	Petrolla(3)	Fahim(1)	Fahim(2)	Fahim(3)
Mid-Eastern	Kellogg (2)	Kellogg (3)	Kellogg(1)	Kellogg(2)	Kunig (3)	Kunig (1)	Kunig(2)	Kunig (3)	Kunig (1)	Kellogg(2)	Kellogg (3)	Kellogg(1)	Kellogg(2)	Kellogg (3)
North Central	Hintz (3)	Wiggin (1)	Wiggin(2)	Wiggin(3)	Bohach (1)	Bohach(2)	Bohach (3)	Bohach (1)	Bohach (2)	Lesnak (3)	Lesnak (1)	Lesnak (2)	Lesnak (3)	
Northeastern	Caldwell (2)	Caldwell (3)	Gould(1)	Gould(2)	Gould (3)	Gould (1)	Gould(2)	Gould(3)	Gould (1)	Gould(2)	Gould(3)	Gould (1)	Gould(2)	Gould(3)
Northeastern	Lieberman 2)	Lieberman(3)	Lieberman(1)	Lieberman(2)	Lieberman(3)	Bodman(1)	Bodman(2)	Bodman(3)	Bodman(1)	Bodman(2)	Bodman(3)	Bodman(1)	Bodman(2)	Bodman(3)
Northwest	Saferin (2)	Saferin (3)	Saferin (1)	Russell (2)	McCabe (3)	McCabe (1)	Sheridan (2)	Sheridan (3)	Russell (1)	Russell (2)	Russell (3)	Russell (1)	Russell (2)	Russell (3)
Southern	Zink (2)	Ash (3)	Ash (1)	Ash (2)	Ash (3)	Ash(1)	Ash (2)	Ash (3)	Masowick (1)	Masowick (2)	Masowick (3)	Masowick (1)	Masowick (2)	Masowick (3)
Young Physician	Jackson(1)	Jackson (2)	Feinberg(1)	Feinberg(2)	Feinberg (3)	Feinberg(4)	Feinberg(5)	Samouilov (1)	Samouilov (2)	Samouilov (3)	Samouilov (4)	Samouilov (5)		
Midwestern	Schroeder (2)	Schroeder (3)	Schroeder (1)	Schroeder(2)	Schroeder (3)	Schroeder(1)	Greenberg(2)	Greenberg(3)	Greenberg(1)	Greenberg(2)	Greenberg(3)	Greenberg(1)	Greenberg(2)	Greenberg(3)
OPSMA Rep	Quosno	Quisno	Jozic	Jozic	Kamery	Kamery	Rossi	Rossi	Dao	Dao	Profeta	Profeta		
CAC Rep	Lieberman(3)	Lieberman(1)	Lieberman(2)	Lieberman(3)	Lieberman (1)	Lieberman (2)	Lieberman (3)	Bhatia (1)	Bhatia (2)	Bhatia (3)	Bhatia (1)	Bhatia (2)	Bhatia (3)	
CAC Rep Alt								Lieberman (1)	Lieberman (2)					
PIAC	Blank (3)	Blank (1)	Blank (2)	Blank (3)	Blank (1)	Blank (2)	Blank (3)	Blank (1)	Russell (2)	Russell (3)	Lesnak (1)	Lesnak (2)	Lesnak (3)	
State Advocacy	Blank		Blank		Russell		Schilling		Loftus		Whaley			
APMA Delegates														
<i>Last Updated 07/28/2017</i>														
	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020		
Delegates (3 year)	Saferin (2)	Saferin (3)	Kunkel (1)	Kunkel (2)	Kunkel (3)	Greenberg(1)	Greenberg(2)	Greenberg(3)	Greenberg(1)	Greenberg(2)	Greenberg(3)	Greenberg(1)	Greenberg(2)	Greenberg(3)
Delegates (3 year)	Gould (1)	Gould (2)	Gould (3)	Gould (1)	Gould (2)	Gould (3)	Gould (1)	Gould (2)	Gould (3)	Gould (1)	Gould (2)	Gould (3)		
Delegates (3 year)	Schroeder(1)	Schroeder(2)	Schroeder(3)	Schroeder(1)	Schroeder(2)	Schroeder(3)	Schroeder(1)	Kellogg (2)	Kellogg (3)	Kellogg (1)	Kellogg (2)	Kellogg (3)		
Delegates (3 year)	Blank (2)	Blank (3)	Blank (1)	Blank (2)	Blank (3)	Blank(1)	Blank(2)	Blank(3)	Blank(1)	Blank(2)	Blank(3)	Blank(1)	Blank(2)	Blank(3)
Delegates (3 year)	Lieberman (3)	Lieberman(1)	Lieberman(2)	Lieberman (3)	Block (1)	Block (2)	Block (3)	Block (1)	Block (2)	Block (3)	Samouilov (1)	Samouilov (2)	Samouilov (3)	
Delegates (3 year)	Block (2)	Petrolla (1)	Petrolla (2)	Petrolla (3)	Petrolla (1)	Russell (2)	Kellogg(3)	Russell (1)	Russell (2)	Russell (3)	McCabe (1)	McCabe (2)	McCabe (3)	
Delegates (3 year)						Kellogg	Russell	Schilling	McCabe	Bhatia	Loftus	Kunig	Whaley	
1st Alt. (1 yr. - paid)	Waxman	Waxman	Saferin	Block	Bhatia	Bhatia	Asef	McCabe	McCabe	Loftus	Kunig	Whaley	Abshier	
2nd Alt. (1 yr. - paid)	Sneider	Kunkel	Block	Hintz	Greenberg	Asef	Bhatia	Asef	Asef	Asef	Asef			
Add'l Alts. (up to 6)														
Note: Bolded Delegate is the Chair of Delegation														

2021 Calendar for OHFAMA as of September 10, 2020

January

11	7:00 PM	Executive Committee
TBD by APMA		Kent State - APMA Visitation at KSUCPM – Mike Mathy, Dr. Whaley

February

TBD		Grant and Central Academy Surgical Symposium – TBD
11	9:00 AM	Budget and Finance – OHFAMA Executive Office
11	10:00 AM	Board of Trustees – OHFAMA Executive Office
25-27		GXMO – OHFAMA Executive Office
TBD by Delegation Chair		APMA Delegation Conference Call (if needed)

March

5-7		No-Nonsense Seminar – North Central Academy – Holiday Inn, Independence
TBD	ASPE	
TBD		Alliance Meeting – OH APMA Delegation – JW Marriott – Washington, DC
12-15		APMA HOD – JW Marriott – Washington, DC
15		OHFAMA Journal Deadline for Newsletter – President’s message

April

8	9:00 AM	Budget and Finance – OHFAMA Executive Office
8	10:00 AM	Board of Trustees – OHFAMA Executive Office
26	7:00 PM	Executive Committee - 5.4 Statutes

May

20-22		105th Annual Scientific Virtual Seminar – Columbus Hilton at Easton
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June

15		OHFAMA Journal Deadline for Newsletter – President’s Message
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July

29-1		APMA Scientific Meeting – Gaylord Rockies Resort & Convention Center – Denver, CO
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August

5	9:00 AM	Budget and Finance – OHFAMA Executive Office
5	10:00 AM	Board of Trustees – OHFAMA Executive Office
26-28		GXMO - OHFAMA Executive Office

September

13	7:00 PM	Executive Committee
15		OHFAMA Tax Filing Deadline
15		OHFAMA Journal Deadline for Newsletter – President’s Message
TBD		ASPE
TBD		Quickie Seminar – Midwest Academy – TBD
TBD		Holy Toledo Seminar – Northwest Academy

October

7	9:00 AM	Budget and Finance – OHFAMA Executive Office
7	10:00 AM	Board of Trustees – OHFAMA Executive Office
TBD		Alliance meeting – Selected by the Host State that Runs Meeting
TBD		Fall Classic CME Event – Northeast Academy – Cleveland Airport Marriott

November

5	1:00 – 5:00 PM	Budget/Finance; BOT
6	8:00AM – 12:00 PM	House of Delegates Annual Meeting – Embassy Suites Columbus Airport
6	12:30 – 1:30 PM	Board of Trustees – Working Lunch
8-9		CEO Symposium – ASAE – Mike Mathy and Dr. Sarah Abshier
11-13		GXMO - OHFAMA Executive Office
TBD		CAC/PIAC meeting – 1 day in DC Area (APMA records this meeting as well)

December

15		Ohio Foot and Ankle Medical Association Service Award Nominations Due
15		OHFAMA Journal Deadline for Newsletter

All Academies are requested to select a few dates for the OHFAMA President's visit and remit to Mike Mathy for confirmation.

Thank you in advance to complete visits BEFORE mid-September.

****Dates and times are subject to change.***

Please reference Calendar on www.OHFAMA.org

**Ohio Foot and Ankle Medical Association Service Award
for the
Ohio Foot and Ankle Medical Association**

The Ohio Foot and Ankle Medical Association (OHFAMA) Service Award will be bestowed to a deserving recipient(s) that has (have) demonstrated commitment to fulfilling the mission of OHFAMA by devotion to the association through dedicated leadership and volunteerism at the academy and state level. This is an award based on service to organized podiatry in Ohio and may include the organization's political action committee, OPPAC. Although community and professionalism are quality attributes, this award is based exclusively on service to OHFAMA as a valued leader and/or volunteer.

Criteria

To be considered for the Wall of Fame, the nominee must:

- be a member of the OH Foot and Ankle Medical Association for a minimum of 10 continuous years
- Be a current or life member of OHFAMA, or if deceased, a member in good standing at the time of death
- demonstrate outstanding professionalism and leadership to the podiatric community via service or volunteerism
- demonstrate the highest moral and ethical values associated with podiatry and the APMA Code of Ethics
- have been involved in service to the Association in one or more areas to constitute consideration: as a past academy officer; past state officer; as a current officer of the state or academy; as a Board of Trustee member of the three year cycle for at least two (2) terms (totaling 6 years); as an APMA Delegate completing two (2) terms (totaling 6 years), or having served on the OPPAC Board completing two (2) terms (totaling 6 years). This qualifying service requirement may be waived if historical circumstances were extenuating or due to an officer's or Trustee's inability to complete the term due to illness or death.
- be endorsed and advanced through the local academy to the OHFAMA Executive Director by no later than December 15th by remitting by USPS,
 - a cover letter from the academy explaining why the nominee is worthy of receiving this service award, and
 - endorsed by at least 1 academy officer and 1 member in good standing, and
 - the nominee's curriculum vitae or resume' detailing service to the association listing the position(s) served and the year(s).

Process Guidelines

Nominations will be reviewed by the Executive Committee and advanced to the full Board by no later than the next regularly scheduled meeting of the BOT. The Board may select up to two recipients annually with the recognition awarded during the annual scientific seminar. The inaugural class will consist of eight (8) inductees, one from each academy.

All nominees will be eligible for future consideration and need not reapply for consideration for the next annual cycle. If no new applications are received, re-consideration of former applicants doesn't necessarily guarantee selection. All nominations for consideration will be kept for three (3) years.

Each academy should only have one vote. Seated state officers are allowed to vote as a non-representative of their academy and if an academy has two (2) Trustees, those Trustees must collaborate to agree on one vote, and the young member will also align with their academy and collaborate for a unified vote. Therefore the total vote count would be for 8 academy casted ballots and 5 executive committee/officers for a total of 13 ballots. The Executive Director, as a non-voting member of the Executive Committee will vote in case of a tie due to an abstention.

Adopted by the Board of Trustees: October 2, 2014



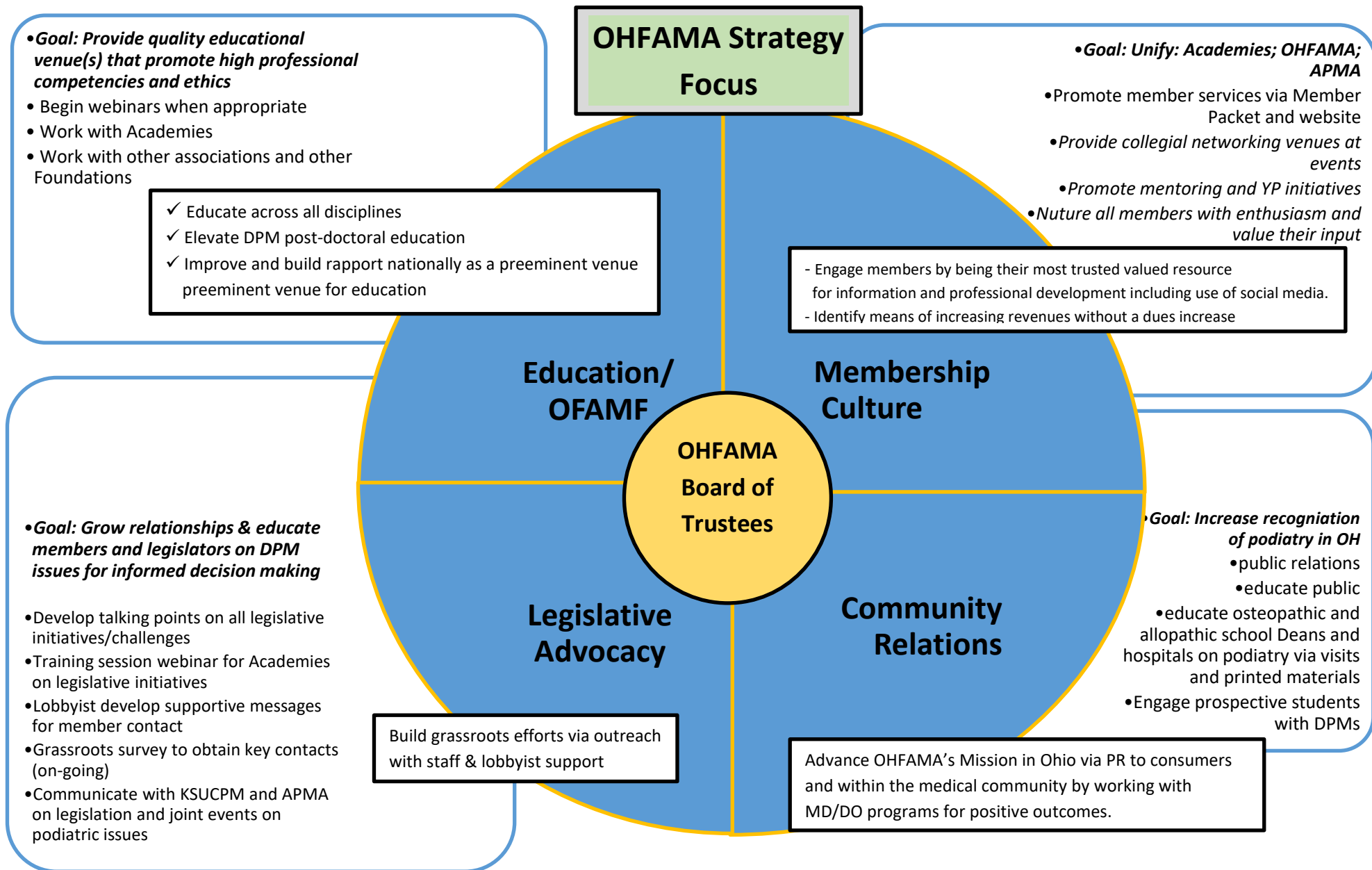
2020 OHFAMA Service Award

Dr. Jerauld D. Ferritto, Sr. **OHFAMA Central Academy**

The late Dr. Jerauld D. Ferritto, Sr., was a native of Niagara Falls, NY, has been selected as one of two recipients for the 2020 OHFAMA Service Awards. He enlisted in the U.S. Army during World War II and was stationed in Japan following the war. Dr. Ferritto was a graduate of OCPM and maintained his practice on the Westside of Columbus for 50 years before retiring. He served as president of OPMA, the National Board of Podiatric Medical Examiners and was a recipient of the APMA Distinguished Service Citation Award. He was the first podiatrist to service on the State Medical Board of Ohio, where he was instrumental in crafting scope privileges of the foot, hand and ankle. He also served as the Central Academy President, OPMA Budget Committee and State of Ohio Member Appeals Joint Underwriting Association. He served on several state government committees and advisory boards as well as Chairman of the Board of Education for the Diocese of Columbus. He passed away on Monday, July 16, 2007 and survived by his wife of 58 years, Rose and children, Dr. Jerauld Ferritto, Jr., Dr. Jeffrey Ferritto, Janet Ferritto, and Roslyn Ferritto Mollica. Congratulations to the Ferritto family on this well-deserved honor of service to the podiatric profession in Ohio.

Dr. David J. Hintz **OHFAMA North Central Academy**

David J. Hintz, DPM, MPH CPH, a native of Elyria is the second recipient of the 2020 OHFAMA Service Award. He is a graduate of the Ohio State University, OCPM, and received a Master of Public Health degree from North Eastern Ohio college of Medicine. Dr. Hintz is also Board Certified in Public Health, and one of the first to receive that designation. He is presently on staff at Elyria Memorial Hospital, where he was responsible for writing the bylaws related to hospital admissions by podiatrists upon the changes in the Ohio Revised Code. Dr. Hintz is also the Scientific Chair of the No Nonsense Seminar in Cleveland. He has served as president of OHFAMA as well as the North Central Academy. He has been an APMA delegate and has served on the APMA Public Health Committee. Dr. Hintz is a professor of anatomy and physiology for nursing and allied health professionals at Lorain County Community College. His community service encompasses the Council of Smaller Enterprises (COSE); Lorain County Community Alliance; Charter Review Commission – City of Elyria; Solid Waste Policy Committee; Ohio Public Health Association and the American Public Health Association. Dr. Hintz and his wife, Cynthia, are the parents of two children, Lisa and Matthew. Dr. Hintz, we salute you on this merited recognition by your peers and the state association. Congratulations on this most deserved honor!



MISSION: OHFAMA acts as a single voice for podiatric physicians in Ohio to ensure the highest quality of medical and surgical foot and ankle care through advocacy, education and public awareness

OFAMF Financial Information 2017-2020
and Proposed 2021-2022 Budget



INCOME:

Account Name	May 2017 - April 2018 Year End	May 2018 - April 2019 Year End	May 2019 - April 2020 Year End	Updated Budget Targets for May 2020- April 2021	OFAMF QuickBooks - Statement of Activity thru August 31, 2020	Proposed Budget Targets for May 2021- April 2022	
Annual Scientific Seminar - Hybrid Model	\$236,640	\$245,235	\$241,083	\$135,000.00	\$137,700.00	\$233,280.00	Hybrid Seminar - In person and Virtual
Coding Seminar - Pre-Annual Seminar Tracks	\$6,975	\$0	\$0	n/a	n/a	n/a	
GXMO Education Courses	\$18,030	\$18,345	\$18,355	\$18,000.00	\$10,495.00	\$18,000.00	
CPME Approval	\$8,027	\$9,000	\$5,000	\$2,400.00	\$0.00	\$6,000.00	Sponsoring 5 seminars
Sports Medicine Seminar	\$0	\$19,325	\$17,940	\$0.00	\$0.00	\$18,000.00	Bring back for 2021 - Hybrid or in Person
Central Surgery Symposium - 2022 Hybrid	\$37,875	\$34,425	\$33,600	\$38,100.00	\$0.00	\$40,000.00	Hybrid Seminar - In person and Virtual
CME Approval	\$400	\$600	\$4,925	\$1,500.00	\$0.00	\$2,500.00	
Other Income	\$2,750	\$5,800	\$700	\$0.00	\$0.00	\$0.00	
Continuing Education Development (includes developing	n/a	n/a	\$10,925	\$15,000.00	\$0.00	\$36,000.00	Academy Collaboration & Wound Care Seminar
On-Demand CE Webinars					\$0.00	\$5,000.00	On-Demand CE through OHFAMA website
TOTAL INCOME	\$310,697	\$332,730	\$332,528	\$210,000.00	\$148,195.00	\$358,780.00	

Expenses:

PROGRAM EXPENSES

Annual Scientific Seminar - Hybrid Model	\$147,581.47	\$164,856.26	\$148,057.84	\$59,000.00	\$61,545.70	\$166,600.00	Hybrid Seminar - In person and Virtual
Coding Seminar - Pre-Annual Seminar Tracks	\$7,337.93	\$0.00	\$0.00	n/a	n/a	n/a	
GXMO Education Courses	\$6,848.23	\$7,250.00	\$7,012.00	\$7,250.00	\$2,466.22	\$7,500.00	
Donations and Other Expenses	\$520.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00	
CPME Expenses	\$4,712.19	\$5,820.99	\$4,129.55	\$3,250.00	\$0.00	\$5,500.00	Sponsoring 5 seminars
Sports Medicine Seminar	\$0.00	\$11,216.55	\$14,504.27	\$0.00		\$14,500.00	Bring back for 2021 - Hybrid or in Person
Surgical Symposium	\$28,474.92	\$27,062.83	\$27,252.07	\$30,100.00	\$0.00	\$30,100.00	Hybrid Seminar - In person and Virtual
Continuing Education Development (includes developing	\$0.00	\$0.00	\$7,384.35	\$3,500.00	\$0.00	\$20,500.00	
On-Demnad CE Webinar Expenses						\$2,500.00	

TOTAL PROGRAM EXPENSES	\$195,474.74	\$216,206.63	\$208,340.08	\$103,600.00	\$64,011.92	\$247,700.00
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PR and ADMINSTRATION EXPENSES	<div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><di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REPORT OF THE OFAMF BOARD OF TRUSTEES

Subject: **The Annual Foot and Ankle Scientific Seminar**

Presented by: Richard Kunig, DPM, OFAMF President

The 2020 Ohio Annual Foot and Ankle Scientific Seminar was held via GoToMeeting May 14-16, 2020

Attendees:

- **DPMs = 341**
- **Assistants = 12**
- **Exhibitors = 31 via a virtual exhibit hall**
- **Speakers = 30**
- **Guests = n/a**

Analysis of Out of state attendees (comparison)

- 2007 = 27 attendees
- 2008 = 37 attendees
- 2009 = 48 attendees
- 2010 = 37 attendees
- 2011 = 33 attendees
- 2012 = 29 attendees
- 2013 = 34 attendees
- 2014 = 37 attendees
- 2015 = 35 attendees
- 2016 = 25 attendees
- 2017 = 33 attendees
- 2018 = 32 attendees
- 2019 = 40 attendees
- 2020 = 110 attendees

2021 – The 105th Annual Ohio Foot and Ankle Scientific Seminar: May 20-22, 2021

Co-Scientific Chairs: Larry DiDomenico, DPM and Robert Mendicino, DPM

Preparations are underway for a Hybrid Meeting for attendee participation.

Registration fees:

Member Registration: \$230 Early Bird; \$300 registration after early bird; \$350 one week prior to the meeting.

Non-APMA member Registration: \$475 and \$550, APMA member out of state: \$315 and \$365, Guests: \$50

This report is for information only regarding the Annual Foot & Ankle Scientific Seminar.

Consent Agenda





OHFAMA Academy Reports

OHFAMA Mission Statement

*The Ohio
Foot and Ankle
Medical
Association
will act as a
single voice
for
podiatric physicians
In Ohio
to ensure
the highest quality
of
medical and surgical
foot and ankle
care
through
advocacy,
education and
public awareness*

2020 Academy Annual Report

OHFAMA HOD

Name of Academy: Central Academy

Number of New members: 5

Who: Steven Anderson, DPM (R1); Alex Bischoff, DPM (R1); Abshaar Narvel, DPM (R1); Hayden Wolford, DPM (R1); and Christina Bui, DPM (Fellow)

Number of deceased members: 1

Who: Ronald Kaplansky, DPM

Month	Date	Presenter	Topic of Program
January		N/A	
February	2/3/2020	Mark Hardy, DPM	Ankle Fractures
March	3/2/2020	Michelle Taylor, RN, WOCN	The Next Generation of Negative Pressure Wound Therapy
April		N/A (pandemic)	
May		N/A	
June		N/A	
July		N/A	
August		N/A (family event pandemic cancelled)	
September	9/9/2019	Charles Pugar, DO	PAD Assessment
October	10/7/2019	Peninnah Kumar, DPM	Baxdela (Delafloxacin)
November	11/4/2019	Kevin Schlessel, MD	A Biological Approach to Treat Uncontrolled Gout with Tophi
December	12/2/2019	Mark Prissel, DPM	Ankle Arthrodesis

Objectives and Accomplishments

- Soft tissue biopsy above the level of the ankle for DPM
- Continued success of the community clinic
-
-
-
-
-
-
-

Did your academy actively ask members to donate to the OPPAC? ☒ Yes ☐ No

2020 Academy Annual Report

OHFAMA HOD

Name of Academy: *EASTERN*Number of New members: *0*

Who:

Number of deceased members: *1*Who: *Harry Copp*

Month	Date	Program	Topic of Program
January			
February			
March			
April			
May			
June			
July			
August			
September	<i>9-16-20</i>	<i>Kerecis - Iker Alaska</i>	<i>SKIN GRAFTS</i>
October			
November			
December			

Objectives and Accomplishments

- *NONE*
-
-
-
-
-
-
-
-
-

Did your academy actively ask members to donate to the OPPAC? ☒ Yes ☐ No

Please encourage all members to attend the HOD at the Airport Embassy Suites Hotel – November 13 and 14, 2020

Deadline to OHFAMA by October 22, 2020 via mail or email. Remit to Iridolfo@ohfama.org

2020 Academy Annual Report

OHFAMA HOD

Name of Academy: Mideast Academy

Number of New members: 10

Who:

Dr. Margaret McLean DPM ; Dr. Katherine Facaros DPM; Dr. Spencer Mathews DPM; Dr. April Nelson DPM;
Dr. Kevin Hammer DPM; Dr. Ronald Atwood DPM; Dr. Yuna Minosky DPM; Dr. Jessica Mullins DPM;
Dr. Dominick Mastracco DPM; Dr. Kelly Kubiak DPM

Number of deceased members:0

Who:

Month	Date	Presenter	Topic of Program
January	01/23/2019	Rebound Inc.	Post Op Ice Machine
February	02/27/2019	Horizon pharmaceutical	Krystexxa Gout
March	03-27-2019	Melinta Therapeutics	Baxdela Antibiotics
April	04-24-2019	Mimedx	Tissue Allograft
May	-		
June	-		
July	-		
August	-		
September	09/25/2019	Osirus	Wound Graft
October	10/23/2019	Medtronics	Limb Salvage
November	11/27/2019	Bako	Podiatric Pathology
December	12/18/2019	Apligraf / Dermagraft	Wound Graft

Objectives and Accomplishments

- April Surloff Seminar in Akron
- Mideastern Lifetime Achievement Award David Elliot
- Donation 200.00 to JDDE
- Donation 1200.00 to KSU Podiatry School Hall of Fame Induction Ceremony
- 9-18-2019 Podiatry Volunteers to Akron Marathon
-
-
-
-

Did your academy actively ask members to donate to the OPPAC? ☒ Yes ☐ No

2020 Academy Annual Report OHFAMA HOD

Name of Academy: Midwest Podiatry Academy

Number of New members: 4

Who: Drs. Dana Gustafson, Darrell Ballinger, John Sevik, Christopher Stucke.

Number of deceased members: 1

Who: Jerry Cohen, DPM

Month	Date	Presenter	Topic of Program
January			
February		Mike Conroy	Duraderm
March	3/5/20	Daniel Schuman/Innovative MG	Novel Approach to Forefoot Reconstruction
April			
May			
June	6/25/20	Shawn Hickey /APS	Pathology Options for Podiatric Practice
July			
August	8/27/20	Tom Conroy/IMG	Falls Prevention and Safe Balance Program
September			
October	10/8/20	TBD	A New Technique for Diabetic Ulcer
November			Mangement
December			

Objectives and Accomplishments

- Arranged successful virtual Academy meetings during the Covid pandemic.
- Supported the residency programs within our academy with education and membership.
- Members represented the profession at local, state and national levels.
- Raised funds, enabling the Academy to make a financial contribution back to OHFAMA.
- Promoted new membership in the Academy area.
- Promoted advocacy for the podiatrists in its mebership.
- Participated in programs and activities to benefit patients and the podiatric profession.
- Promoted new leadership within the Academy.
- Promoted public awareness of podiatry.

Did your academy actively ask members to donate to the OPPAC? ☒ Yes ☐ No

Please encourage all members to attend the HOD at the Airport Embassy Suites Hotel – November 13 and 14, 2020

Deadline to OHFAMA by October 22, 2020 via mail or email. Remit to Iridolfo@ohfama.org

2020 Academy Annual Report

OHFAMA HOD

Name of Academy: North Central

Number of New members: 1

Who: Samantha Figas, DPM - Fellow

Number of deceased members: 1

Who: George Costaras, DPM

Month	Date	Presenter	Topic of Program
January			
February			
March			
April			
May			
June			
July			
August			
September			
October			
November			
December			

Objectives and Accomplishments

- 2 Virtual business meetings this year and one pending
- Cancelled 2020 NoNonsense and 2021 pending as a Hybrid event in March
- Cancelled Social events due to Covid Pandemic
- Continued Dan Duffy Scholarship but reduced award amount- 6 recipients
- Continue to support State and National Podiatry and Ohio School
- Continue with goal of working together to better our profession

Did your academy actively ask members to donate to the OPPAC? ☒ Yes ☐ No

2020 Academy Annual Report

OHFAMA HOD

Name of Academy: North East

Number of New members: 6

Who: Lawrence Chen, PGY2; Lucas Cosens, PGY1; James Hayes, PGY1; Brendan Johnson, PGY1; Christian Lammoglia, PGY1, Michael LeCastre, 2nd yr Assoc.

Number of deceased members: 2

Who: Robert Kubinski; and Irving Lewis

Month	Date	Presenter	Topic of Program
January	1/15/20	EBM Medical/Tony Burgett	General Meeting and Sponsor information
February			
March	3/25/20	Meeting canceled due to COVID19	
April			
May			
June			
July			
August	8/12/20	None	Virtual Academy Meeting
September			
October	10/24-27/19	33 rd Annual Fall Classic Seminar	Cleveland Airport Marriott
	10/22/20	None	Virtual Academy Meeting with general information
	10/22-24-20	34 th Annual Fall Classic Virtual	Virtual meeting
November			
December			

Objectives and Accomplishments

- Planning and Executing the Annual Fall Classic Seminar held every October (Virtual in 2020)
- Supporting and attending KSUCPM events and student interests with the intent to boost membership
- Beginning in 2020, NEOAPM Scholarship to be disbursed annually to 2nd, 3rd, and 4th year student. Applications submitted via KSUCPM and awarded annually at the Fall Classic.
- Supporting OHFAMA by encouraging support, participation, and donations to OPPAC
- Planning social events for active NEOAPM members and residents to boost interest and membership.
- Encouraging members to include, respect and support new members, students, residents and fellows.

Did your academy actively ask members to donate to the OPPAC? ☒ Yes ☐ No

2020 Academy Annual Report

OHFAMA HOD

Name of Academy: *NWOAPM*

Number of New members:

Who:

Number of deceased members:

Who:

Month	Date	Presenter	Topic of Program
January			
February	<i>2/6/2020</i>	<i>Organogenesis</i>	<i>wound care</i>
March	<i>3/5/2020</i>	<i>Tony Burgett EBM</i>	<i>in office sales</i>
April			
May			
June			
July	<i>9/25/2020</i>	<i>social outing</i>	<i>(Hoff)</i>
August			
September	<i>9/3/2020</i>	<i>Go To Meeting</i>	<i>General Academy</i>
October	<i>10/1/2020</i>	<i>Go To Meeting</i>	<i>General Academy</i>
November			
December			

Objectives and Accomplishments

- *Education*
- *Comradery*
- *CME*
-
-
-
-
-
-

Did your academy actively ask members to donate to the OPPAC? ☒ Yes ☐ No

Please encourage all members to attend the HOD at the Airport Embassy Suites Hotel – November 13 and 14, 2020

Deadline to OHFAMA by October 22, 2020 via mail or email. Remit to lridolfo@ohfama.org

2020 Academy Annual Report OHFAMA HOD

Name of Academy: Southern

Number of New members: 556

Who: Phuoc Bai, Trey Edwards, Talia Kordahi, Douglas Holder, Anuska Iyer,
Nicholas Garcia

Number of deceased members: 0

Who: N/A

Month	Date	Presenter	Topic of Program
January	1/29	Jordan Grossman, DPM Fryer	US Franc/Midfoot Queen City Symposium
February	2/26	Robert Davis, DPM Krystek	Govt Queen City Symposium plans/Details
March			
April			
May			
June			
July	7/29	Total Ankle/leg + Backcrack medical	Product line, Southern region vote on positions
August	8/26	Paragon 28	New Products, HOD meeting plans
September	9/30	Timothy Holmes, DPM Stangler	Ankle fusion, HOD details/delegate recruits
October			
November			
December			

Objectives and Accomplishments

- Queen City Symposium was booked for 4/18/20
- Had venue set up, obtaining sponsors
- Covid - had to cancel symposium - 2021 next target date
-
- Reinstated meetings in July
-
-
-
-

Did your academy actively ask members to donate to the OPPAC? ☒ Yes ☐ No

Please encourage all members to attend the HOD at the Airport Embassy Suites Hotel - November 13 and 14, 2020

Deadline to OHFAMA by October 22, 2020 via mail or email. Remit to lridolfo@ohfama.org



OHFAMA Strategic Pillar Reports

OHFAMA Mission Statement

*The Ohio
Foot and Ankle
Medical
Association
will act as a
single voice
for
podiatric physicians
In Ohio
to ensure
the highest quality
of
medical and surgical
foot and ankle
care
through
advocacy,
education and
public awareness*

Community Relationships Pillar Report

Committee Members: Karen Kellogg, DPM; Todd Loftus, DPM; Amy Masowick, DPM

The goals of the Community Relationships Pillar are to:

- Raise awareness of podiatry and podiatry as a career path amongst students.
- Continue to form relationships with other medical professions outside of podiatry.

We have acted on our goals in the following ways:

- Dr. Masowick has had various phone and zoom conversations with perspective podiatry students during the Covid pandemic. Discussions have included what to expect in school and residency, to the options that are available after school.
- Dr. Karen Kellogg gave a presentation last October to University of Akron undergrads about careers in podiatry.

The committee will continue to work with students in hopes of having them shadow at their practices once it is practical to do so.



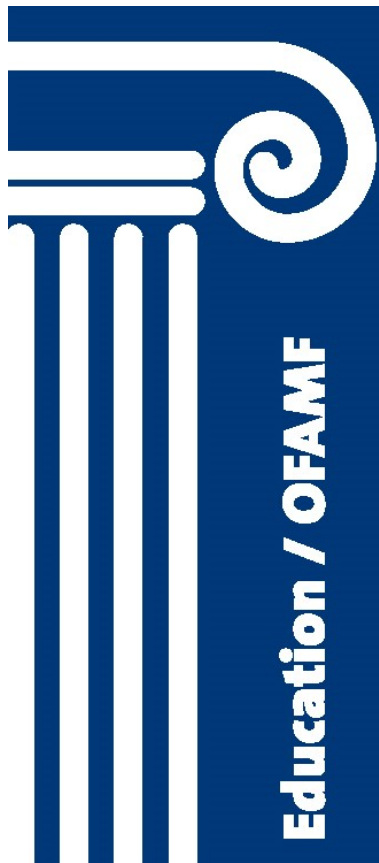
Educational Pillar Report

Committee Members: Sarah Abshier, DPM; Marc Greenberg, DPM; Adam Thomas, DPM

The educational pillar was given the mission of increasing communication with the academies & fostering support for regional seminars and CE events.

Due to the pandemic, OHFAMA offered each Academy the option to host virtual Academy meetings through the GoToMeeting platform. Several Academy's utilized this platform to communicate with members and network.

The Foundation held a successful virtual three-day seminar in May with over 340 physician participants from 26 states. The seminar offered a dynamic and diverse dual track of continuing education topics from 28 speakers. The seminar included research from nine residency programs from across the state, including 12 resident paper submissions and 25 resident poster submissions.



PILLAR REPORT 2020 LEGISLATIVE ADVOCACY

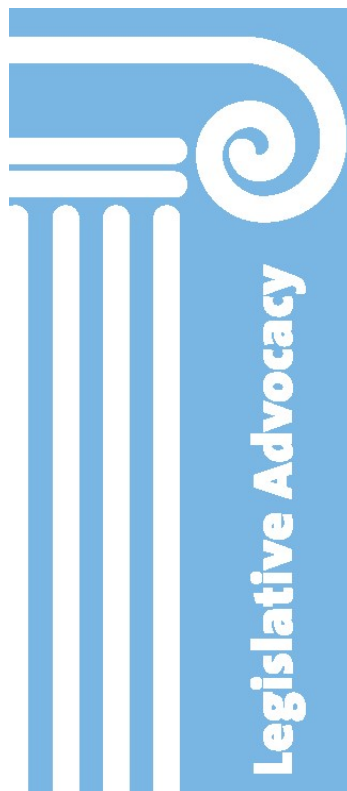
Legislative advocacy was instructed to increase information and grassroots mobilization of the membership.

1. Information updates on legislation was transmitted to academy leaders for dissemination at academy meetings throughout the year.
2. Regular email updates sent out on major OHFAMA initiatives, including the Flu Shot Bill, COVID-19 Liability Bill, and Telemedicine Rules.
3. The Flu Shot bill unanimously passed the state Senate and is expected to pass the House during the lame duck session following the election.
4. OPPAC distributed \$18,200.00 to a total of 43 candidates holding key leadership and/or committee position.
5. OPPAC funding diminished as result of Covid-19 and look forward to increasing fund with future solicitations and the return of the Annual Meeting.
6. OHFAMA membership list updated in VoterVoice application to facilitate stronger grassroots mobilization in 2021.

Submitted by Legislative Committee

Dr Thomas McCabe

Dr Corey Russell



Membership Culture

Committee Member: Anastasia Koss, DPM

The Goals of the Membership Culture Pillar are to:

- To engage members on a personal level in the most easily accessible ways, including through various social media outlets, and local podiatry events.
- Establish personal relationships to help members access services available to them through all resources including APMA, OHFAMA, and their respective academies.

We have acted on our goals in the following ways:

- Created posts on our Facebook page, and created a Twitter account for OHFAMA, so our younger members can more easily access resources.
- Developed a COVID-19 webpage of resources to assist our members.
- Worked with the association to expand membership benefit programs to assist members during the pandemic.





The Ohio Foot and Ankle Medical Association 2019 House of Delegates Meeting

Embassy Suites Airport - Columbus, Ohio
November 2, 2019

Opening and Call to Order

The meeting of Ohio Foot and Ankle Medical Association (OHFAMA) House of Delegates (HOD) was called to order by Dr. Todd Loftus, President, at 8:03 AM on Saturday, November 2, 2019.

The American Legion Post 797 of Gahanna, Ohio, posted the colors and led the Pledge of Allegiance to the Flag of the United States of America. Dr. Todd Loftus and the assembly then thanked AL Post 797 with applause.

The Reflection was given by Dr. Karen Kellogg.

Dr. Richard Kunig, 1st Vice President, collected the delegate credentialing forms, anti-trust agreements and called roll.

The following persons were present:

Dr. Todd Loftus; Dr. Richard Kunig; Dr. Kelly Whaley; Dr. Animesh Bhatia; Dr. Jimelle Rumberg; Dr. Sarah Abshier; Dr. Michael Bodman; Dr. Mark Gould; Dr. Marc Greenberg; Dr. Karen Kellogg; Dr. Martin Lesnak; Dr. Heather Petrolla; Ms. Ann Profeta; Dr. Corey Russell; Dr. Anastasia Samouilov; Dr. Adam Thomas; Dr. Jennifer Trinidad; Dr. James LaPolla; Dr. Katherine Facaros; Dr. John Stevenson; Dr. Chris Bohach; Dr. Annu Goel; Dr. Matthew Hamilton; Dr. Devon Consul; Dr. Macaira Dymont; Dr. Kurt Kibler; Dr. Richard Schilling; Dr. James Steriovski; Dr. Tyler Tewilliager; Dr. Emily Zulauf; Dr. William Munsey; Dr. Bruce Blank; Dr. Ed Cosentino; Dr. Mitch Dalvin; Dr. Thomas Kunkel; Dr. Richard Hofacker; Dr. Ken Nixon; Dr. Hai Pham; Dr. Russ Sayner; Dr. Rodney Scott; Dr. Bridget Brondon; Dr. Judy Kleman; Dr. Gerald Perelman; Dr. Erica Supernant; Dr. Tina Demou; Dr. David Hintz; Dr. Elaine Krosse; Dr. Kevin McGarvey; Dr. Elizabeth Wakefield; Dr. Atta Asef; Dr. Ronald Freireich; Dr. Vincent Hetherington; Dr. Paul Lieberman; Dr. Danielle Shaper; Dr. Stephen Smikl; Dr. Joy Rowland; Dr. Brian Weiss; Dr. Shayne Erman; Dr. Thomas McCabe; Dr. Bruce Saferin; Dr. Kathryn Schramm; Dr. Pam Sheridan; Dr. Phuoc Bui; Dr. Bryan Hall; Dr. Tatyana Hamilton; Dr. Sharon Jay; Dr. Ken Kysor; Dr. Joe Lynott; Dr. Nicholas Woebkenberg; Guests were: Mr. Dan Leite; Dr. James Christina and Dr. David Edwards. Staff members: Luci Ridolfo and Leah Yost.

Action: A motion was made to accept the Order of Business.

Dr. Marc Greenberg requested to have the OHFAMA House of Delegates Assessment Committee (OHAC) Report added to the agenda under New Business.

The Order of Business was adopted as amended.

Dr. Loftus called to suspend the reading of the Standing Rules of Order, due to the reading of the Standing Rules in their entirety during the Reference Committee hearing on November 1, 2019.

Action: Dr. Corey Russell, Chair of the Reference Committee, moved on behalf of the Reference Committee, that the Standing Rules of Order be adopted as read during the Reference Hearing.

The House Standing Rules were adopted.

Dr. Kelly Whaley, 2nd Vice President and HOD Protocol Officer, reminded all Delegates of the appropriate decorum of the meeting's assembly.

Dr. Loftus requested to appoint the Executive Committee to approve the HOD meeting minutes during their January teleconference. There were no objections.

The next order of business was to consider the Consent Agenda.

Action: A motion was made and seconded to accept the Consent Agenda.

The Consent Agenda was adopted as presented.

Reports

Dr. David Edwards, APMA President, began by noting the APMA's mission to advance and advocate for members and podiatric medical patients. He discussed the importance of advocacy being such a large part of the work that needs to be done to advance the podiatric profession and what a great job Ohio does to always be at the table. There is still work to be done for fair and equitable compensation especially considering the training and education that doctors of podiatric medicine complete. He went on to further discuss APMA's vision and the relationships that have been developed over the past several years with important medical organizations. Dr. Edwards reviewed a major challenge that was presented earlier in the year regarding the proposed CMS rule change. He thanked all members present and noted the outstanding support and responses from members across the country to prevail in that fight. He concluded by discussing the new member benefit insurance health plan and how it is structured.

Dr. Jim Christina, APMA Executive Director, reviewed the current membership data, the APMA staff structure and possibility of selling the APMA building. He discussed the bylaw changes that were approved at the 2019 APMA HOD and noted the change to the APMA board, which now has a non-ascending board position that was championed by OHFAMA. He noted that the Young physician board representative will also now be allowed to vote. Dr. Christina reviewed several Resolutions that passed at the 2019 APMA HOD including Resolution 5-19 regarding establishing a Blue-Ribbon panel to review the podiatric certifying boards in the country. The panel's more specific objectives include: Evaluating all precepts that have been established by the profession with respect to how a specialty board becomes recognized and thus designated as the final and singular authority for certifying podiatrists in a unique area of practice; Comparing and evaluating the specialty board recognition processes of other professions and the ways in which they are held accountable; To evaluate the extent to which consumers of podiatric services are impacted (positively and/or negatively) by how the podiatric profession establishes special areas of podiatric medical practice and recognizes independent boards to certify in those special areas of practice; and To obtain and evaluate legal opinion(s) about the longstanding requirement that precludes duplication of certification domains within APMA recognized specialty boards. The findings will be presented at the 2020 APMA HOD. Dr. Christina discussed the student recruitment campaign and noted that a new website has been developed with the theme, "Step into Podiatry." The APMA will be taking over the DPM Mentor Program to help facilitate member involvement with potential future podiatric students as well. The APMA will continue to work on member benefit programs including educational training, and practice resources.

Dan Leite, of Capitol Advocates, presented the lobbyist report. He discussed positive relationships that the association has at the legislature and working with Dr. Saferin at the State Medical Board. He reviewed the intense process with passing the state's Biennial Budget Bill and noted that many items are included with the budget that the association monitors closely. This year that included the continuing education hour requirements for podiatric physicians. Mr. Leite went on to discuss SB 97 regarding healthcare transparency with costs. There is discussion of creating a healthcare transparency committee, but the insurance companies will have to be a part of it. He discussed SB 198 regarding surprise medical billing issues and noted this was a long way from moving at the Statehouse. Mr. Leite went on to discuss how important grassroots education is and how greatly that has benefited the associations work at the Statehouse. The

association's Flu Shot Bill, SB 178, was discussed and the importance of moving legislation like this to benefit consumers. Lastly, Mr. Leitie discussed the 2020 election year and the important elections to monitor including the Ohio Supreme Court. He reminded members, that when speaking to legislators it is always important to discuss, "what I can do to better serve my patients," which is what legislators' goals are to help constituents.

Dr. Richard Kunig, 2019 OPPAC chair, discussed the importance of trust. Everyday people place trust in the reliability of our daily needs and our members must place trust in OPPAC's work on behalf of the podiatric physicians in Ohio. With the coming 2020 elections, it is very important that our PAC has the funds necessary to do the work that needs to be done. Dr. Kunig reviewed the 2019 Ohio member contribution rates, including the percent of donations per Academy. He encouraged all delegates to contribute early to OPPAC in 2020 to ensure that OPPAC has the funds to support the campaigns important to podiatry.

Dr. Bruce Saferin, the supervising member of the State Medical Board of Ohio, reported on the structure of the medical board and how many licenses that the board oversees. Dr. Saferin reviewed the new approval process for license applications and noted that the process now takes less than 30 days. He reviewed the new continuing education requirements and why Category II hours were no longer required. It was noted for physicians to reference the license renewal chart and that dates are based on the first letter of your last name. The One-bite program was discussed and the importance of confidential monitoring for licensed physicians that recognize the need for help in their personal lives. Dr. Saferin discussed the importance of ethics in physician's daily practices and emphasized that if a physician is aware of a colleague doing something unethical, it is imperative for it to be reported appropriately. In addition to reporting unethical behavior, he stressed that physicians should document everything thoroughly with patient interactions.

The meeting took a recess from 9:37am – 9:52am.

Business Session

Dr. Marc Greenberg, Midwest Academy Trustee and OHAC chairman presented the committee's findings in regard to Resolution 19-01. The committee contacted 39 podiatric state components to compile current data on how podiatric medical associations were conducting certain business practices. Only four states currently hold an annual HOD (OH, PA, NY and CA). The HOD delegation was presented an in-depth review of expenses of an HOD versus an annual business meeting and options for a possible OHFAMA bylaw change for consideration in 2020.

Dr. Jimelle Rumberg, OHFAMA Executive Director, reported on the many successes of 2019. She highlighted 4 podiatric scope of practice enhancements accomplished in the first 6 months of the year. Dr. Rumberg discussed that the HBO statute language continues to be addressed and the language will be reworked in 2020. The language will include HBOT vendor training as part of the required 40 hours necessary to fulfill the required training at hospitals and HBOT centers. The Ohio member benefit program regarding health insurance was reviewed and it was noted that even groups of 1 may be eligible for coverage under the plan. Dr. Rumberg then unveiled a new video of the Association's Advance Ohio campaign, a segment on *That Ohio Vibe* to educate consumers on the importance of seeing a podiatric physician. The video campaign will officially begin on November 4, 2019. She thanked the full board, all volunteers and concluded by thanking members for their continued support of the association.

Dr. Todd Loftus, OHFAMA President, thanked the Executive Committee (EC) and Board of Trustees for working together on the associations' many goals of 2019. He discussed how wonderful it was to meet so many members at local Academy meetings throughout the year. Dr. Loftus wished Dr. Kunig a successful year for 2020 and the importance of the leadership training he would be completing.

Dr. Michael Bodman discussed the 2020-21 OHFAMA Budget.

A motion was made and seconded to adopt the 2020-21 OHFAMA Budget.

The motion was adopted.

Dr. Michael Bodman then presented membership checks to each academy.

Dr. Jennifer Trinidad accepted the check on behalf of the Central Academy and then returned the check in-kind.

Dr. James LaPolla accepted the check on behalf of the Eastern Academy and then returned the check in-kind.

Dr. Katherine Facaros accepted the check on behalf of the Mideast Academy and then returned the check in-kind.

Dr. John Stevenson accepted the check on behalf of the Midwest Academy and then returned the check in-kind and presented an additional check to the OHFAMA in the amount of \$3,500.

Dr. David Hintz accepted the check on behalf of the North Central Academy and then returned the check in-kind and presented an additional check to the OHFAMA in the amount of \$6,000.

Dr. Kelly Whaley accepted the check on behalf of the Northeast Academy and presented a check to the OHFAMA in the amount of \$5,000.

Dr. Corey Russell accepted the check on behalf of the Northwest Academy and then returned the check in-kind.

Dr. Matthew Hamilton accepted the check on behalf of the Southern Academy and then returned the check in-kind.

Dr. Corey Russell, chair of the HOD Reference Committee, reviewed the recommendations for the House Reference Committee (HRC).

The recommendations are as follows:

Action: A motion was made to file Report A for future reference.

The motion was adopted.

Action: A motion was made to file Report B for future reference.

The motion was adopted.

Action: A motion was made to file Report C for future reference.

The motion was adopted.

OHFAMA Proposition A-19 to amend Article X, Section A. to the Bylaws, by limiting the term length of the Young Physician Trustee position to three (3) years, consistent with all other Trustees on the Board of Trustees.

Action: Upon the recommendation of the Reference Committee, a motion was made to adopt the proposition.

The motion was adopted.

OHFAMA Resolution 19-01 for OHFAMA to develop bylaw changes to replace the House of Delegates meeting to an Annual Business meeting for approval at the 2020 HOD.

Action: Upon the recommendation of the Reference Committee, a motion was made to adopt the resolution as amended.

The motion was adopted.

OHFAMA Resolution 19-02 for the elected position of the OHFAMA Secretary/Treasurer's duty's to include the role of chairing the Finance and Budget Committee.

Action: Upon the recommendation of the Reference Committee, a motion was made to adopt the resolution as amended.

The motion was adopted.

Elections

Dr. Todd Loftus called for nominations for OHFAMA offices for 2020.

Dr. Richard Kunig was nominated for President, Dr. Kelly Whaley was nominated for 1st Vice President, Dr. Sarah Abshier was nominated for 2nd Vice President, and Dr. Thomas McCabe was nominated for Secretary/Treasurer. There being no contested positions, the Secretary Pro Temp cast the ballot of the election per the instruction of Dr. Loftus.

Dr. Todd Loftus announced that there were two 3-year positions open for APMA Delegate and one 1- year position open for APMA Alternate Delegate. Dr. Bruce Blank and Dr. Marc Greenberg were nominated for the 3-year positions. There being no contested positions, the Secretary Pro Temp cast the ballot of the election per the instruction of Dr. Loftus.

Dr. Atta Asef was nominated for the APMA Alternate Delegate position and there being no contest, the Secretary Pro Temp cast the ballot of the election per the instruction of Dr. Loftus.

Dr. Todd Loftus informed the delegation that Dr. Alan Block, has declared his intent to run for the APMA Non-ascending Board of Trustees position at the 2020 APMA House of Delegates.

Action: A motion was made for the association to endorse Dr. Block's candidacy for the position of APMA Non-ascending Board of Trustee member.

The motion was adopted.

Dr. Todd Loftus thanked the newly elected board members.

Dr. Todd Loftus administered the Oath of Office to Dr. Richard Kunig as the 2020 OHFAMA President and presented his gavel.

Dr. Richard Kunig presented Dr. Todd Loftus the Thomas J. Meyer, DPM award and recognized Dr. Loftus as the newest member of the OHFAMA Silver Gavel Club.

With no further business, the meeting was adjourned at 11:35 p.m.

Dr. Alan Block, Secretary

Minutes approved this ____ day of _____, 2019
Secretary's Initials _____