

Guide to Using Capwiz-XC E-Advocacy Web Site

Capwiz-XC combines up-to-the-minute legislative data with innovative grassroots tools to enable you to make a difference in the political process. This online grassroots toolkit contains easy-to-use forms to contact legislators, highlights industry-related legislation, provides voting scorecards to measure support, and offers a variety of ways to recruit new support.

Take Action

It is easy to send personalized communications to targeted policy makers using online Action Alerts. Use a three-step process to contact your elected officials:

Step 1: Compose Message

Select the intended recipient(s) and delivery method for your message. You can use the suggested text or customize your own message. (Tip: Personalized messages have more impact than form letters.)

Step 2: Complete Sender Information

Fill out your personal information to verify that your message was sent from an individual – and not generated by a computer.

Step 3: Send Your Message

After sending your message, a confirmation e-mail will be sent to your e-mail account.

Find Elected Officials

Take advantage of the most comprehensive directory of elected officials.

Search by ZIP Code or State

Use the interactive map to find your elected officials. Simply enter your ZIP code or click on your state to find your representative. From there, you can easily select a legislator and view his or her bio page.

View the Legislative Bio Page

Each bio page includes a legislator's photo, contact info, voting history, co-sponsorship status, committee membership, biographical data, and party affiliation.

Write Letters to the Editor

Use the online Media Guide to reach local and national print, radio, and TV outlets on a particular issue. Search for media contacts by ZIP code, organization, or name. Send a letter to the editors of national and local media.

Frequently Asked Questions

What is an Action Alert?

An Action Alert is an online tool that enables an organization to create targeted advocacy campaigns with easy-to-use online forms.

Where can I find Action Alerts?

Action Alerts can be found on your Capwiz-XC e-advocacy home page, as well as under the "Issues and Legislation" tab.

Do I have to personalize my message?

No you don't. However, personalization does make a big difference. In just one or two lines, you can show your passion and provide new and unique insight on the issue. Legislators want to know how the issues affect their constituents. Break it down for them and illustrate how this issue impacts their district.

Can I send a letter to any elected official?

No. Capwiz-XC is a constituent-based messaging system. Nearly 50% of state legislators use Web forms that limit communications to a legislator's constituents. Since most elected officials only accept constituent messages, a person using Capwiz-XC can only send a letter to his or her elected officials.

Can I send a message directly to legislative staff?

No. Capwiz-XC connects constituents with their elected officials. It is the best practice for constituents to send letters to their elected officials, even if staffers are the first ones to read it.